



### Employee Expense Claim Form

Meal Allowances:  
Breakfast \$15.00, Lunch \$20.00., Dinner \$35.00

Revised October 2, 2015

Attach Original detailed Receipts for all purchases

Mileage rates .54 km @ January 1, 2013  
over 5000 kms mileage rate @ .47 km

Date	Meeting/Event	Kms.	Mileage Amount	Meals	Hotel	Other	Gst	Total incl. Gst	Explanation if needed
09-Nov-17	AB Education Engagement Session	58.0	\$ 31.32					\$31.32	
17-Nov-17	ACSTA Trustee Orientation	30.0	\$ 16.20	16.70		20.00	0.70	\$52.90	(other/parking)
19-Nov-17	ASH Workshop on Cannabis Legalization	30.0	\$ 16.20					\$16.20	
22-Nov-17	ASBA Trustee Orientation	30.0	\$ 16.20			35.00		\$51.20	(other/parking)
			\$ -						
			\$ -						
			\$ -						
			\$ -						
<b>Totals</b>		148.0	79.92	16.70	-	55.00	0.70	\$151.62	

✓

Le-Ann Ewaskiw - Trustee - Sherwood Park

Employee Name and Location  
(Please Print)

*Le-Ann Ewaskiw*

Employee Signature

November 29th, 2017

Date

*[Signature]*  
Supervisor's Approval

*Nov 29/2017*  
Date

ASBA  
Trustee Orientation

**RECEIPT**  
Impark Lot 02-4

License Plate Number

**BHG2961**

Expiration Date/Time

**05:00 PM**

**NOV 22, 2017**

Purchase Date/Time: 07:58am Nov 22, 2017  
Total Parking: \$33.33  
Total GST: \$1.67

Total Due: \$35.00 Rate: \$35 - All Day To 5PM  
Total Paid: \$35.00 Payment Type: Card

Ticket #: 08695220  
SN #: 500072360968

Setting: Lot 4  
Mach Name: Meter 1

#\*\*\*\*-8072 Visa

Auth #: 049844

gst #867315638RT0005  
NO IN AND OUT PRIVILEGES

KING RECEIPT

PARKING RECEIPT

DINING RECEIPT

PARKING RECEIPT

PARKING

WESTIN EDMONTON BANQUETS  
10135 100TH STREET  
EDMONTON, AB T5J 0N7  
780-426-3636

**SALE**

Server #: 000001

REF#: 00000023

Batch #: 207  
11/17/17 13:07:10

APPR CODE: 013182  
Trace: 23

VISA  
\*\*\*\*\*8012 Chip  
\*\*/\*\*

**AMOUNT \$14.70**  
**TIP \$2.00**  
**TOTAL \$16.70**

APPROVED

Visa Credit  
AID: A0000000031010  
TVR: 00 00 00 80 00  
TSI: F8 00

THANK YOU / MERCI  
CUSTOMER COPY

RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

**CITY OF EDMONTON**

Terminal: 7000b

Plate: BHG2961

City Hall - P1 Main Elevator Lobby

Valid through:

**FRIDAY 17 NOV 17**  
**5:00 PM**

Amount Paid: \$20.00 (GST incl.)

Start Time: 11/17/2017 8:43 AM

Trn: D83190c4ed8e1b6d

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Zone: 7000

ACSTA  
Trustee  
Orientation  
Nov. 17, 2017

Auth No: 095006

Receipt No: 1815

\*\*\*\*\*8012

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Share Restaurant  
Westin Edmonton  
10135 100 St NW  
Edmonton, AB T5J 0N7  
(780) 426-3636  
GST#861336493RT0005

910790019 April

CHK 6883

17 NOV '17 12:29 PM

TBL 34/3

1 Salad Lyonnaise

14.00

Subtotal

\$14.00

GST

\$0.70

**Total Due \$14.70**

GRATUITY: \_\_\_\_\_

TOTAL: \_\_\_\_\_

ROOM #: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_



http://globalink.ca/1079elak

ACSTA  
Trustee Orientation  
Nov. 17, 2017