



Employee Expense Claim Form

Meal Allowances:
Breakfast \$15.00, Lunch \$20.00., Dinner \$35.00

Revised October 2, 2015

Attach Original detailed Receipts for all purchases

Mileage rates .54 km @ January 1, 2013
over 5000 kms mileage rate @ .47 km

Date	Meeting/Event	Kms.	Mileage Amount	Meals	Hotel	Other	Gst	Total incl. Gst	G/L Account
JUNE 21	St. Andrew's Assette	22.2	\$22.78						
Sep 27	ABED Consultations	-				PARKING		\$14.00	
SEP 28	ABED Consultations	39	\$21.06						
		39	\$21.06						
		-				PARKING		\$14.00	
Nov. 09	ABED ENGAGEMENT	70.8	\$38.23						
Nov 15	SAPK. MAYORS LUNCH - TICKET							\$26.25	
OCT 24	BOARD CHRISTMAS CARDS							\$25.10	
NOV 7	ACSTA MEETING	37.2	\$20.08						
"	~~~~~								
"	ACSTA - LUNCH				\$16.80				
"	ACSTA MTG BOD					PARKING		\$20.00	
"	ACSTA - FGM					PARKING		\$10.00	
Nov. 18	ACSTA FGM	37.2	\$20.08						
	"					PARKING		\$20.00	
NOV. 20	ASBA BUSINESS MTG	37.2	\$20.08						
	"					PARKING		\$20.00	
								\$16.80	
								\$149.35	
Totals			\$162.37	\$16.80					

GRAND TOTAL: ~~\$329.52~~
\$329.52

MICHELLE STOTT
Employee Name and Location
(Please Print)

[Signature]
Employee Signature

Nov. 29, 2017
Date

[Signature]
Supervisor's Approval

Nov 29/2017
Date

RECEIPT
 Impark Lot 154
 License Plate Number
SJS439
 Expiration Date/Time
06:00 PM
SEP 27, 2017
 Purchase Later/Time: 06:50am Sep 27, 2017
 Total Park ng: \$13.33
 Total GST: \$0.67
 Total Due: \$14.00
 Total Paid \$14.00
 Ticket #: 16535650
 S/N #: 52C165331876
 Setting: Lt 154
 Mach Name Meter 1
ABED Consultative
 #*****2015, American Express Auth #: 563704
 GST #887315638RT0006
 NO IN AND OUT PRIVILEGES

RECEIPT
 Impark Lot 154
 License Plate Number
SJS439
 Expiration Date/Time
06:00 PM
SEP 28, 2017
 Purchase Later/Time: 08:51am Sep 28, 2017
 Total Park ng: \$13.33
 Total GST: \$0.67
 Total Due: \$14.00
 Total Paid \$14.00
 Ticket #: 15021650
 S/N #: 52C165331876
 Setting: Lt 154
 Mach Name Meter 1
ABED Consultative
 #*****2015, American Express Auth #: 572113
 GST #887315638RT0006
 NO IN AND OUT PRIVILEGES

CITY OF EDMONTON
 Terminal: 7010k
 Plate: SJS439
 LP - P25 Elevators
 Valid through:
FRIDAY 17 NOV 17
6:00 PM
 Amount Paid: \$20.00 (GST incl.)
 Start Time: 11/17/2017 8:20 AM
 Trn: D26c69fe4709931
 Receipt No: 7313
 Auth No: 030722
 *****7115
 THIS IS YOUR RECEIPT

CITY OF EDMONTON
 Terminal: 7010k
 Plate: SJS439
 LP - P25 Elevators
 Valid through:
SATURDAY 18 NOV 17
5:48 AM
 Amount Paid: \$10.00 (GST incl.)
 Start Time: 11/17/2017 6:39 PM
 Trn: 3b7ae3094603e458
 Receipt No: 7333
 Auth No: 081772
 *****7115
 THIS IS YOUR RECEIPT

LIFE CYCLE**Invoice**

11 Progress Ave, Unit 6
 Toronto, ON M1P 4S7
 1-866-880-5860 or 416-690-5860
 www.lifecyclebooks.ca

Handwritten:
 Order
 Details

Date	Invoice #
2017-10-24	17432

Invoice To
 ELK ISLAND CATHOLIC SCHOOL
 SHERWOOD PARK, AB T8A 5N4

Ship To
 MICHELLE SZOTT
 ELK ISLAND CATHOLIC SCHOOL
 SHERWOOD PARK, AB T8A 5N4

P.O. Number	Terms	Ship Date	Via
web2125	Prepaid	2017-10-27	Canada Post

Quantity	Item	Description	Price Each	Amount
2	4054	Christmas Card Shipping & Handling	6.95	13.90
1	SH		10.00	10.00

Sales Tax Summary	
GST@5.0%	1.20
Total Tax	1.20

Thank you for your support of Canada's only pro-life and abstinence materials publisher! Since 1973, we have served you and look forward to assist you in the future, with the finest materials for education, counselling and fund raising.	
Total	\$25.10
Balance Due	\$0.00

GST/HST No. 103326948

Sherwood Park & District Chamber of Commerce

100 Ordze Avenue, Sherwood Park, Alberta, Canada T8B 1M6
Tel: 780-464-0801 Toll Free: 866-464-0801 Fax: 780-449-3581
Email: admin@sherwoodparkchamber.com Website: www.sherwoodparkchamber.com

FAX TRANSMISSION			
DATE:	PAGES:	FAX #:	
TO:	FROM:		
COMPANY			
SUBJECT:	<i>Mayer Rod Franks Address Luncheon</i>		

MESSAGE:

SHERWOOD PARK CHAMBER
100 ORDZE AVENUE
SHERWOOD PARK AB

CARD *****7115
CARD TYPE MASTERCARD
DATE 2017/11/01
TIME 3646 11:33:23
RECEIPT NUMBER
M85053665-001-070-015-0

PURCHASE
TOTAL

\$26.25

APPROVED

AUTH# 09700Z 01-027
THANK YOU

CARDHOLDER WILL PAY
CARD ISSUER ABOVE AMOUNT
PURSUANT TO CARDHOLDER
AGREEMENT.

Michelle Scott

CARDHOLDER COPY

EICS

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

Sherwood Park & District Chamber of Commerce

Festival Place
November 15, 2017
11:30 am - 1 pm
LUNCHEON RECEIPT
MEMBERS \$26.25 (includes GST)
NON MEMBERS \$36.75 (includes GST)
G.S.T. #R127977159

PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT

Impark Lot 57

06:00 PM
NOV 18, 2017

Purchase Date/Time: 07:51am Nov 18, 2017

Total Parking: \$19.05

Total GST: \$0.95

Total Due: \$20.00

Total Paid: \$20.00

Ticket #: 94074601

CVN #: 100008460017

Attending: Lot 57

Machine Name: old Meter 2



Rate: \$20-Early Bird
Payment Type: Card

*****-7115, MasterCard

Auth #: 06868Z

GST #887315638RT0005

NO IN AND OUT PRIVILEGES



*RECEIPT

Impark Lot 57

06:00pm Nov 18, 2017

Purchase Date/Time: 07:51am Nov 18, 2017

Total Parking: \$19.05

Total GST: \$0.95

Total Due: \$20.00

Total Paid: \$20.00

Ticket #: 94074601

Attending: Lot 57

Machine Name: old Meter 2



Rate: \$20-Early Bird
Payment Type: Card

*****-7115, MasterCard

Auth #: 06868Z



WESTIN EDMONTON BANQUETS
10135 100TH STREET
EDMONTON, AB T5J 0N7
780-426-3636
SALE
ACSTA LUNCH

Server #: 000001

REF#: 00000022

13:06:04

Batch #: 207

APPR CODE: 08135Z

Trace: 22

Chip MASTERCARD *****7115

AMOUNT \$18.80

APPROVED

MasterCard

AID: A000000041010

TVR: 00 00 80 00

TSE: E8 00

THANK YOU / MERCI

CUSTOMER COPY

Share Restaurant
Westin Edmonton
10135 100 St NW
Edmonton, AB T5J 0N7
(780) 426-3636
GST#861336493RT0005

910790019 April

CHK 6877

TBL 34/1

17 NOV 17 12:21 PM

1 Express Lunch

16.00

Subtotal \$16.00

GST \$0.80

Total Due \$16.80

GRATUITY: 2.00

TOTAL: 18.80

ROOM #:

PRINT NAME: MICHECCE Spot

SIGNATURE: [Signature]



THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

CITY OF EDMONTON
ASBA EGM 2017
Zone: 7010

Terminal: 7010j

Plate: SJS439

LP - P25 Westin Entrance

Valid through:

MONDAY 20 NOV 17

6:00 PM

Amount Paid: \$20.00 (GST incl.)

Start Time: 11/20/2017 7:15 AM

Trn: 4b224fe88dfbe3c7

Auth No: 05273Z

Receipt No: 3431

*****7115

THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT