

ELK ISLAND CATHOLIC SEPARATE REGIONAL DIVISION NO. 41
MINUTES OF THE REGULAR BOARD MEETING
HELD ON WEDNESDAY, SEPTEMBER 20, 2017 AT 2:30 P.M.
CENTRAL LEARNING SERVICES, SHERWOOD PARK, ALBERTA

Present	Mrs. Justine Wright – Chair Mr. Jean Boisvert – Vice-Chair Mr. Ron Baier – Trustee Mrs. Charlene Melenka –Trustee Mr. Ted Paszek – Trustee Mrs. Michelle Szott – Trustee Mr. Michael Hauptman – Superintendent Mr. Shawn Haggarty – Deputy Superintendent Mr. Ryan Stierman - Secretary-Treasurer
Absent	0
Also present	Mrs. Marie Frederick – Recording Secretary Mrs. Susan Johnson – Communication & Engagement Coordinator Mr. Paul Corrigan – Director, Faith Formation & Wellness Mrs. Brea Malacad – Division Psychologist Ms. Sarah Bella – Division Wellness Consultant
Public	4
Call to Order	Chair Justine Wright called the meeting to order at 2:30 p.m.
Prayer	Chair Justine Wright led everyone in prayer and asked everyone to remember all the staff and students who have lost loved ones or who are struggling or suffering.
O' Canada	Chair Justine Wright welcomed everyone to the meeting and everyone joined together in the singing of O'Canada.
Acknowledgement	We acknowledge that we are on the traditional land of Treaty No. 6, and home of Métis Nation of Alberta Zone 4. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked their territory since time immemorial, a place that has welcomed many peoples from around the world to make their home here.

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Additions to the Agenda

Chair Justine Wright asked that there be an addition to the Agenda:

- Add an item to New Business - Gary Andrews for nomination to become an honorary member of the ACSTA.

110/2017 **Trustee Ron Baier** moved to adopt the Agenda as amended.

CARRIED

Minutes of Regular Board Meeting of June 14, 2017

111/2017 **Trustee Ted Paszek** moved that the minutes of the Regular Board Meeting of June 14, 2017 be adopted as circulated.

CARRIED

Minutes of the Special Board Meeting of June 29, 2017

112/2017 **Trustee Ted Paszek** moved that the minutes of the Special Board Meeting of June 29, 2017 be adopted as circulated.

CARRIED

Board Evaluation Summary

Chair Justine Wright referred Trustees to the Board Evaluation Summary of the previous Regular Board Meeting.

PRESENTATION & DELEGATIONS:

Trustee Formation – “Challenge Accepted”

The Director of Faith Formation & Wellness, Paul Corrigan, spoke on the Division’s theme for the 2017/2018 school year “Challenge Accepted”.

Trustees thanked Mr. Corrigan for his presentation.

Trustee Michelle Szott entered the meeting at 2:55 p.m. Trustee Szott was attending a funeral.

Classroom Improvement Fund

Division Psychologist, Brea Malacad and Division Wellness Consultant, Sarah Bella briefed Trustees on the Classroom Improvement Fund project, the “Connections Project”. The focus is on building relationships with students, families and staff. Connections improves student mental health and improves a student’s sense of belonging. This is an underpinning for other initiatives out at the schools.

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Vice-Chair Jean Boisvert joined the meeting at 3:15 p.m.
Vice-Chair Boisvert was attending a funeral.

Trustees discussed the program and thanked Mrs. Malacad and Mrs. Balla for their timely and very informative presentation. Trustees expressed their support for this worthwhile initiative.

ITEMS FOR INFORMATION:

Correspondence:

No correspondence to be shared.

Trustee Reports:

ACSTA Report

Trustee Michelle Szott highlighted her report on the Alberta Catholic Schools' Trustee Association's meetings held on September 14th and 15th.

113/2017

Trustee Charlene Melenka moved that the Trustees' Reports be accepted for information.

CARRIED

Superintendent's Report:

Superintendent Michael Hauptman highlighted his report:

- Correspondence:
 - The Division received a letter from Catholic Social Services acknowledging the donation gathered at the opening day mass. The donation will go towards the Division's social justice project, Valeda House.
- Meeting Information Requests and Action items from previous Board Meeting:
 - Information on how websites are updated and verified.
 - Administrative Procedures – the use of Naloxone Kits in schools is under review.
- Capital Projects Update:
 - Central Learning Services Building and Alternative Learning Centre – refer to Secretary-Treasurer's briefing.
 - St. André Bessette Catholic School
- Committee Requests:

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- Committee participation - status quo until next Organizational Meeting after the school trustee election.
- Community Engagement:
 - Violence/Threat Risk Assessment (VTRA) Protocol signing.
 - Central Learning Services Ground Blessings.
 - Division Leadership Retreat Assurance Session Invitation – October 25, 2017.
- Start of the Year Reflections:
 - Transportation – thanked the transportation department for responding to over a hundred calls in the first couple of days in a very positive way
 - Opening Day & Theme Uptake
 - Student Enrolment
 - Assurance Plans and Superintendent Mandate

114/2017 **Trustee Michelle Szott** moved that the Board accept the Superintendent's report for information.

CARRIED

Secretary-Treasurer's Report

Secretary-Treasurer Ryan Stierman highlighted his report:

1. 2016-2017 Preliminary Financial Report
2. 2016-2017 Board Governance Report
3. New Central Learning Services Building Update
 - Exterior
 - A Central Hub for EICS
4. Student Enrolment September 13, 2017

115/2017 **Trustee Ron Baier** moved that the Board accept the Secretary-Treasurer's report for information.

CARRIED

UNFINISHED BUSINESS:

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Adjournment

Chair Justine Wright declared the meeting adjourned at 4:55 p.m.

BOARD CHAIR

SECRETARY-TREASURER
