

ELK ISLAND CATHOLIC SEPARATE REGIONAL DIVISION NO. 41
MINUTES OF THE PUBLIC BOARD MEETING
HELD ON WEDNESDAY, JUNE 20, 2018 AT 2:40 P.M.
CENTRAL LEARNING SERVICES, SHERWOOD PARK, ALBERTA

Present	Mrs. Justine Wright – Chair Mrs. Michelle Szott - Vice-Chair Mr. Ron Baier – Trustee Mr. Jean Boisvert – Trustee Mrs. Le-Ann Ewaskiw –Trustee Mrs. Teresa Makowecki - Trustee Mr. Ted Paszek – Trustee Mr. Shawn Haggarty – Acting Superintendent Mr. Ryan Stierman - Secretary-Treasurer
Absent	0
Also present	Mrs. Marie Frederick – Recording Secretary Mrs. Susan Johnson – Director, Communications
Public	5
Call to Order	Chair Justine Wright called the meeting to order at 2:40 p.m.
Prayer	Trustee Jean Boisvert led everyone in prayer and asked everyone to remember all the staff and students who have lost loved ones or who are struggling or suffering.
O' Canada	Chair Justine Wright welcomed everyone to the meeting and everyone joined together in the singing of O'Canada.
Acknowledgement	We acknowledge that we are on the traditional land of Treaty No. 6, and home of Métis Nation of Alberta Zone 4. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked their territory since time immemorial, a place that has welcomed many peoples from around the world to make their home here.
Additions to the Agenda	Trustees asked to remove Revised Policy 7 – Board Operations from Unfinished Business in the Agenda.
071/2018	Trustee Ted Paszek moved to adopt the Agenda as amended.

CARRIED

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Minutes of Public Board Meeting of May 30, 2018 **072/2018** **Vice-Chair Michelle Szott** moved that the minutes of the Public Board Meeting of May 30, 2018 be adopted as circulated.

CARRIED

PRESENTATION & DELEGATIONS:

Faith Formation

Acting Assistant Superintendent of Faith and Wellness, Paul Corrigan gave a presentation on the relevance of the Bible to our day-to-day lives.

073/2018 **Trustee Jean Boisvert** moved that the Board send a letter of support to the REAL Foundation for the following programs:

- Grade 4 Bibles
- Face to Face Leadership – speakers
- Retreats for new and experienced educators

CARRIED

Introduction of Assistant Superintendents

Acting Superintendent Shawn Haggarty introduced the newly appointed Assistant Superintendents:

- Acting Assistant Superintendent of Faith and Wellness, Paul Corrigan
- Acting Assistant Superintendent of Human Resources, Brett Cox
- Acting Assistant Superintendent of Educational Excellence, Thérèse deChamplain-Good
- Acting Assistant Superintendent of Inclusive Learning Services, Lorraine Macpherson-Court

The new Acting Superintendents spoke briefly about their collaborative approach to programming and support services at the schools.

Connections Project Year Report – CIF 1

Acting Assistant Superintendent Faith and Wellness, Paul Corrigan and Division Psychologist Brea Malacad presented on the Connections Project.

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Trustees thanked Mr. Corrigan and Mrs. Malacad for the interesting presentation.

**UNFINISHED
BUSINESS:**

NEW BUSINESS:

**Approval of
Maintenance Condo Sale**

Secretary Treasurer Ryan Stierman briefed Trustees about the offer to purchase the Maintenance Condos.

074/2018 **Trustee Ron Baier** moved that the Board of Trustees approve the Offer to Purchase for the sale of its maintenance condos.

CARRIED UNANIMOUSLY

**Elk Island Catholic
Schools Transportation
Memorandum of
Agreement**

Trustee Jean Boisvert presented the Memorandum of Agreement between Elk Island Catholic Schools and the Elk Island Catholic Transportation Association. The employees ratified this agreement at their meeting in May.

075/2018 **Trustee Jean Boisvert** moved that the Board of Trustees ratify the Memorandum of Agreement between Elk Island Catholic Separate Regional Division No. 41 and the Elk Island Catholic Transportation Association for the period of September 1, 2018 to August 31, 2022.

CARRIED UNANIMOUSLY

Trustee Jean Boisvert and Trustee LeAnn Ewaskiw thanked Administration for all of the work they have done to facilitate the negotiation process.

**Briefing on the 5 new
Locally Developed
Courses**

Acting Assistant Superintendent, Educational Excellence Thérèse deChamplain–Good presented the background to Locally Developed Courses and briefed Trustees on the five new Locally Developed Course.

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076/2018 Trustee **Ron Baier** moved on June 20, 2018 that the Board of Trustees of Elk Island Catholic Separate Regional Division No. 41 approves the following 5 courses entitled:

- LDC2569, Forensic Studies 25, for 3 credits only acquired from Edmonton School District No. 7 for the authorization period September 1, 2018 to August 31, 2020.
- LDC3569, Forensic Studies 35, for 3 credits only acquired from Edmonton School District No. 7 for the authorization period September 1, 2018 to August 31, 2020.
- LDC1987, Technical Theatre 15, for 3 and 5 credits acquired from Calgary School District for the authorization period September 1, 2018 to August 31, 2022.
- LDC2987, Technical Theatre 25, for 3 and 5 credits acquired from Calgary School District for the authorization period September 1, 2018 to August 31, 2022.
- LDC3987, Technical Theatre 35, for 3 and 5 credits acquired from Calgary School District No. 19 for the authorization period September 1, 2018 to August 31, 2022.

The resources have been reviewed and meet the requirements of Section 3 of the School Act and Guidelines for Recognizing Diversity and Promoting Respect (RDPR).

CARRIED

Acting Superintendent Shawn Haggarty indicated that the Board received approval of 27 new Locally Developed Courses from Alberta Education and he recommended that the Board approve all 27.

077/2018 Trustee **LeAnn Ewaskiw** moved on June 20, 2018 that the Board of Trustees of Elk Island Catholic Separate Regional Division No. 41 approves the following 27 courses entitled:

- LDC1350, ESL Introduction to Mathematics 15, for 5 credits only acquired from Calgary School District No. 19 for the authorization period September 1, 2018 to

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August 31, 2020.

- LDC1213, ESL Introduction to Science 15, for 5 credits only acquired from Calgary School District No. 19 for the authorization period September 1, 2018 to August 31, 2019.
- LDC1431, Instrumental Jazz 15, for 3 credits acquired from Calgary School District No. 19 for the authorization period September 1, 2018 to August 31, 2020.
- LDC1431, Instrumental Jazz 15, for 5 credits acquired from Calgary School District No. 19 for the authorization period September 1, 2018 to August 31, 2020.
- LDC2431, Instrumental Jazz 25, for 3 credits acquired from Calgary School District No. 19 for the authorization period September 1, 2018 to August 31, 2020.
- LDC2431, Instrumental Jazz 25, for 5 credits acquired from Calgary School District No. 19 for the authorization period September 1, 2018 to August 31, 2020.
- LDC3431, Instrumental Jazz 35, for 3 credits acquired from Calgary School District No. 19 for the authorization period September 1, 2018 to August 31, 2020.
- LDC3431, Instrumental Jazz 35, for 5 credits acquired from Calgary School District No. 19 for the authorization period September 1, 2018 to August 31, 2020.
- LDC1509, Leadership, Character & Social Responsibility 15, for 3 credits acquired from Golden Hills School Division No. 75 for the authorization period September 1, 2018 to August 31, 2020.
- LDC1509, Leadership, Character & Social Responsibility 15, for 5 credits acquired from Golden Hills School Division No. 75 for the authorization period September 1, 2018 to August 31, 2020.
- LDC2509, Leadership, Character & Social Responsibility 25, for 3 credits acquired from Golden Hills School Division No. 75 for the authorization period September 1, 2018 to August 31, 2020.

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- LDC2509, Leadership, Character & Social Responsibility 25, for 5 credits acquired from Golden Hills School Division No. 75 for the authorization period September 1, 2018 to August 31, 2020.
- LDC3509, Leadership, Character & Social Responsibility 35, for 3 credits acquired from Golden Hills School Division No. 75 for the authorization period September 1, 2018 to August 31, 2020.
- LDC3509, Leadership, Character & Social Responsibility 35, for 5 credits acquired from Golden Hills School Division No. 75 for the authorization period September 1, 2018 to August 31, 2020.
- LDC1599, Learning Strategies (2018) 15, for 3 credits acquired from the Calgary Roman Catholic Separate School District No. 1 for the authorization period September 1, 2018 to August 31, 2022.
- LDC1599, Learning Strategies (2018) 15, for 5 credits acquired from the Calgary Roman Catholic Separate School District for the authorization period September 1, 2018 to August 31, 2022.
- LDC2599, Learning Strategies (2018) 25, for 3 credits acquired from the Calgary Roman Catholic Separate School District No. 1 for the authorization period September 1, 2018 to August 31, 2022.
- LDC2599, Learning Strategies (2018) 25, for 5 credits acquired from the Calgary Roman Catholic Separate School District No. 1 for the authorization period September 1, 2018 to August 31, 2022.
- LDC3599, Learning Strategies (2018) 35, for 3 credits acquired from the Calgary Roman Catholic Separate School District No. 1 for the authorization period September 1, 2018 to August 31, 2022.
- LDC3599, Learning Strategies (2018) 35, for 5 credits acquired from the Calgary Roman Catholic Separate School District No. 1 for the authorization period September 1, 2018 to August 31, 2022.
- LDC1441, Professional Studio Arts 15, for 5 credits only acquired from Foothills School Division No. 38 for the authorization period September 1, 2018 to August 31, 2020.
- LDC2441, Professional Studio Arts 25, for 5 credits

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only acquired from Foothills School Division No. 38 for the authorization period September 1, 2018 to August 31, 2020.

- LDC3441, Professional Studio Arts 35, for 5 credits only acquired from Foothills School Division No. 38 for the authorization period September 1, 2018 to August 31, 2020.
- LDC3155, Psychology Abnormal 35, for 3 credits only acquired from Pembina Hills Regional Division No. 7 for the authorization period September 1, 2018 to August 31, 2022.
- LDC1274, Rock and Pop 15, for 5 credits only acquired from St. Albert Public Schools District No. 5565 for the authorization period September 1, 2018 to August 31, 2019.
- LDC2274, Rock and Pop 25, for 5 credits only acquired from St. Albert Public Schools District No. 5565 for the authorization period September 1, 2018 to August 31, 2019.
- LDC3274, Rock and Pop 35, for 5 credits only acquired from St. Albert Public Schools District No. 5565 for the authorization period September 1, 2018 to August 31, 2019.

The resources have been reviewed and meet the requirements of Section 3 of the School Act and Guidelines for Recognizing Diversity and Promoting Respect (RDPR).

CARRIED

Superintendent's Report:

Acting Superintendent Shawn Haggarty referred Trustees to his attached report for information and highlighted the following:

- Correspondence
 - Linking Generations
 - Letter from MLA McKitrick - the Statement in the Legislature regarding World Catholic Education Day.
- Administrative Procedure Updates to comply with Cannabis Legalization which is targeted to take effect October 21, 2018:

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- Administrative Procedure 163 – Tobacco Free Environment
- Administrative Procedure 353 – Restricted Substances and Weapons
- Administrative Procedure 260 – Field Trips
- Administrative Procedure 316 – Administration of Medication or Medical Treatment for Students
- Administrative Procedure 405 Certificate of Medical Fitness
- Administrative Procedure 560 Use of Division Owned Vehicles
- Administrative Procedure 560-1 Appendix Use of Division Owned Vehicles
- New Administrative Procedure to comply with Cannabis Legislation:
 - Administrative Procedure 406 – Drug and Alcohol
 - Administrative Procedure 406 – Appendix A - Drug and Alcohol Summary and Acknowledgement.
- AP 406 Staff Conflict of Interest changes to AP 413.
- Community Engagement
 - Inaugural EICS Indigenous Graduation blessing

078/2018 **Trustee Michelle Szott** moved that the Board accept the Superintendent's report for information.

CARRIED

Secretary-Treasurer's Report:

Secretary-Treasurer Ryan Stierman highlighted his report:

1. May Financial Report
2. May Governance Report
3. Revised Assurance Dashboard
4. St. Isidore Learning Center Logo
5. Genesis Online Learning Logo
6. New AP 514: Travel and Expense Reimbursement and AP 514 Appendix A – Travel and Expense Rates
7. Facilities Summer Work Plan

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079/2018 Trustee Teresa Makowecki moved that the Board accept the Secretary-Treasurer's report for information.

CARRIED

ITEMS FOR INFORMATION:

Correspondence:

Chair Justine Wright referred Trustees to the letter from Alberta Education regarding the grant approval for École Pere Kenneth Kearns Catholic School modernization.

Trustee Reports:

ASBA Zone 2/3

Chair Justine Wright presented the following for information:

- draft of the May 26, 2018 meeting minutes;
- ASBA Edwin Parr Ad Hoc Committee Recommendation.

S.P.I.C.E.

Trustee LeAnn Ewaskiw presented the Spice Report for information.

Catholic Legal Summit

Chair Justine Wright presented the information/link on the Catholic Legal Summit.

080/2018 Trustee Jean Boisvert moved that the Board accept the Trustee reports for information.

CARRIED

Trustee Ron Baier thanked Chair Justine Wright for her steadfast leadership and keeping current with all educational matters during her tenure as Chair of the Board of Trustees.

**Board Meeting
Evaluation Form**

Chair Justine Wright asked Trustees to complete the Board Meeting Evaluation Form.

Closing Prayer

Trustee Jean Boisvert closed the meeting with a prayer.

Adjournment

Chair Justine Wright declared the meeting adjourned at 5:02 p.m.

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BOARD CHAIR

SECRETARY-TREASURER
