ELK ISLAND CATHOLIC SCHOOLS

Employee Expense Claim Form

Revised October 2, 2015

Meal Allowances:
Breakfast $15.00, Lunch $20.00., Dinner $35.00

Attach Original detailed Receipts for all purchases

Mileage rates .54 km @ January 1, 2013
over 5000 kms mileage rate @ .47 km

Date	Meeting/Event	Kms.	Mileage Amount	Meals	Hotel	Other	Gst	Total incl. Gst	Explanation if needed
Oct. 3	Policy mtg.	85	$ 45 -90						Camrose to Sh. Park
Oct. 3	Vegreville Council mtg.	200	$ 108 -						Sh. Park to Veg. to Camrose
Oct. 17	Board mtg. at Vegreville	220	$ 118 -80						
Oct. 16	MLA mtg.	170	$ 91 -80						
			$						
Nov. 21	Board mtg.	170	$ 91 -80						
			$ -						
			$ -						
			$ -						
			$ -						
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			$ -						
			$ -						
			$ -						
			$ -						
Totals		845	-	-	-	-	-	$0.00	$456.30

Ron Baier Trustee

Employee Name and Location
(Please Print)

Ron Baier

Employee Signature

November 21, 2018

Date

J. Paszek

Supervisor's Approval

Date