

**ELK ISLAND CATHOLIC SEPARATE REGIONAL DIVISION NO. 41**  
**MINUTES OF THE REGULAR BOARD MEETING**  
**HELD ON WEDNESDAY, OCTOBER 11, 2017 AT 2:40 P.M.**  
**CENTRAL LEARNING SERVICES, SHERWOOD PARK, ALBERTA**

<b>Present</b>	<b>Mrs. Justine Wright – Chair</b> <b>Mr. Jean Boisvert – Vice-Chair</b> <b>Mr. Ron Baier – Trustee</b> <b>Mrs. Charlene Melenka –Trustee</b> <b>Mr. Ted Paszek – Trustee</b> <b>Mrs. Michelle Szott – Trustee</b> <b>Mr. Michael Hauptman – Superintendent</b> <b>Mr. Shawn Haggarty – Deputy Superintendent</b> <b>Mr. Ryan Stierman - Secretary-Treasurer</b>
<b>Absent</b>	0
<b>Also present</b>	Mrs. Marie Frederick – Recording Secretary Mrs. Susan Johnson – Communication & Engagement Coordinator Ms. Rhonda Borowski - ATA Local President – Teacher at Holy Spirit Catholic School
<b>Public</b>	1
<b>Call to Order</b>	Chair Justine Wright called the meeting to order at 2:40 p.m.
<b>Prayer</b>	Trustee Ron Baier led everyone in prayer and asked everyone to remember all the staff and students who have lost loved ones or who are struggling or suffering.
<b>O' Canada</b>	Chair Justine Wright welcomed everyone to the meeting and everyone joined together in the singing of O'Canada.
<b>Acknowledgement</b>	We acknowledge that we are on the traditional land of Treaty No. 6, and home of Métis Nation of Alberta Zone 4. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked their territory since time immemorial, a place that has welcomed many peoples from around the world to make their home here.
<b>Additions to the Agenda</b>	<b>119/2017</b> <b>Trustee Ron Baier</b> moved to adopt the Agenda as circulated.

**CARRIED**

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**Minutes of Regular Board Meeting of September 20, 2017**                      **120/2017**                      **Trustee Michelle Szott** moved that the minutes of the Regular Board Meeting of September 20, 2017 be adopted as circulated.

**CARRIED**

**Board Evaluation Summary**    Chair Justine Wright referred Trustees to the Board Evaluation Summary of the previous Regular Board Meeting for information.

**PRESENTATION & DELEGATIONS:**

**ITEMS FOR INFORMATION:**

**Correspondence:**    Superintendent Michael Hauptman indicated that the Board of Trustees received an:

- Invitation to Archbishop Jordan Catholic School Awards evening scheduled for October 23, 2017.
- Invitation to St. John Paul Catholic School Awards evening scheduled for October 26, 2017.

**Trustee Reports:**  
**ASBA**    Chair Justine Wright referred Trustees to the attached:

- Synopsis on the Board of Director's Meeting September 2017
- ASBA Zone 2/3 June 23, 2017 Minutes
- ASBA Zone 2/3 September 29, 2017 Agenda Package

**ATA Prayer Breakfast**    ATA President, Rhonda Borowski, on behalf of the ATA, extended an invitation to Trustees to attend their prayer breakfast next Thursday at 7:30 a.m. at Holy Spirit Catholic School.

**121/2017**                      **Trustee Michelle Szott** moved that the Trustees' Reports be accepted for information.

**CARRIED**

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**Superintendent's Report:**

Superintendent Michael Hauptman referred Trustees to his written report and highlighted the following:

- Capital Projects Update:
  - Central Learning Services Building and Alternative Learning Centre – the transportation site will be in use by the end of October;
- Community Engagement:
  - New Phone System and Messaging
  - Central Learning Services Ground Blessings

**122/2017** **Trustee Ted Paszek** moved that the Board accept the Superintendent's report for information.

**CARRIED**

**Secretary-Treasurer's Report**

Secretary-Treasurer Ryan Stierman highlighted his Student Enrolment Report - September 29, 2017.

**123/2017** **Vice-Chair Jean Boisvert** moved that the Board accept the Secretary-Treasurer's report for information.

**CARRIED**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**Policy consideration  
regarding Garbage  
Pickup**

Trustee Charlene Melenka raised some concerns regarding students picking up garbage within the classroom and outside in the school yard. Trustees discussed the issue.

**124/2017** **Trustee Charlene Melenka** moved that the Policy Committee take a look at student involvement in picking up classroom and school yard garbage.

**CARRIED**

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**New Date for the Board of Trustees Organizational Meeting**      **125/2017**      **Trustee Ron Baier** moved that the Organizational meeting be moved to November 6<sup>th</sup> at 1:00 p.m.

**CARRIED**

It was noted that October 30<sup>th</sup> is slated for Trustee orientation and pictures will be taken on November 6<sup>th</sup>.

**Letter from ASBA - SiPP**

Superintendent Michael Hauptman referred Trustees to the attached letter from the SiPP Governance Board regarding the request to amend the definition of Final Average Earnings within the Supplemental Integrated Pension Plan (SiPP).

**126/2017**      **Trustee Ron Baier** moved that the Board of Trustees support the amendment of the definition of Final Average Earnings requested by the SiPP Governance Board as stated in their letter of October 4, 2017.

**CARRIED**

Chair Justine Wright thanked all Trustees for their last four years of service.

Superintendent Michael Hauptman expressed his thanks and appreciation to the Trustees for their service and indicated that it was a pleasure to work with the team for the last four years.

Trustee Charlene Melenka thanked everyone and indicated that it was a great ten year run. Trustee Michelle Szott thanked Trustee Melenka for what she has given Catholic education.

**Board Meeting Evaluation**

Trustees were reminded to evaluate the Board meeting.

**Closing Prayer**

Vice-Chair Jean Boisvert closed the meeting with a prayer.

**Adjournment**

Chair Justine Wright declared the meeting adjourned at 3:45 p.m.

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**BOARD CHAIR**

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**SECRETARY-TREASURER**

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