

ELK ISLAND CATHOLIC SEPARATE REGIONAL DIVISION NO. 41
MINUTES OF THE PUBLIC BOARD MEETING
HELD ON WEDNESDAY, SEPTEMBER 19, 2018 AT 2:38 P.M.
CENTRAL LEARNING SERVICES, SHERWOOD PARK, ALBERTA

Present	Mr. Ted Paszek – Chair Mr. Jean Boisvert – Vice-Chair Mr. Ron Baier – Trustee Mrs. Le-Ann Ewaskiw –Trustee Mrs. Teresa Makowecki – Trustee - via teleconference Mrs. Michelle Szott – Trustee Mrs. Justine Wright – Trustee Mr. Shawn Haggarty – Acting Superintendent Mr. Ryan Stierman - Secretary-Treasurer
Absent	0
Also present	Mrs. Marie Frederick – Recording Secretary Mrs. Susan Johnson – Director, Communications
Public	2
Call to Order	Chair Ted Paszek called the meeting to order at 2:38 p.m.
Prayer	Assistant Superintendent, Faith & Wellness Paul Corrigan led everyone in prayer and asked everyone to remember all the staff and students who have lost loved ones or who are struggling or suffering. Trustees expressed condolences to Strathcona County’s Mayor Rod Frank on the passing of his mother.
O' Canada	Chair Ted Paszek welcomed everyone to the meeting and everyone joined together in the singing of O’Canada.
Acknowledgement	We acknowledge that we are on the traditional land of Treaty No. 6, and home of Métis Nation of Alberta Zone 4. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked their territory since time immemorial, a place that has welcomed many peoples from around the world to make their home here.

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Additions to the Agenda

Trustees asked to have the following added to the Agenda:

- Faith Formation session under Presentations/Delegations to the Board;
- ACSTA Report under Trustee Reports;
- A request for information on Special Needs under New Business.

086/2018 Trustee **Michelle Szott** moved to adopt the Agenda as amended.

CARRIED

Minutes of Public Board Meeting of June 20, 2018

Vice-Chair Jean Boisvert asked that motion 073/2018 be amended to read: "Trustee Jean Boisvert moved that the Board send a letter of appreciation for the support of the REAL Foundation.....experienced educators."

087/2018 Vice-Chair **Jean Boisvert** moved that the minutes of the Public Board Meeting of June 20, 2018 be adopted as amended.

CARRIED

Minutes of Organizational Board Meeting of June 20, 2018

088/2018 Trustee **Le-Ann Ewaskiw** moved that the minutes of the Organizational Board Meeting of June 20, 2018 be adopted as circulated.

CARRIED

PRESENTATION & DELEGATIONS:

Professional Development Session

Assistant Superintendent, Faith & Wellness Paul Corrigan led a professional development session on Genesis. We are made in the image and likeness of God. You are enough.

Trustees thanked Mr. Corrigan for the session.

Trustee Justine Wright joined the meeting at 3:20 p.m.

Facilities Summer Work

Acting Superintendent Shawn Haggarty introduced the Director of Facilities, Ed Paras who presented the Facilities Summer Work report. Mr. Paras expressed appreciation of all

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of the hard work done by the both the facilities and school staff to facilitate the work this past summer.

Trustees thanked Mr. Paras and his team. Trustee Le-Ann Ewaskiw asked that a personal letter be sent to Mr. Paras and his team congratulating and thanking them for all of their hard work.

089/2018 Trustee **Michelle Szott** moved that the Board accept the presentation for information.

CARRIED

**UNFINISHED
BUSINESS:**

Revised Policy 7 – Board Operations **090/2018** Trustee **Ron Baier** moved to table the 3rd reading of revised Policy 7 – Board Operations.

CARRIED

NEW BUSINESS:

**Board of Trustees
Annual Work Plan** Trustee Ron Baier presented the Board of Trustees Annual Work Plan.

091/2018 Trustee **Ron Baier** moved to approve the 2018/2019 Board Annual Work Plan.

CARRIED

Chair Ted Paszek thanked the Committee for all of their hard work.

**Special Needs Students –
Isolation Rooms**

Vice Chair Jean Boisvert requested information on Elk Island Catholic Schools' use of isolation rooms or comfort rooms for special need students. What do we have in the district and how is it used and staffed?

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092/2018 **Vice-Chair Jean Boisvert** moved that the Board request Administration to provide information regarding isolation rooms and the safety of students and staff.

CARRIED

Acting Superintendent Shawn Haggarty indicated that Elk Island Catholic Schools does not have isolation rooms.

Further information will be provided to Trustees and the Division's Assistant Superintendent of Inclusive Learning Services, Lorraine Court will come to the next meeting and speak to Trustees on this issue.

Superintendent's Report:

Acting Superintendent Shawn Haggarty referred Trustees to his attached report for information and highlighted the following:

- Correspondence
 - Opening Day Mass – Offertory Collection for Valeda House
- Enrollments
- Advocacy
 - Minister of Education visit for September 19th.
 - Meeting with Vegreville Town Council scheduled for October 3rd.
 - MLA Meeting is scheduled for October 16th at Central Learning Services.
 - Public Board Meeting scheduled for October 17th will be held in Vegreville.
- Transportation – last minute requests for bussing
- School Supplies Program success
- Assurance Plan

Trustees asked questions.

093/2018 **Trustee Justine Wright** moved that the Board accept the Superintendent's report for information.

CARRIED

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Trustee Teresa Makowecki joined the meeting at 4:25 p.m. via teleconference.

Secretary-Treasurer's Report:

Secretary-Treasurer Ryan Stierman highlighted his report:

1. August Preliminary Financial Report
2. August Governance Report
3. Facilities Plan

094/2018 Trustee **Michelle Szott** moved that the Board accept the Secretary-Treasurer's report for information.

CARRIED

ITEMS FOR INFORMATION:

Correspondence:

Chair Ted Paszek referred Trustees to the following correspondence:

- ACE - Allies for Catholic Education Announcement
- ACE - Rationale and Goals
- Rural Caucus Meeting Request

Trustee Reports:

CSBA Congress

Trustee Ron Baier reported on the Catholic School Boards' Association Conference which was held from July 4th to 7th, 2018 for information.

ACSTA

Trustee Michelle Szott reported on the Alberta Catholic School Trustees' Association for information.

095/2018 Trustee **Justine Wright** moved that the Board accept the Trustee reports for information.

CARRIED

**Board Meeting
Evaluation Form**

Chair Ted Paszek asked Trustees to complete the Board Meeting Evaluation Form.

Closing Prayer

Assistant Superintendent Shawn Haggarty closed the meeting with a prayer.

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Adjournment

Chair Ted Paszek declared the meeting adjourned at 5:15 p.m.

BOARD CHAIR

SECRETARY-TREASURER
