

**ELK ISLAND CATHOLIC SEPARATE REGIONAL DIVISION NO. 41**  
**MINUTES OF THE PUBLIC BOARD MEETING**  
**HELD ON WEDNESDAY, NOVEMBER 28, 2018 AT 2:35 P.M.**  
**CENTRAL LEARNING SERVICES, SHERWOOD PARK, ALBERTA**

<b>Present</b>	<b>Mr. Ted Paszek – Chair</b> <b>Mr. Jean Boisvert – Vice-Chair</b> <b>Mr. Ron Baier – Trustee</b> <b>Mrs. Le-Ann Ewaskiw –Trustee</b> <b>Mrs. Teresa Makowecki – Trustee</b> <b>Mrs. Michelle Szott – Trustee</b> <b>Mrs. Justine Wright – Trustee</b> <b>Mr. Ryan Stierman - Secretary-Treasurer</b>
<b>Absent</b>	<b>Mr. Shawn Haggarty – Acting Superintendent</b>
<b>Also present</b>	Mr. Paul Corrigan – Assistant Superintendent, Faith & Wellness Dr. Lorraine Court – Assistant Superintendent, Inclusive Learning Services Mrs. Thérèse deChamplain-Good – Assistant Superintendent, Educational Excellence Mrs. Marie Frederick – Recording Secretary Mrs. Susan Johnson – Director, Communications Mr. Phil Dirks – Auditor, Metrix Group LLP
<b>Public</b>	0
<b>Call to Order</b>	Chair Ted Paszek called the meeting to order at 2:35 p.m.
<b>Prayer</b>	Trustee Le-Ann Ewaskiw led everyone in prayer and asked everyone to remember all the staff and students who have lost loved ones or who are struggling or suffering.
<b>O' Canada</b>	Chair Ted Paszek welcomed everyone to the meeting and everyone joined together in the singing of O'Canada.
<b>Acknowledgement</b>	We acknowledge that we are on the traditional land of Treaty No. 6, and home of Métis Nation of Alberta Zone 4. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked their territory since time immemorial, a place that has welcomed many peoples from around the world to make their home here.
<b>Additions to the Agenda</b>	Trustees asked that the Agenda be amended to reflect the following: <ul style="list-style-type: none"><li>• Under New Business – Offer to Purchase maintenance</li></ul>

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condos;

- The presentation of the Audited Financial Statements for 2017/2018 will be moved to the first item after the approval of the Minutes.

**105/2018** **Trustee Justine Wright** moved to adopt the Agenda as amended.

**CARRIED**

**Minutes of Public Board Meeting of October 17, 2018**

**106/2018** **Trustee Michelle Szott** moved that the minutes of the Public Board Meeting of October 17, 2018 be adopted as circulated.

**CARRIED**

**NEW BUSINESS:**

**2017/2018 Audited Financial Statements**

On behalf of the Audit Committee, Trustee Justine Wright indicated that the Audit Committee had met on November 21<sup>st</sup> and the Committee recommended the approval of the 2017/2018 Audited Financial Statements.

Secretary-Treasurer Ryan Stierman presented the 2017 – 2018 Audited Financial Statements.

Revenue: \$77,734,519  
Expenses: \$75,745,223  
Surplus: \$1,989,296

Trustees asked questions.

**2017/2018 Audit Findings Letter**

The Division's Auditor, Mr. Phil Dirks of Metrix Group LLP indicated that the Audit went very well.

Mr. Dirks reviewed the Auditor's Report and the 2017/2018 Audit Findings Letter. He indicated that the statements are not materially misstated. It was noted that the provincial government has mandated that school divisions are required to capitalize 30% of their IMR expenditures. There were no difficulties completing the Audit.

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Mr. Dirks thanked Mr. Stierman and his staff for all of their time and effort providing the required information.

**107/2018** **Trustee Justine Wright** moved that the Board of Trustees approve the 2017/2018 Audited Financial Statements as presented.

**CARRIED UNANIMOUSLY**

**108/2018** **Trustee Justine Wright** moved for an official thank you to Secretary-Treasurer, Ryan Stierman, Director of Business Services, Ryan Arndt and the rest of the business services department for all of their hard work on the Audit.

**CARRIED UNANIMOUSLY**

**Faith Formation**

Assistant Superintendent, Faith & Wellness, Paul Corrigan, led Trustees in a faith formation session on Advent. We have been called to be God's masterpiece. How do we make space for Jesus in our lives?

Chair Ted Paszek thanked Mr. Corrigan for his informative session on Advent.

**PRESENTATION & DELEGATIONS:**

**Collaborative Response Model**

Assistant Superintendent of Inclusive Learning Services, Lorraine Court gave a presentation on the Collaborative Response Model. The model involves a team approach within each school. Madonna and St. John Paul II (Our Lady of the Angels previously) were the first schools to initiate this model.

Trustees thanked Dr. Court for her presentation on this exciting initiative.

Trustees asked questions.

**Achievement/Diploma Results**

Assistant Superintendent of Educational Excellence, Thérèse deChamplain-Good gave a PowerPoint presentation on the District's Provincial Achievement Tests & Diploma Examinations Summary Jurisdiction Results Report for 2017/2018.

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Trustees thanked Mrs. deChamplain-Good for the thorough and interesting report and for all of the good work that is being done in this area.

**Isolation Rooms –  
Trustee request for  
information**

Assistant Superintendent, Inclusive Learning Services, Lorraine Court gave a presentation on the Division strategies with positive behavior supports. It was noted that Elk Island Catholic Schools does not have any isolation rooms.

Trustees thanked Dr. Court for her report and expressed appreciation for her insight.

Trustees asked questions.

Vice-Chair Jean Boisvert left the meeting at 5:12 p.m.

**UNFINISHED  
BUSINESS:**

**Policy 2 – Role of the  
Board – 2<sup>nd</sup> reading**

**109/2018** **Trustee Ron Baier** moved to give second reading to Policy 2 – Role of the Board.

**CARRIED**

**Policy 2 – Role of the  
Board – 3<sup>rd</sup> reading**

**110/2018** **Trustee Ron Baier** moved to give third reading to Policy 2 – Role of the Board.

**CARRIED**

Chair Ted Paszek thanked the Policy Committee for all of their hard work.

**Superintendent's Report:**

On behalf of the Acting Superintendent Shawn Haggarty, Secretary-Treasurer Ryan Stierman referred Trustees to the attached Superintendent's report for information.

It was noted that the tours of our new Central Learning Services building is open to staff and parents.

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**111/2018** **Trustee Justine Wright** moved that the Board accept the Superintendent's report for information.

**CARRIED**

**Secretary-Treasurer's Report:**

Secretary-Treasurer Ryan Stierman highlighted his report:

1. October Financial Report
2. October Governance Report
3. Separate School District Formation Update
4. EPK Modernization Enhancement
  - 4.1 Letter sent to MLAs
  - 4.2 Proposal to Council
5. Provincial Playground Pilot

**112/2018** **Trustee Le-Ann Ewaskiw** moved that the Board accept the Secretary-Treasurer's report for information.

**CARRIED**

**ITEMS FOR INFORMATION:**

**Correspondence:**

Chair Ted Paszek referred Trustees to the following correspondence:

- Acting Superintendent Appointment Letter from the Minister of Education
- Launch of GrACE
- GrACE Report October 2018

**Trustee Reports:**

**ASBA Zone 2/3**

Trustee Justine Wright referred Trustees to the Alberta School Boards' Association Draft Minutes of the AGM dated October 19, 2018 for information.

**Rural Caucus of Alberta  
School Boards**

Trustee Teresa Makowecki referred Trustees to the Rural Caucus of Alberta School Boards report for information and indicated that she will be a member on the Rural Caucus' Transportation Committee and the Health and Wellness Committee.

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**113/2018**    **Trustee Justine Wright** moved that the Board accept the Trustee reports for information.

**CARRIED**

**Approval of  
Maintenance Condo Sale**

**114/2018**    **Trustee Justine Wright** moved that the Board approve the Offer to Purchase for the sale of two of the maintenance condos as presented.

**CARRIED**

**Board Meeting  
Evaluation Form**

Chair Ted Paszek asked Trustees to complete the Board Meeting Evaluation Form.

**Closing Prayer**

Trustee Teresa Makowecki closed the meeting with a prayer.

**Adjournment**

Chair Ted Paszek declared the meeting adjourned at 5:50 p.m.

**BOARD CHAIR**

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**SECRETARY-TREASURER**

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