



INCLEMENT WEATHER

The EICS Emergency Closings

Administrative Procedure 133 includes a temperature of -40C for bus cancellations. Bus service may also be suspended due to unsafe weather or road conditions.

Parents will be advised via phone call out system, SynreVoice by 6:30AM if buses are cancelled. Parents may choose to drive and pick up their child when bus service is cancelled. Schools will remain open. When bus service is cancelled in the morning, it will also be cancelled in the afternoon.



LARGE ITEMSON THE SCHOOL BUS

The bus aisle and exits must be kept clear at all times. Items such as large band instruments, hockey sticks, skis, snowboards, curling brooms, etc. are not permitted on the school bus. Small band instruments, skates and skateboards are permitted if stored in an appropriate and properly secured bag (not a plastic shopping bag).

This applies to all regular bus runs. Refer to Section 16 of the School Bus Operation Regulation 437/86 of the Traffic Safety Act.

BUS RULES

Student safety is our primary concern and is the responsibility of everyone including parents. Drivers must remain attentive to their complete surroundings. Distractions, disturbances and misbehavior from students divert the drivers attention from driving. Students must be mindful of their conduct:

- Be at the stop no less than 5 minutes prior to bus departure
- **Stay out of the "Danger Zone"**
- speak in a low voice
- Remain properly seated facing the front at all times
- No eating, drinking or chewing gum
- No horseplay or bullying
- Use of proper language at all times
- Objects and body parts to remain inside the bus (nothing out the windows)
- Unauthorized students are not permitted on the bus

Please contact your driver directly if you have concerns on the bus.



ADMINISTRATIVE PROCEDURES

These can be viewed on our website.

- 133 - Emergency Closings
- 550 - Student Transportation Services
- 551 - School Bus Safety Program
- 552 - Student Transportation in Private Vehicles

Student Transportation



160 Festival Way
 Sherwood Park, AB T8A 5Z2

Telephone: (780) 449-6480
 Toll Free: 1-800-996-4982
 Fax: (780) 449-6481
 Email: transportation@eics.ab.ca
 Website: www.eics.ab.ca

Director of Transportation
 Lynne Lambert

Transportation Supervisor
 Joanne White

Transportation Assistant
 Heidi Cunningham



STUDENT INFORMATION

Alberta Education defines eligible students for transportation funding as those residing greater than 2.39 km (shortest walking path) to their designated school.

The Division establishes attendance areas for transportation purposes and for effective use of school facilities. Please refer to the maps on the division website.

A School Of Choice student is defined as one who attends an EICS school other than his/her designated school. These students are subject to a School Of Choice transportation fee.

Registration for and changes to transportation services is done by completing the online Transportation Form on the division website.

FEES

The following students are subject to transportation fees:

- ineligible for busing
- attend a School of Choice
- reside outside the EICS division boundary (non resident)
- require ECS noon busing
- accessing the EIPS bus service

PARENT INFORMATION

Please **make a note of your child's** bus route number. This information is important when calling the office or contractor.

Ensure the school has all current phone numbers and addresses. The information will automatically be filtered to the Transportation Department. If your busing needs change, complete the online Transportation form.

Students must be at the stop no less than 5 minutes before bus arrival.

BUS STOPS

Bus routes are designed to serve students in the safest and most time efficient manner, within the constraints of the transportation budget. Although it may take 15 minutes to drive to school, buses must stop at numerous locations to accommodate all students. Stops are generally no further than 300 meters walking distance from the residence or caregivers address. In order to provide more efficient service, students from the same subdivision or community are grouped at one common stop.

A child's life is flashing before your eyes.
Flashing red means stop!

Passing a school bus with flashing red lights is unlawful, will result in a \$402 fine and 6 demerits points. Help keep our children safe and obey the law.

Please assist our drivers and report any violators to the R.C.M.P. :

- Time, location and direction of travel
- Make, color and license plate or vehicle in violation
- Female/male driver
- Any other information

SAFETY IS EVERYONE'S RESPONSIBILITY

COMMUNICATION

EICS utilizes the SynreVoice call out system. The transportation department sends messages to announce bus cancellations and to remind parents of various items pertaining to the bus service. Please ensure your contact numbers are current and up to date by advising the school.