

ELK ISLAND CATHOLIC SEPARATE REGIONAL DIVISION NO. 41
MINUTES OF THE PUBLIC BOARD MEETING
HELD ON WEDNESDAY, FEBRUARY 20, 2019 AT 2:30 P.M.
CENTRAL LEARNING SERVICES, SHERWOOD PARK, ALBERTA

Present	Mr. Ted Paszek – Chair Mr. Jean Boisvert – Vice-Chair Mr. Ron Baier – Trustee Mrs. Le-Ann Ewaskiw –Trustee Mrs. Teresa Makowecki – Trustee Mrs. Michelle Szott – Trustee Mrs. Justine Wright – Trustee Mr. Shawn Haggarty – Acting Superintendent Mr. Ryan Stierman - Secretary-Treasurer
Absent	0
Also present	Mr. Eric Boudreau – Director, Technology Services Mr. Paul Corrigan – Assistant Superintendent, Faith & Wellness Mrs. Marie Frederick – Recording Secretary Mr. Stefan Johnson – Religious Education Consultant Mrs. Susan Johnson – Director, Communications
Public	0
Call to Order	Chair Ted Paszek called the meeting to order at 2:30 p.m.
Prayer	Vic-Chair Jean Boisvert led everyone in prayer and asked everyone to remember all the staff and students who have lost loved ones or who are struggling or suffering.
O' Canada	Chair Ted Paszek welcomed everyone to the meeting and everyone joined together in the singing of O'Canada.
Acknowledgement	We acknowledge that we are on the traditional land of Treaty No. 6, and home of Métis Nation of Alberta Zone 4. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked their territory since time immemorial, a place that has welcomed many peoples from around the world to make their home here.
Additions to the Agenda	007/2019 Trustee Ron Baier moved to adopt the Agenda as circulated.

CARRIED

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Minutes of Public Board Meeting of January 23, 2019 **008/2019** **Trustee Michelle Szott** moved that the minutes of the Public Board Meeting of January 23, 2019 be adopted as circulated.

CARRIED

Faith Formation Assistant Superintendent, Faith & Wellness, Paul Corrigan, gave a faith formation session asking “Where is God in the ordinary of our life?”

PRESENTATION & DELEGATIONS:

Audio & Video for Board Meeting Conference Calls Director, Technology Services, Eric Boudreau outlined the options for audio & video for Board Meeting conference calls and recommended Option #3, the table conference system.

Trustees asked questions and expressed support of Mr. Boudreau’s recommendation.

UNFINISHED BUSINESS:

Request for Information Follow-up – Faith Formation Overview/ Catholic Education Week Assistant Superintendent, Faith & Wellness, Paul Corrigan with the assistance of Religious Education Consultant, Stefan Johnson gave an overview of Faith Formation and Catholic Education Week.

Trustees asked questions and thanked Mr. Corrigan and Mr. Johnson for the presentation and all of the hard work they do.

009/2019 **Vice-Chair Jean Boisvert** moved to accept the presentation on the Faith Formation overview for information.

CARRIED

Human Resources Presentation Assistant Superintendent, Human Resources, Brett Cox briefed Trustees on the work of the Human Resources Department.

Trustees thanked Mr. Cox for his presentation. Human Resource Services is an important piece of the puzzle of who we are.

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010/2019 **Trustee Justine Wright** moved to accept the presentation.

CARRIED

NEW BUSINESS:

**Briefing – 2019-2020
School Calendars**

Acting Superintendent, Shawn Haggarty briefed Trustees on the results of the consultation with stakeholders on the 2019/2020 School Calendars for the communities of Sherwood Park, Fort Saskatchewan and Vegreville.

011/2019 **Trustee Michelle Szott** moved that the Board give final approval for the 2019-2020 Calendar for the communities of Sherwood Park, Fort Saskatchewan, and Vegreville as presented.

CARRIED

Acting Superintendent, Shawn Haggarty briefed Trustees on the St. Patrick and Our Lady of Mount Pleasant Catholic Schools 2019/2020 calendars.

012/2019 **Trustee Ron Baier** moved that the Board approve the recommended 2019-2020 Calendar for OLMP and St. Patrick schools in principle.

CARRIED

Consultation with staff, school councils and the ATA will occur in the next month and the calendar will then be brought back to the Board for ‘Final Approval’.

**Unifor Memorandum of
Agreement**

Vice-Chair Jean Boisvert highlighted the Unifor Memorandum of Agreement and the negotiation process.

013/2019 **Vice-Chair Jean Boisvert** moved that the Board approves and ratifies The Memorandum of Agreement between Elk Island Catholic Separate Regional Division No. No. 41 and Unifor Local 71 for the period of September 1, 2018 – August 31, 2021.

CARRIED UNANIMOUSLY

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**Holy Redeemer Portable
Classroom Demolition**

Secretary-Treasurer Ryan Stierman briefed Trustees on the options for the Holy Redeemer portable classrooms. Doing nothing is not an option. Administration is looking for Board direction.

- 014/2019** **Trustee Justine Wright** moved that the Board of Trustees accepts the demolition project and approves the use of instructional reserves, at a cost of \$253,000, to fund the movement of the existing modulars against the Holy Redeemer school.

CARRIED

- 015/2019** **Vice-Chair Jean Boisvert** moved that the Board should write a letter to the Minister of Education identifying that if Elk Island Catholic Schools has to move the portables, the government should fund the attachment of the modulars to Holy Redeemer Catholic School.

CARRIED

Appointment of Auditor

Trustee Justine Wright informed the Board that the Audit Committee's recommends that the Board appoint MNP LLP to conduct their external audits for the next 5 years.

- 016/2019** **Trustee Justine Wright** moved that the Board of Trustees appoint MNP LLP as its audit firm for the period of September 1, 2019 to August 31, 2024.

CARRIED

**Policy 16 – Recruitment
and Selection of
Personnel**

Trustee Ron Baier briefed Trustees on the work of the Policy Committee on Policy 16 – Recruitment and Selection of Personnel. Trustees discussed the revisions to the policy.

- 017/2019** **Trustee Ron Baier** moved to give first reading to Policy 16 – Recruitment and Selection of Personnel.

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Superintendent's Report:

Acting Superintendent Shawn Haggarty highlighted his report:

- Correspondence – Invitation to the 24th National Congress on Rural Education in Canada;
- Reconfiguration Meeting;
- Bus Driver Training – MELT 2S Training;
- PACE Petition and GrACE;
- Upcoming Advocacy Meetings.

018/2019 **Trustee Le-Ann Ewaskiw** moved that the Board accept the Superintendent's report for information.

CARRIED

Secretary-Treasurer's Report:

Secretary-Treasurer Ryan Stierman highlighted his report:

1. January Financial Report
2. January Governance Report
3. Formations update
4. Camrose Land - Valleyview West Update
5. Maintenance and Condo Sale Update
6. 2018-2019 School Bus Ride Times
7. School Cleanliness Shared Responsibility Handbook
8. Modular Approvals
9. Archbishop Jordan School Parking Update

Trustees applauded the development of the School Cleanliness handbook and congratulated CUPE and custodians on the handbook.

019/2019 **Trustee Teresa Makowecki** moved that the Board accept the Secretary-Treasurer's report for information.

CARRIED

ITEMS FOR INFORMATION:

Correspondence:

Chair Ted Paszek referred Trustees to the CCSTA February Highlights dated February 2019. Mr. Tony Sykora will be this year's recipient of the CCSTA's prestigious Justice James Higgins Award for his outstanding contribution to Catholic

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education in Canada. Mr. Sykora will be recognized posthumously at the CCSTA's 2019 AGM/Convention in Canmore.

Trustee Reports:

ASBA Zone 2/3

Trustee Justine Wright referred Trustees to the January 18, 2019 ASBA Zone 2/3 draft Minutes.

Alberta School Councils' Association (ASCA)

Trustee Michelle Szott reported on the last ASCA Board of Director's Meeting for information.

ACSTA Directors Report

Trustees were referred to the attached Alberta School Trustees' Association Director's Report.

ACSTA

Trustee Michelle Szott referred Trustees to the attached Alberta Catholic School Trustees Association Board Meeting Executive Summary for the period February 7-8, 2019.

020/2019 Trustee Justine Wright moved to accept the Trustee reports for information.

CARRIED

Board Meeting Evaluation Form

Chair Ted Paszek asked Trustees to complete the Board Meeting Evaluation Form.

Closing Prayer

Trustee Le-Ann Ewaskiw ended the meeting with a prayer.

Adjournment

Chair Ted Paszek declared the meeting adjourned at 6:12 p.m.

BOARD CHAIR

SECRETARY-TREASURER
