

**Board of Trustees  
Public Meeting Agenda  
March 15, 2023, 1:00 pm  
Central Learning Services, Sherwood Park**

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- 1. Call to Order**
- 2. Opening Prayer – Trustee Shelley Charchun**
  - 2.1 Prayers of Condolence
  - 2.2 Other Intentions as presented

- 3. Singing of O’ Canada**

- 4. Land Acknowledgement**

*“We acknowledge that we are on the traditional land of Treaty No.6, and home of Métis Nation of Alberta Zone 4. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked their territory since time immemorial, a place that has welcomed many peoples from around the world to make their home here.”*

- 5. Approval of the Agenda**

- 6. Approval of Minutes**

Approval of the Minutes of the Public Board Meeting held on February 15th, 2023

- 7. Presentations / Delegations**

- 7.1. Faith Formation - Jody Seymour
- 7.2. Business Services - Ryan Arndt

**8. Unfinished Business**

8.1.

**9. New Business**

9.1. Policy 1 - Division Foundation Statements, First Reading

**10. Superintendent's Report**

10.1. March Superintendent Report

**11. Secretary Treasurer's Report**

11.1. Provincial Budget Update

11.2. 2023 Audit Fee Estimate

11.3. February Division Financial Report

11.4. February Governance Report

**12. Items for Information**

12.1. Correspondence:

12.1.1.

12.2. Trustee Reports:

12.2.1. ACSTA

12.3.

**13. Board Meeting Evaluation**

**14. Closing Prayer - Chair Le-Ann Ewaskiw**

**15. Adjournment**

## Elk Island Catholic Separate School Division

Minutes of the Public Board Meeting

Held on February 15, 2023 at 1:00 p.m.

Elk Island Catholic Schools Central Learning Services

<b>Board Members Present:</b>	Le-Ann Ewaskiw, Board Chair Ted Paszek, Vice-Chair Jean Boisvert Shelley Charchun Teresa Makowecki Dean Sarnecki Al Stewart
<b>Board Members Absent:</b>	0
<b>Administration Present:</b>	Paul Corrigan, Superintendent Tracy Leigh, Secretary-Treasurer Brett Cox, Assistant Superintendent Human Resources Thérèse deChamplain-Good, Assistant Superintendent Educational Excellence Jody Seymour, Director Student and Staff Formation Michael Di Massa, Communications Coordinator Lisa Wispinski, Recording Secretary
<b>Public:</b>	4

<b>Call to Order</b>	Chair Ewaskiw called the meeting to order at 1:00 pm
<b>Opening Prayer</b>	Trustee Boisvert led everyone in prayer and offered condolences to those who are ill and who have lost loved ones.
<b>Singing of O'Canada</b>	Chair Ewaskiw welcomed everyone to the meeting, and everyone joined together in the singing of O'Canada.
<b>Land Acknowledgement</b>	We acknowledge that we are on the traditional land of Treaty No. 6, and home of Métis Nation of Alberta Zone 4. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked their territory since time immemorial, a place that has welcomed many peoples from around the world to make their home here.

**Approval of the Agenda**      **007/2023**      Trustee Charchun moved to adopt the agenda as circulated.      **CARRIED**

**Approval of the Minutes**      **008/2023**      Trustee Stewart moved to approve the minutes of the January 18th, 2023 Public Board Meeting as circulated.      **CARRIED**

### Presentations and Delegations

**Faith Formation**

Superintendent Corrigan welcomed Director of Student and Staff Formation, Jody Seymour who led the Board in Faith Formation, Holy Moments and our Call to Sacramental Life.

Director Seymour shared information about Here Comes the Sun and PEPY referencing the mental health grant. Trustees were able to ask questions about the mental health grant funding process and project.

Chair Ewaskiw thanked Director Seymour for her presentation and sharing information about the mental health grant.

**Transportation**

Superintendent Corrigan welcomed Director of Transportation Lana Killips who introduced the board to the work done so far this year in transportation, supporting our students, parents and bus drivers.

Director Killips also recognized Karen Gordulic who was chosen as the EICS Driver of the Year. Karen has been driving with EICS for 38 years, and is recognized for the care and attention she provides to the students she transports every day.

### Unfinished Business

**2023 - 2024 School Calendar**      **009/2023**      Trustee Sarnecki moved that the Board gives 'Final' approval of the recommended 2023 – 2024 Fort Saskatchewan / Vegreville / Sherwood Park School Calendar, and the St. Patrick Catholic School and Our Lady of Mount Pleasant Catholic School Calendars as presented.      **CARRIED**

### New Business

## Superintendent's Report

Superintendent Corrigan presented the Superintendent report with updates on:

- External Organizational Activities
  - CCSSA Meeting February 1 -3, 2023
  - Archdiocesan MCI initiative on February 7th, 2023
  - Catholic Education Roundtable Meeting on January 19th
- Assurance Update
- Registration Update
- Chesterton Times Student Newsletter
- School Site Reviews
- Student Superintendent Advisory Committee Meeting with students from our 5 high schools.
- CEPAC Meeting on February 23rd, 2023

**010/2023**

Vice Chair Paszek moved to receive the Superintendent's report for information.

**CARRIED**

## Secretary Treasurer Report

### January Division Financial and Governance Report

Secretary Treasurer Leigh presented the Secretary Treasurer report with updates on:

- January Division Financial Report
- January Governance Financial Report

**011/2023**

Trustee Boisvert moved to receive the Secretary Treasurer Report for information.

**CARRIED**

## Correspondence

## Trustee Reports

### ACSTA Report

Trustee Sarnecki shared updates from the February Board of Directors Meeting

### ASBA Report

Trustee Boisvert shared updates regarding the upcoming ASBA Award deadlines.

Chair Ewaskiw thanked members of the public for attending today.

**Board Meeting  
Evaluation**

Trustees completed the Board Meeting Evaluation form.

**Closing Prayer**

Vice Chair Paszek closed the meeting with a prayer.

**Adjournment**

Chair Ewaskiw declared the meeting adjourned at 3:11 p.m.

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Board Chair, Le-Ann Ewaskiw

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Secretary Treasurer, Tracy Leigh

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## Superintendent's Report

March 15, 2023

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### 1. Correspondence

- 1.1. None

### 2. Meeting Information Requests and Action Items from Previous Board Meeting

- 2.1. Transportation information was delivered to Trustee Boisvert.

### 3. External Organizational Activities

- 3.1. MCI meeting on March 7th
- 3.2. CCSSA and GrACE are in search of Executive Directors
- 3.3. CASS Spring Conference (Edmonton) March 22-24
- 3.4. GrACE Summit (Edmonton) April 12

### 4. Information

- 4.1. EICS Division Assurance Survey
  - 4.1.1. The Assurance Survey is complete. EICS Assurance Dashboard will be available on the Division/School websites in the coming days.
- 4.2. Faith and Wellness day was held on March 3rd, beginning with mass and featuring Chief Cadmus as the keynote speaker.
- 4.3. [Catholic School review of St. Martin](#)
- 4.4. Strathcona County School Site Allocation Meeting - February 23, 2023
- 4.5. Facility Site Review of all schools in EICS is ongoing.

### 5. Community Engagement

- 5.1. The Superintendent Student Advisory Committee full committee meeting went ahead on Feb 27th with 4 of the 5 High Schools represented at the meeting.
- 5.2. CEPAC meeting was held on February 23rd.
- 5.3. Attended Ash Wednesday Mass at OLPH with St. Nicholas, St. Luke, and Holy Spirit
- 5.4. EICS in conjunction with St. Sophia parish held a Gym day for Ukrainian Newcomes and the community on March 11th at Archbishop Jordan High.

February 27, 2023

Ms. Tracy Leigh  
Elk Island Catholic Separate School Division  
310 Broadview Road  
Sherwood Park, AB T8H 1B4

Dear Tracy:

### **AUGUST 31, 2023 FISCAL YEAR END**

During the past several months, and since the time of our 2019 proposal, the circumstances impacting audit engagements have changed significantly. The key matters are with respect to the economic environment (which impacts all organizations), new Public Sector Accounting Standards reporting developments, and new Canadian Audit Standards assurance developments.

#### *Economic Conditions*

Recently, Canadian inflation has reached levels not seen in decades, which has impacted all organizations and all facets of the economy. There have been significant changes in our costs to maintain and retain our staff. The war for talent has radically impacted how we need to compensate our people to attract and retain them. As with many organizations, we have also experienced capacity constraints, which means we need to right-size our fees to better reflect the time input and staffing levels. Lastly, as with all organizations, we have seen the broader impacts of increasing costs across our business.

We did not propose any changes to the 2022 audit fees previously quoted. However, the proposed fee below reflects economic adjustments for 2023.

While no one can predict with certainty what inflation might look like in the coming years, we expect that rate to be in the range of 4%-7%. Beyond 2023, we would commit to revisiting our fee annually to ensure it is reflective of the inflation rate for that year.



### *New Reporting Developments*

In August 2018, new PS 3280 Asset Retirement Obligations was included in the CPA Canada Public Sector Accounting Handbook (PSA HB). The new PS 3280 establishes standards on how to account for and report a liability for asset retirement obligations (ARO). The new standard will be effective for the Division's 2023 financial statements and will result in changes in the recognition, measurement, and disclosure of certain items in the financial statements. We will need to audit these items, as well as the related inputs and assumptions to the calculations, which will result in an increase in audit work beginning with the 2023 year.

### *New Assurance Developments*

In May 2020, the Auditing and Assurance Standards Board (AASB) issued the revised CAS 315 Identifying and Assessing the Risks of Material Misstatement Through Understanding the Entity and its Environment. The revised CAS 315 incorporates changes to establish more robust requirements and detailed guidance to assist auditors in performing appropriate risk assessment procedures. This will be especially impactful on considerations of the IT environment, even in situations where the auditor does not intend to rely on IT controls. It also includes changes to enhance the application of professional skepticism in audits.

The new standard will be effective for the audit of the Division's 2023 financial statements. Key impacts on the Division's audit will include additional work around the design and implantation of IT controls including matters such as change management, password protections, transactional level controls, access controls, etc. This additional testing will be ongoing but will be of greatest significance in the 2023 year.

### *2023 Estimated Fees*

MNP is proud of the relationship we have built with the Division, and we look forward to continuing as a significant partner. Our estimated fees for the 2023 fiscal year are as follows:

Description of Services	2023
Revised base audit fee	\$31,900
Asset Retirement Obligations	\$750
Audit changes in scope related to CAS 315 (estimated at 8%)	\$2,500
Total – audit of the financial statements	\$35,150

In addition to the fees quoted above, it is our standard practice to charge a 5% fee to cover all administrative expenses incurred throughout the engagement. This administration charge will continue to be waived in an effort to show our commitment to the Division, providing a savings of \$1,758 for the 2023 year.

Our fees are estimated based on a certain level of assistance and file preparation by your organization, and include the following assumptions:

- No significant deficiencies in internal controls, which cause procedures to be extended;
- No major unadjusted misstatements, un-reconciled balances, or corrections of prior year amounts;
- Significantly, all adjusting entries are completed prior to trial balance and journal entries being provided to audit team;
- Management will prepare the financial statements and notes;
- All management and required staff are available as needed;
- Information and working papers required, as outlined in our letter of fiscal year-end requirements, are provided in the mutually agreed form and timing; and
- There are no changes to the agreed upon audit timetable and reporting requirements.

We look forward to continuing as the trusted advisor to the Division. If you have any questions or require further clarification, please do not hesitate to contact me.

Yours truly,

A handwritten signature in black ink that reads "Benji Waser". The signature is written in a cursive, flowing style.

Benji Waser, CPA, CA, CAFM  
Partner, Assurance Services  
MNP LLP

Statement of Program Revenues and Expenses For the Month Ended February 28, 2023									Actual 2021/22 School Year (Unaudited)
REVENUES	Spring Budget 2022/23	Instruction	Plant Operations	Transportation	Administration	External Services	Total Year-to-Date Actual 2022/23	% of Budget	TOTAL
Alberta Education	\$ 61,828,518	\$ 23,910,692	\$ 3,428,606	\$ 1,796,267	\$ 1,304,823	\$ 326,217	\$ 30,766,605	49.8%	\$ 63,913,567
Alberta Infrastructure (Supported Capital Amortization)	\$ 4,712,000	\$ 2,676,564	\$ 132,908	\$ -	\$ -	\$ -	\$ 2,809,471	59.6%	\$ 5,123,528
Other - Government of Alberta	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Federal Government	\$ -	\$ 46,312	\$ -	\$ -	\$ -	\$ -	\$ 46,312	0.0%	\$ 59,636
Other Alberta School Authorities	\$ -	\$ 30,564	\$ -	\$ -	\$ -	\$ -	\$ 30,564	0.0%	\$ 10,848
Out of province authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Alberta municipalities-special tax levies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Property Taxes	\$ 10,140,721	\$ 5,070,360	\$ -	\$ -	\$ -	\$ -	\$ 5,070,360	50.0%	\$ 9,208,317
Fees	\$ 2,250,139	\$ 2,197,382	\$ -	\$ 402,329	\$ -	\$ -	\$ 2,599,711	115.5%	\$ 2,531,804
Other sales and services	\$ 344,476	\$ 439,452	\$ -	\$ 42,993	\$ -	\$ 17,185	\$ 499,630	145.0%	\$ 524,616
Investment income	\$ 80,000	\$ 195,949	\$ -	\$ -	\$ -	\$ -	\$ 195,949	244.9%	\$ 142,049
Gifts and donations	\$ 82,986	\$ 132,913	\$ -	\$ -	\$ -	\$ -	\$ 132,913	160.2%	\$ 174,708
Rental of facilities	\$ 254,650	\$ -	\$ 74,105	\$ 32,050	\$ -	\$ -	\$ 106,155	41.7%	\$ 179,424
Fundraising	\$ 142,480	\$ 100,068	\$ -	\$ -	\$ -	\$ -	\$ 100,068	70.2%	\$ 124,112
Gains on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ 53,339
Other revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
<b>TOTAL REVENUES</b>	<b>\$ 79,835,970</b>	<b>\$ 34,800,254</b>	<b>\$ 3,635,618</b>	<b>\$ 2,273,639</b>	<b>\$ 1,304,823</b>	<b>\$ 343,403</b>	<b>\$ 42,357,737</b>	<b>53.1%</b>	<b>\$ 82,045,948</b>
<b>EXPENSES</b>									
Certificated salaries	\$ 36,278,939	\$ 17,815,891	\$ -	\$ -	\$ 350,072	\$ 332,069	\$ 18,498,033	51.0%	\$ 37,057,910
Certificated benefits	\$ 8,751,463	\$ 3,913,848	\$ -	\$ -	\$ 78,432	\$ 69,645	\$ 4,061,926	46.4%	\$ 8,625,476
Non-certificated salaries and wages	\$ 12,398,799	\$ 4,625,480	\$ 1,391,002	\$ 725,463	\$ 472,276	\$ 1,618	\$ 7,215,839	58.2%	\$ 12,693,709
Non-certificated benefits	\$ 2,788,900	\$ 1,100,058	\$ 298,121	\$ 123,086	\$ 88,834	\$ 113	\$ 1,610,213	57.7%	\$ 2,753,615
<b>SUB - TOTAL</b>	<b>\$ 60,218,101</b>	<b>\$ 27,455,278</b>	<b>\$ 1,689,123</b>	<b>\$ 848,549</b>	<b>\$ 989,614</b>	<b>\$ 403,446</b>	<b>\$ 31,386,009</b>	<b>52.1%</b>	<b>\$ 61,130,710</b>
Services, contracts and supplies	\$ 15,181,869	\$ 4,528,557	\$ 1,894,850	\$ 544,522	\$ 241,133	\$ -	\$ 7,209,062	47.5%	\$ 16,451,807
Amortization of supported tangible capital assets	\$ 5,050,000	\$ 2,676,564	\$ 132,908	\$ -	\$ -	\$ -	\$ 2,809,471	55.6%	\$ 5,123,528
Amortization of unsupported tangible capital assets	\$ 1,004,000	\$ 171,980	\$ 143,675	\$ 65,817	\$ 31,650	\$ -	\$ 413,121	41.1%	\$ 1,073,696
Amortization of supported ARO tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Amortization of unsupported ARO tangible capital assets	\$ 152,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Unsupported interest on capital debt	\$ 395,000	\$ 3,120	\$ 1,505	\$ 3,302	\$ 3,397	\$ -	\$ 11,325	2.9%	\$ 385,639
Other interest and finance charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Losses on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Other expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
<b>TOTAL EXPENSES</b>	<b>\$ 82,000,970</b>	<b>\$ 34,835,499</b>	<b>\$ 3,862,060</b>	<b>\$ 1,462,190</b>	<b>\$ 1,265,794</b>	<b>\$ 403,446</b>	<b>\$ 41,828,989</b>	<b>51.0%</b>	<b>\$ 84,165,380</b>
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>\$ (2,165,000)</b>	<b>\$ (35,244)</b>	<b>\$ (226,442)</b>	<b>\$ 811,449</b>	<b>\$ 39,029</b>	<b>\$ (60,043)</b>	<b>\$ 528,749</b>	<b>-24%</b>	<b>\$ (2,119,432)</b>

**ELK ISLAND CATHOLIC SCHOOLS**  
**Statement of Revenues**  
**For the Month Ended February 28, 2023 (Budget Target 50.0%)**

	<u>Spring Approved</u> <u>Budget 2022/23</u>	<u>Fall Budget</u> <u>Update</u> <u>2022/23</u>	<u>Year-to-Date</u> <u>Actual 2022/23</u>	<u>Approved</u> <u>Budget</u> <u>Remaining</u>	<u>% Fall</u> <u>Budget Used</u>
<b>ALBERTA EDUCATION</b>					
<b>BASE INSTRUCTION</b>					
ECS Basic Instruction	\$ 890,040	\$ 839,512	\$ 419,756	\$ 419,756	50.0%
Grades 1-9 Base Instruction	\$ 23,495,744	\$ 23,112,735	\$ 11,461,132	\$ 11,651,603	49.6%
Grades 10-12 Base Instruction	\$ 11,818,963	\$ 11,818,963	\$ 5,909,469	\$ 5,909,494	50.0%
Home Education	\$ 3,571,038	\$ 3,044,038	\$ 1,508,255	\$ 1,535,784	49.5%
Outreach Funding	\$ 150,000	\$ 150,000	\$ 75,000	\$ 75,000	50.0%
Distance Education	\$ (496,800)	\$ (496,800)	\$ (248,400)	\$ (248,400)	50.0%
Rural Small Schools	\$ 2,767,500	\$ 3,020,000	\$ 1,510,000	\$ 1,510,000	50.0%
<b>TOTAL BASE INSTRUCTION</b>	<b>\$ 42,196,485</b>	<b>\$ 41,488,448</b>	<b>\$ 20,635,211</b>	<b>\$ 20,853,237</b>	<b>49.7%</b>
<b>SERVICES &amp; SUPPORT GRANTS</b>					
Specialized Learning Support	\$ 4,732,710	\$ 4,732,849	2,366,424	\$ 2,366,425	50.0%
Program Unit Funding	\$ 167,350	\$ 167,350	83,675	\$ 83,675	50.0%
Kindergarten Severe	\$ 353,350	\$ 353,350	176,675	\$ 176,675	50.0%
Moderate Language Delay Grant	\$ 40,000	\$ 16,000	22,000	\$ (6,000)	137.5%
First Nations	\$ 519,954	\$ 520,003	260,001	\$ 260,002	50.0%
English as a Second Language	\$ 400,560	\$ 400,560	200,280	\$ 200,280	50.0%
Refugee Students	\$ 15,400	\$ 15,400	7,700	\$ 7,700	50.0%
<b>SUBTOTAL SERVICES &amp; SUPPORT</b>	<b>\$ 6,229,324</b>	<b>\$ 6,205,512</b>	<b>\$ 3,116,756</b>	<b>\$ 3,088,756</b>	<b>50.2%</b>
<b>SCHOOL BASED GRANTS</b>					
Operations and Maintenance	\$ 6,300,187	\$ 6,300,187	\$ 3,150,094	\$ 3,150,093	50.0%
Transportation	\$ 3,454,873	\$ 2,703,914	\$ 1,796,267	\$ 907,647	66.4%
High Speed Internet	\$ 172,800	\$ 172,800	\$ 86,400	\$ 86,400	50.0%
<b>SUBTOTAL SCHOOL BASED GRANTS</b>	<b>\$ 9,927,860</b>	<b>\$ 9,176,901</b>	<b>\$ 5,032,760</b>	<b>\$ 4,144,141</b>	<b>54.8%</b>
<b>COMMUNITY BASED GRANTS</b>					
Socio Economic	\$ 424,879	\$ 424,908	\$ 212,454	\$ 212,454	50.0%
Geographic Grant	\$ 552,437	\$ 552,437	\$ 276,219	\$ 276,218	50.0%
Nutrition Funding	\$ 150,000	\$ 150,000	\$ 75,000	\$ 75,000	50.0%
<b>SUBTOTAL COMMUNITY BASED GRANTS</b>	<b>\$ 1,127,316</b>	<b>\$ 1,127,345</b>	<b>\$ 563,673</b>	<b>\$ 563,672</b>	<b>50.0%</b>
<b>JURISDICTION BASED GRANTS</b>					
System Administration	\$ 2,545,857	\$ 2,545,857	\$ 1,272,929	\$ 1,272,928	50.0%
<b>SUBTOTAL JURISDICTION BASED GRANTS</b>	<b>\$ 2,545,857</b>	<b>\$ 2,545,857</b>	<b>\$ 1,272,929</b>	<b>\$ 1,272,928</b>	<b>50.0%</b>
<b>ADDITIONAL ALBERTA GOVERNMENT FUNDING</b>					
Bridge Funding	\$ 3,918,787	\$ 4,099,605	\$ 2,049,803	\$ 2,049,802	50.0%
Infrastructure Maintenance Renewal	\$ 913,339	\$ 913,339	\$ 278,512	\$ 634,827	30.5%
ATRF Government Contributions	\$ 3,800,000	\$ 3,800,000	\$ 1,720,751	\$ 2,079,249	45.3%
Amortization of Capital	\$ 5,050,000	\$ 5,050,000	\$ 2,809,471	\$ 2,240,529	55.6%
Other Alberta Gov Revenue	\$ 848,010	\$ 1,010,315	\$ 891,963	\$ 118,352	88.3%
<b>TOTAL ADDITIONAL FUNDING</b>	<b>\$ 14,530,136</b>	<b>\$ 14,873,259</b>	<b>\$ 7,750,500</b>	<b>\$ 7,122,759</b>	<b>52.1%</b>
<b>TOTAL ALBERTA GOVERNMENT</b>	<b>\$ 76,556,978</b>	<b>\$ 75,417,322</b>	<b>\$ 38,371,829</b>	<b>\$ 37,045,493</b>	<b>50.9%</b>
<b>OTHER REVENUE</b>					
Other Alberta School Authorities	\$ -	\$ -	30,564	\$ (30,564)	0.0%
Federal Government	\$ -	\$ 44,482	46,312	\$ (1,830)	0.0%
Education Foundation	\$ 21,000	\$ 21,000	-	\$ 21,000	0.0%
Facility Rentals	\$ 254,650	\$ 260,000	106,155	\$ 153,845	40.8%
APPLE Schools	\$ 2,840	\$ 4,000	-	\$ 4,000	0.0%
Interest and Investment Income	\$ 80,000	\$ 80,000	195,949	\$ (115,949)	244.9%
External Services	\$ 124,262	\$ 655,795	294,029	\$ 361,766	44.8%
International Students	\$ 10,800	\$ 10,800	-	\$ 10,800	0.0%
<b>TOTAL OTHER REVENUE</b>	<b>\$ 493,552</b>	<b>\$ 1,076,077</b>	<b>\$ 673,007</b>	<b>\$ 403,070</b>	<b>62.5%</b>
<b>SCHOOL GENERATED FUNDS</b>					
Transportation Fees	\$ 350,000	\$ 413,000	\$ 402,329	\$ 10,671	97.4%
Fees	\$ 1,900,139	\$ 1,874,374	\$ 2,197,382	\$ (323,008)	117.2%
Fundraising	\$ 142,480	\$ 142,130	100,068	\$ 42,062	70.4%
Gifts and Donations	\$ 61,986	\$ 61,986	132,913	\$ (70,927)	214.4%
Other Sales and Services	\$ 330,835	\$ 380,671	480,209	\$ (99,538)	126.1%
<b>TOTAL SCHOOL GENERATED FUNDS</b>	<b>\$ 2,785,440</b>	<b>\$ 2,872,161</b>	<b>\$ 3,312,901</b>	<b>\$ (440,740)</b>	<b>115.3%</b>
<b>TOTAL REVENUES</b>	<b>\$ 79,835,970</b>	<b>\$ 79,365,560</b>	<b>\$ 42,357,737</b>	<b>\$ 37,007,823</b>	<b>53.4%</b>

**ELK ISLAND CATHOLIC SCHOOLS**  
**Statement OF Expenses**  
**For the Month Ended February 28, 2023**  
**Budget Target 50.00% (Schools 60%)**

<u>SCHOOL &amp; DEPARTMENT</u>	<u>Spring Budget</u> <u>2022/23</u>	<u>Fall Budget</u> <u>Update</u> <u>2022/23</u>	<u>Year-to-Date</u> <u>Actual 2022/23</u>	<u>Budget Remaining</u>	<u>% Budget</u> <u>Used</u>
St. Andre Bessette	\$ 3,281,557	\$ 3,355,844	\$ 1,988,505	\$ 1,367,339	59.3%
St. John Paul II	\$ 2,540,743	\$ 2,532,828	\$ 1,506,096	\$ 1,026,732	59.5%
Our Lady of Angels	\$ 1,419,186	\$ 1,405,494	\$ 828,531	\$ 576,963	58.9%
St. John XXIII	\$ 2,082,515	\$ 2,085,340	\$ 1,237,394	\$ 847,946	59.3%
Our Lady of Perpetual Help	\$ 2,564,503	\$ 2,582,551	\$ 1,556,412	\$ 1,026,139	60.3%
École Père Kenneth Kearns	\$ 1,532,377	\$ 1,559,088	\$ 890,768	\$ 668,320	57.1%
St. Nicholas	\$ 1,658,225	\$ 1,718,088	\$ 1,019,846	\$ 698,242	59.4%
Madonna	\$ 1,687,897	\$ 1,683,905	\$ 982,141	\$ 701,764	58.3%
St. Luke	\$ 1,268,665	\$ 1,264,061	\$ 780,409	\$ 483,652	61.7%
Holy Redeemer	\$ 1,356,191	\$ 1,410,227	\$ 888,557	\$ 521,670	63.0%
Our Lady Of Mount Pleasant	\$ 3,513,573	\$ 3,531,194	\$ 2,109,653	\$ 1,421,541	59.7%
St Patrick	\$ 2,528,208	\$ 2,505,922	\$ 1,485,740	\$ 1,020,182	59.3%
St. Martin's	\$ 1,715,527	\$ 1,698,873	\$ 1,003,689	\$ 695,184	59.1%
Holy Spirit	\$ 2,866,678	\$ 2,866,718	\$ 1,723,991	\$ 1,142,727	60.1%
St. Mary's	\$ 1,587,280	\$ 1,660,883	\$ 998,640	\$ 662,243	60.1%
Archbishop Jordan	\$ 8,179,755	\$ 8,098,538	\$ 4,750,136	\$ 3,348,402	58.7%
St. Theresa	\$ 4,388,622	\$ 4,390,377	\$ 2,631,812	\$ 1,758,565	59.9%
St. Isidore	\$ 4,813,123	\$ 4,303,230	\$ 2,385,573	\$ 1,917,657	55.4%
School Generated Funds	\$ 2,418,440	\$ 2,357,221	\$ 1,653,394	\$ 703,827	70.1%
<b>Schools Total</b>	<b>\$ 51,403,065</b>	<b>\$ 51,010,382</b>	<b>\$ 30,421,286</b>	<b>\$ 20,589,096</b>	<b>59.6%</b>
Information Tech	\$ 1,954,762	\$ 1,935,214	\$ 900,358	\$ 1,034,856	46.5%
Inclusive Learning Services	\$ 1,597,521	\$ 1,656,054	\$ 592,195	\$ 1,063,859	35.8%
Student and Staff Formation	\$ 1,028,838	\$ 1,043,539	\$ 543,489	\$ 500,050	52.1%
Education Excellence	\$ 270,639	\$ 275,984	\$ 126,230	\$ 149,754	45.7%
Secondments/External Services	\$ 124,262	\$ 655,795	\$ 345,287	\$ 310,508	52.7%
ATRF Contributions from Government	\$ 3,800,000	\$ 3,800,000	\$ 1,656,668	\$ 2,143,332	43.6%
System Ins.Support	\$ 2,489,383	\$ 2,676,242	\$ 533,571	\$ 2,142,671	19.9%
<b>Central Inst. Total</b>	<b>\$ 11,265,405</b>	<b>\$ 12,042,828</b>	<b>\$ 4,697,798</b>	<b>\$ 7,345,030</b>	<b>39.0%</b>
Business Services	\$ 1,183,885	\$ 1,178,188	\$ 522,414	\$ 655,774	44.3%
Board Governance	\$ 395,000	\$ 395,000	\$ 228,951	\$ 166,049	58.0%
Human Resources	\$ 560,000	\$ 564,052	\$ 272,272	\$ 291,780	48.3%
Office of Superintendent	\$ 495,000	\$ 540,050	\$ 362,017	\$ 178,033	67.0%
Capital, Debt Services & IMR	\$ 6,305,839	\$ 6,305,839	\$ 724,895	\$ 5,580,944	11.5%
Custodial	\$ 2,702,276	\$ 2,703,796	\$ 1,355,042	\$ 1,348,754	50.1%
Maintenance	\$ 3,850,977	\$ 3,849,457	\$ 1,782,123	\$ 2,067,334	46.3%
Transportation	\$ 3,839,523	\$ 3,223,914	\$ 1,462,190	\$ 1,761,724	45.4%
<b>Support Services</b>	<b>\$ 19,332,500</b>	<b>\$ 18,760,296</b>	<b>\$ 6,709,905</b>	<b>\$ 12,050,391</b>	<b>35.8%</b>
<b>Total Expenditures</b>	<b>\$ 82,000,970</b>	<b>\$ 81,813,506</b>	<b>\$ 41,828,989</b>	<b>\$ 39,984,517</b>	<b>51.1%</b>

**Elk Island Catholic Schools  
Board Governance Expenses  
As of February 28, 2023 (Budget Target 50.0%)**

Summary	May 2022 Budget	Actuals	Variance (\$ Budget Unspent)
<b>Honoraria</b>	\$196,099	\$98,049	\$98,050
Chair - Annual Honoraria	33,350	2,779	30,571
Vice Chair - Annual Honoraria	29,348	2,446	26,902
Trustee - Annual Honoraria	26,680	2,223	24,457
<b>Employee Benefits</b>	34,808	17,428	17,380
<b>Travel Amount</b>			
Al Stewart	500	250	250
Shelley Charchun	500	250	250
Teresa Makowecki	500	250	250
<b>Trustee Professional Development (Policy 7, 12.3 &amp; Appendix A)</b>			
Al Stewart	3,000	686	2,314
Jean Boisvert	3,000	686	2,314
Le-Ann Ewaskiw	3,000	1,040	1,960
Dean Sarnecki	3,000	-	3,000
Shelley Charchun	3,000	-	3,000
Ted Paszek	3,000	686	2,314
Teresa Makowecki	3,000	826	2,174
<b>Trustee Other Expenses (Policy 7, 12.4 &amp; Appendix A)</b>			
Al Stewart	1,700	826	874
Jean Boisvert	1,700	665	1,035
Le-Ann Ewaskiw	1,700	437	1,263
Dean Sarnecki	1,700	328	1,372
Shelley Charchun	2,700	740	1,960
Ted Paszek	1,700	307	1,393
Teresa Makowecki	2,700	3,328	628
<b>Audit Committee Public Member</b>	1,600	400	1,200
<b>Board Expenses (Policy 7, 12.7, 12.8)</b>			
Board Public Relations (12.7)			
Meeting Meal Expenses (12.8)		874	
Board Retreats (12.8)		12,158	
ACSTA AGM - Policy (12.1.3 & 12.8)	34,993	5,926	14,863
Other General Misc Expenses (12.8)		868	
Election Advertising Costs (12.8.2)		305	
Contracted Services			
VISA Rebate		-	
<b>Membership Fees (Policy 7, 12.9)</b>			
ACSTA	37,000	38,740	
ASBA	50,000	38,890	
ASBA Zone 2/3	1,450	1,450	9,460
Rural Caucus	600	184	
Alberta School Council Association	1,450	1,500	
Chamber of Commerce Memberships	600	876	
<b>TOTAL BOARD GOVERNANCE</b>	<b>\$395,000</b>	<b>\$228,952</b>	<b>\$166,048</b>

Note: Trustees from Vegreville and Camrose receive more budget for additional travel costs.

2022/2023 Trustee Expenses  
 Jean Boisvert (Trustee)  
 As of February 28, 2023 (Budget Target 50.0%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 12.3 & Appendix A)	\$ 3,000		
ASBA AGM		\$ 686	
<i>Subtotals</i>	\$ 3,000	\$ 686	\$ 2,314
Trustee Other Expenses (Policy 7, 12.4 & Appendix A)	\$ 1,700		
Sept/Oct Mileage		\$ 327	
November Mileage		\$ 171	
Dec and Jan Mileage		\$ 167	
<i>Subtotals</i>	\$ 1,700	\$ 665	\$ 1,035
<b>Totals</b>	<b>\$ 4,700</b>	<b>\$ 1,350</b>	<b>\$ 3,350</b>

2022/2023 Trustee Expenses  
 Ted Paszek (Vice Chair)  
 As of February 28, 2023 (Budget Target 50.0%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 12.3 & Appendix A) ASBA AGM	\$ 3,000	\$ 686	
 <i>Subtotal</i>	<hr/> \$ 3,000	<hr/> \$ 686	<hr/> \$ 2,314
 Trustee Other Expenses (Policy 7, 12.4 & Appendix A) October mileage November mileage	 \$ 1,700	 210 97	
 <i>Subtotal</i>	<hr/> \$ 1,700	<hr/> \$ 307	<hr/> \$ 1,393
 <b>Totals</b>	 <hr/> <b>\$ 4,700</b>	 <hr/> <b>\$ 993</b>	 <hr/> <b>\$ 3,707</b>



2022/2023 Trustee Expenses  
 Le-Ann Ewaskiw (Board Chair)  
 As of February 28, 2023 (Budget Target 50.0%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 12.3 & Appendix A)	\$ 3,000		
CLEBC		\$ 450	
CLEBC (refund)		\$ (450)	
ASBA AGM		\$ 686	
ASBA AGM		\$ 355	
<i>Subtotal</i>	<u>\$ 3,000</u>	<u>\$ 1,040</u>	<u>\$ 1,960</u>
Trustee Other Expenses (Policy 7, 12.4 & Appendix A)	\$ 1,700		
October Mileage		\$ 305	
November Mileage		132	
<i>Subtotals</i>	<u>\$ 1,700</u>	<u>\$ 437</u>	<u>\$ 1,263</u>
<b>Totals</b>	<u><u>\$ 4,700</u></u>	<u><u>\$ 1,477</u></u>	<u><u>\$ 3,223</u></u>

2022/2023 Trustee Expenses  
 Dean Sarnecki (Trustee)  
 As of February 28, 2023 (Budget Target 50.0%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 12.3 & Appendix A)	\$ 3,000		
<i>Subtotal</i>	<u>\$ 3,000</u>	<u>\$ -</u>	<u>\$ 3,000</u>
Trustee Other Expenses (Policy 7, 12.4 & Appendix A)	\$ 1,700		
Sept - Nov Mileage		\$ 328	
<i>Subtotal</i>	<u>\$ 1,700</u>	<u>\$ 328</u>	<u>\$ 1,372</u>
<b>Totals</b>	<u><u>\$ 4,700</u></u>	<u><u>\$ 328</u></u>	<u><u>\$ 4,372</u></u>

2022/2023 Trustee Expenses  
 Al Stewart (Trustee)  
 As of February 28, 2023 (Budget Target 50.0%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 12.3 & Appendix A)	\$ 3,000		
ASBA AGM		\$ 686	
<i>Subtotal</i>	<u>\$ 3,000</u>	<u>\$ 686</u>	<u>\$ 2,314</u>
Trustee Other Expenses (Policy 7, 12.4 & Appendix A)	\$ 1,700		
September Mileage		\$ 99	
October Mileage		\$ 269	
November Mileage		\$ 202	
December Mileage		\$ 99	
January Mileage		\$ 157	
<i>Subtotal</i>	<u>\$ 1,700</u>	<u>\$ 826</u>	<u>\$ 874</u>
<b>Totals</b>	<u><b>\$ 4,700</b></u>	<u><b>\$ 1,512</b></u>	<u><b>\$ 3,188</b></u>

2022/2023 Trustee Expenses  
Teresa Makowecki (Trustee)  
As of February 28, 2023 (Budget Target 50.0%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 12.3 & Appendix A) \$	3,000		
ASBA AGM		686	
ASBA AGM		140	
<i>Subtotal</i>	<u>\$ 3,000</u>	<u>\$ 826</u>	<u>\$ 2,174</u>
Trustee Other Expenses (Policy 7, 12.4 & Appendix A)	\$ 2,700		
Prior year mileage		1986.5	
Sept - Nov mileage		1341.5	
<i>Subtotal</i>	<u>\$ 2,700</u>	<u>\$ 3,328</u>	<u>\$ (628)</u>
<b>Totals</b>	<u><u>\$ 5,700</u></u>	<u><u>\$ 4,154</u></u>	<u><u>\$ 1,546</u></u>

2022/2023 Trustee Expenses  
 Shelley Charchun (Trustee)  
 As of February 28, 2023 (Budget Target 50.0%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 12.3 & Appendix A)	\$ 3,000		
<i>Subtotal</i>	<u>\$ 3,000</u>	<u>\$ -</u>	<u>\$ 3,000</u>
Trustee Other Expenses (Policy 7, 12.4 & Appendix A)	\$ 2,700		
September Mileage		\$ 186	
November Mileage		\$ 184	
December Mileage		\$ 185	
January Mileage		\$ 91	
February Mileage		\$ 93	
<i>Subtotal</i>	<u>\$ 2,700</u>	<u>\$ 740</u>	<u>\$ 1,960</u>
<b>Totals</b>	<u><u>\$ 5,700</u></u>	<u><u>\$ 740</u></u>	<u><u>\$ 4,960</u></u>