

**ELK ISLAND CATHOLIC SEPARATE REGIONAL DIVISION NO. 41**  
**MINUTES OF THE PUBLIC BOARD MEETING**  
**HELD ON WEDNESDAY, APRIL 18, 2018 AT 2:32 P.M.**  
**CENTRAL LEARNING SERVICES, SHERWOOD PARK, ALBERTA**

<b>Present</b>	<b>Mrs. Justine Wright – Chair</b> <b>Mr. Ron Baier – Trustee</b> <b>Mr. Jean Boisvert – Trustee</b> <b>Mrs. Le-Ann Ewaskiw –Trustee</b> <b>Mrs. Teresa Makowecki - Trustee</b> <b>Mr. Ted Paszek – Trustee</b> <b>Mr. Michael Hauptman – Superintendent</b> <b>Mr. Shawn Haggarty – Deputy Superintendent</b> <b>Mr. Ryan Stierman - Secretary-Treasurer</b>
<b>Absent</b>	<b>Mrs. Michelle Szott - Vice-Chair</b>
<b>Also present</b>	Mrs. Marie Frederick – Recording Secretary Mrs. Susan Johnson – Director, Communications Mr. Ed Paras – Director, Facilities
<b>Public</b>	0
<b>Call to Order</b>	Chair Justine Wright called the meeting to order at 2:32 p.m.
<b>Prayer</b>	Trustee Le-Ann Ewaskiw led everyone in prayer and asked everyone to remember all the staff and students who have lost loved ones or who are struggling or suffering.
<b>O' Canada</b>	Chair Justine Wright welcomed everyone to the meeting and everyone joined together in the singing of O'Canada.
<b>Acknowledgement</b>	We acknowledge that we are on the traditional land of Treaty No. 6, and home of Métis Nation of Alberta Zone 4. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked their territory since time immemorial, a place that has welcomed many peoples from around the world to make their home here.

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**Additions to the Agenda**

Trustees asked that two additions be made to the Agenda:

- under New Business - May Public Meeting Date;
- under Trustee Reports - REAL Foundation Report.

**041/2018**

**Trustee Le-Ann Ewaskiw moved** to adopt the Agenda as amended.

**CARRIED**

**Minutes of Public Board Meeting of March 21, 2018**

**042/2018**

**Trustee Ted Paszek moved** that the minutes of the Public Board Meeting of March 21, 2018 be adopted as circulated.

**CARRIED**

**PRESENTATION & DELEGATIONS:**

**Vegreville & District Child Development EDI Community Profile**

Superintendent Michael Hauptman welcomed back Mrs. Charlene Melenka, who is now the Coordinator with the Vegreville & District Child Development Coalition. Mrs. Melenka introduced Ms. Dee Palenchuk who is the Fiscal Agent to the Coalition. Ms. Palenchuk is also with the Community Association for Lasting Success (CALs).

Mrs. Melenka and Ms. Palenchuk gave a presentation on the Coalition and the 2018 Vegreville Child Development EDI Community Profile Report.

Mrs. Melenka thanked Trustees for the Board's continuing support of EDI and for the opportunity to come and present.

Trustees thanked Mrs. Melenka and Ms. Palenchuk for an informative presentation. The Coalition provides a much needed service to the Vegreville community.

**Ten Years of Service – Mrs. Charlene Melenka**

Chair Justine Wright and Superintendent Michael Hauptman presented Mrs. Melenka with flowers thanking her for her 10 years of service as a school board Trustee to Elk Island Catholic Schools.

**Capital Planning Analysis – ONPA Architects**

Superintendent Michael Hauptman introduced Mr. Chris Woollard, Partner with ONPA. Mr. Woollard gave a presentation on the 2018 Facilities Plan Review for Elk Island

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Catholic Schools.

Trustees thanked Mr. Woollard for his very informative presentation.

**Excellence in Catholic  
Education Award 2018**

Superintendent Michael Hauptman briefed Trustees on the Council of Catholic School Superintendents of Alberta 2018 Excellence in Catholic Education Award. The nominees were presented by their school Administrator, congratulated, given flowers and their picture was taken.

Mrs. Lucille MacPherson was chosen to be Elk Island Catholic Schools' representative for this Award.

**043/2018**

**Trustee Ted Paszek** moved that the Board publically acknowledges and congratulates the Elk Island Catholic Schools' CCSSA Excellence in Catholic Education Award Nominees for their excellent work in facilitating the faith development of students:

- Tricia Murphy, Chaplain at Archbishop Jordan Catholic School
- Aoife Cahill, Principal of St. Luke's Catholic School
- Lucille MacPherson, Assistant Principal at École Père Kenneth Kearns Catholic School.

**CARRIED**

**Edwin Parr Teacher  
Award 2018**

Deputy-Superintendent Shawn Haggarty briefed Trustees on the Alberta School Boards' Association 2018 Edwin Parr Teacher Award. The nominees were presented by their Administrator, congratulated, given flowers and their picture was taken.

Administration has decided that the Elk Island Catholic Schools' Zone Nominee will be Bridget Budzak of Holy Spirit Catholic School.

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- 044/2018**    **Trustee Ted Paszek** moved that the Board publically acknowledge and congratulate the Elk Island Catholic Schools' Edwin Parr Nominees for the outstanding job of working with students across our Division:
- Paula Stecyk, teacher at Holy Spirit Catholic School
  - Gregory Doll, teacher at St. Patrick Catholic School
  - Samantha Lefler, teacher at Holy Redeemer Catholic School
  - Bridget Budzak, teacher at Holy Spirit Catholic School

**CARRIED**

**UNFINISHED  
BUSINESS:**

**NEW BUSINESS:**

Trustee Ron Baier, Chair of the Board Policy Committee indicated that the Committee has reviewed Policy 1 – Division Foundation Statements and Policy 7 – Board Operations and has recommended some changes to the two policies.

**Policy 1 – Division  
Foundation Statements -  
Review**

- 045/2018**    **Trustee Ron Baier** moved that the Board give first reading to revised Policy 1 – Division Foundation Statements as presented.

**CARRIED**

**Policy 7 – Board  
Operations – Review**

- 046/2018**    **Trustee Ron Baier** moved that the Board give first reading to revised Policy 7 – Board Operations as presented.

**CARRIED**

**May 2018 Public  
Meeting Date**

- 047/2018**    **Trustee Teresa Makowecki** asked to change the May meeting date from May 16<sup>th</sup> to May 30<sup>th</sup>.

**CARRIED**

**Superintendent's Report:**

Superintendent Michael Hauptman referred Trustee to his attached report for information

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**048/2018**    **Trustee Jean Boisvert** moved that the Board accept the Superintendent's report for information.

**CARRIED**

**Secretary-Treasurer's Report:**

Secretary-Treasurer Ryan Stierman highlighted his report:

1. March Financial Report
2. March Governance Report
3. 2015 Transportation agreement between Elk Island Catholic Schools and Elk Island Public Schools

**049/2018**    **Trustee Teresa Makowecki** moved that Administration bring forward for information the number of Elk Island Catholic students who are paying school of choice fees levied by Elk Island Public Schools.

**CARRIED**

4. Capital Projects Update

**050/2018**    **Trustee Jean Boisvert** moved that the Board accept the Secretary-Treasurer's report for information.

**CARRIED**

**ITEMS FOR INFORMATION:**

**Correspondence:**

Chair Justine Wright referred Trustees to:

- Invitation to Trustees to attend the Young Scientist Conference which will be held on May 12, 2018.
- Letter from the Minister of Education, David Eggen regarding his most recent visit to Vegreville
- Letter from Alberta School Boards' Association regarding the Edwin Parr Teacher Award 2018
- Letter from Alberta Education regarding Elk Island Catholic Schools' 2017/18 – 2019/20 Three-Year Education Plan and the 2016/17 Annual Education Results Report (AERR).

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**Trustee Reports:**

**Rural Caucus of Alberta  
School Boards**

Trustee Teresa Makowecki referred Trustees to the attached information:

- Cost Recovery Analysis for Membership
- Rural Caucus Backgrounder
- Rural Caucus March Minutes

**Religious Education  
Congress**

Trustee Ted Paszek presented his report on this year's Religious Education Congress.

**REAL Foundation**

Trustee Jean Boisvert informed Trustees that the Religious Education for Activities for Life (REAL) Foundation fundraiser Golf Tournament is scheduled for May 23<sup>rd</sup>.

**051/2018**

**Trustee Le-Ann Ewaskiw** moved that the Board accept the Trustee reports for information.

**CARRIED**

**Board Meeting  
Evaluation Form**

Chair Justine Wright asked Trustees to complete the Board Meeting Evaluation Form.

**Closing Prayer**

Chair Justine Wright closed the meeting with a prayer.

**Adjournment**

Chair Justine Wright declared the meeting adjourned at 6:00 p.m.

**BOARD CHAIR**

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**SECRETARY-TREASURER**

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