



FORM # 514-1

# Employee Expense Claim Form

Meal Allowance  
 Breakfast - 15.00  
 Lunch - 20.00  
 Dinner - 35.00

revised January 1, 2013

Attach Original detailed Receipts for all purchases

Mileage rates .54 km @ January 1, 2013  
 over 5000 kms mileage rate @ .48 km

| Date               | Meeting/Event                          | Kms.             | Mileage Amount | Meals Incl GST | Hotel Incl GST      | Other Incl GST                     | Total Cst | Total Incl. Cst | G/L Account |
|--------------------|--|------------------|----------------|----------------|---------------------|------------------------------------|-----------|-----------------|-------------|
| SEPT. 21           | MTRK SOD TURNING<br>ST. ANDRE          | 45               | 24.30          |                |                     |                                    |           |                 |             |
| OCT 5              | KEVIN CARRAWARD<br>SANTA MARIA GORETTI | 32               | 17.28          |                |                     | TICKET<br>40.00                    |           |                 |             |
| Nov 19/20<br>21/22 | ACSTA & ASBA<br>RGM                    | (5 TRIPS)<br>160 | 96.40          |                | Nov. 20<br>21<br>22 | PARKING<br>30.00<br>30.00<br>30.00 |           |                 |             |
| Totals             |  | 237              | 127.98         |                |                     | 4130.00                            |           |                 | \$ 257.98   |

LEAN BOISVERT

Employee Name and Location  
 (Please Print)

JR Boisvert  
 Employee Signature

Date

Nov 30/2016

[Signature]  
 Supervisor's Approval

Date

Dec 5/16

Newman Theological College  
8421 101 Avenue NW  
Edmonton, Alberta T6A 0L1  
Phone: 780-469-1010

G.S.T. Registration # R107771321

RETAIN THIS RECEIPT FOR YOUR  
RECORDS

**NJC**

| Payment Date | Payment Method /<br>Cheque No. | Name                               | Amount  |
|--------------|--------------------------------|------------------------------------|---------|
| 15/09/16     |                                | BOIVERT, JEAN-Pd Kevin Carr Ticket | \$40.00 |

Received By: \_\_\_\_\_



NEWMAN THEOLOGICAL  
COLLEGE  
10012-84TH STREET  
EDMONTON AB

CARD TYPE 2016/09/15  
DATE 8988 14:20:45  
TIME RECEIPT NUMBER  
MB4009709-001-001-948-0

PURCHASE  
TOTAL

**\$40.00**

APPROVED

AUTH# 013914 01-027  
THANK YOU

CARDHOLDER WILL PAY  
CARD ISSUER ABOVE AMOUNT  
PURSUANT TO CARDHOLDER  
AGREEMENT.

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS



# PAY MACHINE PAYMENT

## OFFICIAL RECEIPT

G.S.T. # 119326270 RT0001

Received the sum of: 30.00 cad  
 For paying at machine: 7010f LP - P1 by Elevator  
 Start Time: 2016-11-21 6:41 AM  
 End Time: 2016-11-22 1:00 AM  
 Licence Plate: WRN590  
 Ticket Number: 3126

*Thank you for your patronage.*

THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

**CITY OF EDMONTON**

Terminal: 7010k  
 Plate: KVH247  
 LP - P2 South/West by Elevators  
 Valid through:  
**SUNDAY 20 NOV 16**  
**1:00 AM**  
 Amount Paid: \$10.00 (GST incl.)  
 Start Time: 11/19/2016 5:40 PM  
 Trn: E0773b80666edfee  
 Auth No:007431  
 Receipt No: 1528  
 \*\*\*\*\*3108

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**CITY OF EDMONTON**

Terminal: 7010f  
 Plate: WRN590  
 LP - P1 by Elevator  
 Valid through:  
**TUESDAY 22 NOV 16**  
**1:00 AM**  
 Amount Paid: \$30.00 (GST incl.)  
 Start Time: 11/21/2016 6:41 AM  
 Trn: BF7926c48adc406  
 Auth No:042631  
 Receipt No: 3126  
 \*\*\*\*\*3108

THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

**CITY OF EDMONTON**

Terminal: 7010e  
 Plate: WNR590  
 LP - P1 West Wall  
 Valid through:  
**SUNDAY 20 NOV 16**  
**6:00 PM**  
 Amount Paid: \$20.00 (GST incl.)  
 Start Time: 11/20/2016 6:58 AM  
 Trn: 5583bc38695a6cf3  
 Auth No:054421  
 Receipt No: 2515  
 \*\*\*\*\*3108

THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

**CITY OF EDMONTON**

Terminal: 7010e  
 Plate: WNR590  
 LP - P1 West Wall  
 Valid through:  
**SUNDAY 20 NOV 16**  
**6:00 PM**  
 Amount Paid: \$20.00 (GST incl.)  
 Start Time: 11/20/2016 6:58 AM  
 Trn: 5583bc38695a6cf3  
 Auth No:054421  
 Receipt No: 2515  
 \*\*\*\*\*3108