

**ELK ISLAND CATHOLIC SEPARATE REGIONAL DIVISION NO. 41**  
**MINUTES OF THE PUBLIC BOARD MEETING**  
**HELD ON WEDNESDAY, MAY 30, 2018 AT 2:40 P.M.**  
**CENTRAL LEARNING SERVICES, SHERWOOD PARK, ALBERTA**

<b>Present</b>	<b>Mrs. Justine Wright – Chair</b> <b>Mrs. Michelle Szott - Vice-Chair</b> <b>Mr. Ron Baier – Trustee</b> <b>Mr. Jean Boisvert – Trustee</b> <b>Mrs. Le-Ann Ewaskiw –Trustee</b> <b>Mrs. Teresa Makowecki - Trustee</b> <b>Mr. Ted Paszek – Trustee</b> <b>Mr. Shawn Haggarty – Acting Superintendent</b> <b>Mr. Ryan Stierman - Secretary-Treasurer</b>
<b>Absent</b>	<b>0</b>
<b>Also present</b>	Mrs. Marie Frederick – Recording Secretary Mrs. Susan Johnson – Director, Communications
<b>Public</b>	1
<b>Call to Order</b>	Chair Justine Wright called the meeting to order at 2:40 p.m.
<b>Prayer</b>	Trustee Jean Boisvert led everyone in prayer and asked everyone to remember all the staff and students who have lost loved ones or who are struggling or suffering.
<b>O' Canada</b>	Chair Justine Wright welcomed everyone to the meeting and everyone joined together in the singing of O'Canada.
<b>Acknowledgement</b>	We acknowledge that we are on the traditional land of Treaty No. 6, and home of Métis Nation of Alberta Zone 4. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked their territory since time immemorial, a place that has welcomed many peoples from around the world to make their home here.
<b>Additions to the Agenda</b>	Under New Business, Acting Superintendent Contract was added.
<b>054/2018</b>	<b>Trustee Teresa Makowecki</b> moved to adopt the Agenda as amended.

**CARRIED**

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**Minutes of Public Board Meeting of April 18, 2018**      **055/2018**      **Trustee Ted Paszek** moved that the minutes of the Public Board Meeting of April 18, 2018 be adopted as circulated.  
**CARRIED**

**Minutes of the Special Public Board Meeting of April 26, 2018**      **056/2018**      **Trustee LeAnn Ewaskiw** moved that the minutes of the Special Public Board Meeting of April 26, 2018 be adopted as circulated.  
**CARRIED**

**PRESENTATION & DELEGATIONS:**

**Faith Formation**      Assistant Superintendent of Faith and Wellness, Paul Corrigan presented on Mary and her presence in our faith.

**UNFINISHED BUSINESS:**

**Revised Policy 1 – Division Foundation Statements**      **057/2018**      **Trustee Ron Baier** moved that the Board give second reading to revised Policy 1 – Division Foundation Statements as presented.  
**CARRIED**

**058/2018**      **Trustee Ron Baier** moved that the Board give third and final reading to revised Policy 1 – Division Foundation Statements as presented.  
**CARRIED**

**Policy 7 – Board Operations**      **059/2018**      **Trustee Ron Baier** moved that the Board give second reading to revised Policy 7 – Board Operations as presented.  
**CARRIED**

Chair Justine Wright thanked the Policy Committee for all of their hard work.

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**NEW BUSINESS:**

**2018-2019 to 2021-2022  
Division Education Plan  
Priorities**

Secretary Treasurer Ryan Stierman briefed Trustees on the 2018-2019 to 2021-2022 Division Education Plan Priorities. Administration is recommending that the Board approve the Education Plan Priorities as presented.

**060/2018** **Vice-Chair Michelle Szott** moved that the Board approve the 2018-2019 to 2021-2022 Division Education Plan Priorities.

**CARRIED**

**Audit Committee**

Trustee Ted Paszek indicated that the Audit Committee met on May 9<sup>th</sup> and it is the recommendation of the Committee that the Board approve the Budget Assumptions which are a part of the 2018-2019 May Budget.

**2018-2019 May Budget**

Secretary-Treasurer Ryan Stierman presented the 2018/2019 May Budget for approval.

**061/2018** **Trustee Ted Paszek** moved that the Board approve the 2018/2019 May Budget as presented.

**CARRIED UNANIMOUSLY**

Trustees thanked Mr. Stierman for all of his work on this budget.

The Board took a dinner break at 5:20 p.m. and restarted the meeting at 5:37 p.m.

**Fee Approvals**

Secretary-Treasurer Ryan Stierman presented the 2018/2019 Board established Fees, the Fee Maximums and the Fee Changes and New Fees.

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**Board Approved Fees**      **062/2018**      **Trustee Michelle Szott** moved that the Board approve the Board established 2018/2019 Fee schedules as presented.

**CARRIED**

**FOR:**

Trustee Ron Baier  
Trustee Jean Boisvert  
Trustee LeAnn Ewaskiw  
Trustee Ted Paszek  
Vice-Chair Michelle Szott  
Chair Justine Wright

**AGAINST:**

Trustee Teresa Makowecki

**Fee Maximums**      **063/2018**      **Trustee Ron Baier** moved that the Board approve the Fee Maximums for the 2018/2019 school year as presented.

**CARRIED UNANIMOUSLY**

**Fee Changes & New Fees**      **064/2018**      **Trustee Ron Baier** moved that the Board approve the Fee Changes and New Fees for the 2018/2019 school year as presented.

**CARRIED UNANIMOUSLY**

**Acting Superintendent Contract**      **065/2018**      **Trustee Ron Baier** moved that the Board of Elk Island Catholic Schools accept the contract for Acting Superintendent as presented.

**CARRIED UNANIMOUSLY**

**Superintendent's Report:**

Acting Superintendent Shawn Haggarty referred Trustees to his attached report for information and highlighted the following:

- Spiritus Proposal
  - Spiritus Key Messages
  - P.A.C.E – Parents Advocating for Catholic Education
- Administrative Procedure Updates
- Alberta Nutrition Program
- CARITAS Canada Letter (Canadian Catholic Organization for Development & Peace)

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- CARITAS Canada Q & A Document
- Division Opening Day Mass – August 29, 2018
- 2018 – 2019 School Calendar Modifications
- EXCEL (Excellence in Catholic Educational Leadership Academy) Cohort 3 Review
- REAL Foundation Golf Tournament
- Community Engagement
  - St. André Bessette Open House

**066/2018** **Trustee Teresa Makowecki** moved that the Board accept the Superintendent's report for information.

**CARRIED**

**Secretary-Treasurer's Report:**

Secretary-Treasurer Ryan Stierman highlighted his report:

1. April Financial Report
2. April Governance Report
3. Request for Information – School of Choice Fees

**067/2018** **Trustee LeAnn Ewaskiw** moved that the Board accept the Secretary-Treasurer's report for information.

**CARRIED**

**ITEMS FOR INFORMATION:**

**Correspondence:**

Chair Justine Wright referred Trustees to the County of Minburn letter regarding the Alberta Carbon Tax Levy for information.

**Trustee Reports:**

**ASBA Zone 2/3**

Chair Justine Wright presented the following for information:

- draft of the April 27, 2018 meeting minutes;
- the ASBA Zone 2/3 May 25, 2018 Agenda.

**Blueprints Report**

Vice-Chair Michelle Szott presented the Blueprints Report for information.

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**ACSTA** Vice-Chair Michelle Szott presented the Alberta Catholic School Trustees Association Report for information.

**In-Camera**                      **068/2018**    **Vice-Chair Michelle Szott** moved that the Board go into camera.

**CARRIED**

The Board went into camera at 6:35 p.m.

**069/2018**    **Vice-Chair Michelle Szott** moved that the Board come out of camera.

**CARRIED**

The Board came out of camera at 7:03 p.m.

**070/2018**    **Vice-Chair Michelle Szott** moved that the Board accept the Trustee reports for information.

**CARRIED**

**Board Meeting Evaluation Form**                      Chair Justine Wright asked Trustees to complete the Board Meeting Evaluation Form.

**Closing Prayer**                                      Trustee Jean Boisvert closed the meeting with a prayer.

**Adjournment**                                      Chair Justine Wright declared the meeting adjourned at 7:04 p.m.

**BOARD CHAIR**

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**SECRETARY-TREASURER**

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