ELK ISLAND CATHOLIC SCHOOLS

Trustee Expense Claim Form

Meal Allowances:
Breakfast $15.00, Lunch $20.00., Dinner $35.00

Attach Original detailed Receipts for all purchases

Mileage rates .54 km @ January 1, 2013
over 5000 kms mileage rate @ .47 km

Date	Meeting/Event	Kms.	Mileage Amount	Meals	Hotel	Other	Gst	Total incl. Gst	G/L Account
Oct. 26	Retreat Pigeon Lake	414	223.56						
Jan 21, 22	ASBA winter Leadership	660	356.40						
Totals		1074	$579.96						

Teresa Makowecki
Employee Name and Location
(Please Print)

Employee Signature

Jan 23/19
Date

$579.96

J Pangel
Supervisor's Approval

Jan 23, 2019
Date