

### Employee Expense Claim Form

Meal Allowances:  
Breakfast \$15.00, Lunch \$20.00., Dinner \$35.00

Revised October 2, 2015

Attach Original detailed Receipts for all purchases

Mileage rates .54 km @ January 1, 2013  
over 5000 kms mileage rate @ .47 km

2017

Date	Meeting/Event	Kms.	Mileage Amount	Meals	Hotel	Other	Gst	Total incl. Gst	G/L Account
JAN 19	ASBA BOOTCAMP								
JAN 19	@ MATRIX	40	\$21.60						
JAN 19	" " PARKING					\$35.00			
FEB 10	ATA LUNCHEON PARKING					<del>\$16.19</del>			
FEB 10	" " "	44	\$23.76			\$17.00			
MAR 15	County State Address ticket					\$42.00			
<del>MAR 2</del>	<del>MAR 2 PRIMER</del>					<del>\$35.00</del>			
APR 27	SPICE (ACSTA)	795	\$429.30						
APR 11	FTSK Boundary Cons.	44	\$23.76						
MAY 02	TEBA info Session	64	\$34.56						
MAY 11	Cath. Constitutional Laws	40	\$21.60						
	PARKING					\$30.00			
MAY 28	ABT GRAD CAPAGOWN	44	\$23.76						
MAY 26	Edmen Parr Award	64	\$34.56						
JUNE 7	EPARCHY BREAKFAST	54	\$29.16						
Totals		1189	\$642.16			\$123.19			

MICHELLE S2011 \$642.06

\$124.00 ✓

Employee Name and Location  
(Please Print)

Employee Signature

Date

*M. Scott*  
June 14, 2017

*[Signature]*  
Supervisor's Approval

\$766.06  
June 14/17  
Date

PARKING RECEIPT    PARKING RECEIPT    PARKING RECEIPT    PARKING RECEIPT    PARKING RECEIPT

**RECEIPT**  
IMPARK LOT 383  
NO IN AND OUT PRIVILEGES

License Plate Number

**SJS489**

Expiration Date/Time

**06:00 PM**

**JAN 19, 2017**

Purchase Date/Time: 06:23am Jan 19, 2017  
Total Parking: \$33.33  
Total GST: \$1.67

Total Due: \$35.00    Rate: \$35 - All Day To 6PM  
Total Paid: \$35.00    Payment Type: Card  
Ticket #: 35021450  
S/N #: 5201625102  
Setting: Lot 383  
Mach Name: Meter 1

Auth #: 544647  
GST #887315638RT0006  
IMPARK LOT 383

Edmonton City Centre West  
Managed by Advanced Parking  
Rcpt# 8088

02/10/17 16:26    LH 3 # 38    Txn# 51939  
02/10/17 10:11 In    02/10/17 16:26 Out

Regular Rate    \$ 16.19

Total Tax    \$ 0.81

Total Fee    \$ 17.00

CASH PAID    \$ 17.00

Cash Tender    \$ 20.00

Change Due    \$ 3.00

GST 122014491RT0003

impark



impark



impark



impark

**RECEIPT**

Impark Lot 256

License Plate Number

**SJS439**

Expiration Date/Time

**06:00 PM**

**MAY 11, 2017**

Purchase Date/Time: 07:40am May 11, 2017  
Total Parking: \$28.57  
Total GST: \$1.43

Total Due: \$30.00

Total Paid: \$30.00

Ticket #: 81051072

Setting: Lot 256

Mach Name: Meter 1

Rate: \$30 - All Day  
Payment Type: Card

Auth #: 03362Z  
GST #887315638RT0006

NO IN AND OUT PRIVILEGES

PARKING RECEIPT    PARKING RECEIPT    PARKING RECEIPT    PARKING RECEIPT    PARKING RECEIPT



# Sherwood Park & District Chamber of Commerce

100 Ordze Avenue, Sherwood Park, Alberta, Canada T8B 1M6  
 Tel: 780-464-0801 Toll Free: 866-464-0801 Fax: 780-449-3581  
 Email: [admin@sherwoodparkchamber.com](mailto:admin@sherwoodparkchamber.com) Website: [www.sherwoodparkchamber.com](http://www.sherwoodparkchamber.com)

FAX TRANSMISSION			
DATE:	PAGES:	FAX #:	
TO:	FROM:		
COMPANY			
SUBJECT:			

MESSAGE:

SHERWOOD PARK CHAMBER  
 100 ORDZE AVENUE  
 SHERWOOD PARKAB

CARD TYPE 2017/03/13  
 DATE 8611 09:02:32  
 TIME  
 RECEIPT NUMBER  
 M85053665-001-013-014-0

PURCHASE  
 TOTAL **\$42.00**

**APPROVED**  
 AUTH# 06988Z 01-027  
 THANK YOU *ECS - Michelle Scott*  
 CARDHOLDER WILL PAY  
 CARD ISSUER ABOVE AMOUNT  
 PURSUANT TO CARDHOLDER  
 AGREEMENT. *March luncheon*

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
 COPY FOR YOUR RECORDS

**Sherwood Park & District**  
 Chamber of Commerce  
 Strathcona County, The Agora  
 March 15, 2017  
 11:30 am - 1:30 pm  
 LUNCHEON RECEIPT  
**MEMBERS/NON MEMBERS**  
**\$42.00 (includes GST)**  
 G.S.T. #R10797159