

## Administrative Procedure 132

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### INSTRUCTIONAL TIME: GRADES 1 to 12

#### Background

Under the direction of the Superintendent, an instructional week that meets the requirements of Alberta Education and the Division shall be established.

#### Procedures

1. Principals shall ensure that sufficient time is provided for students to meet the expectations of Alberta Education as well as Religious Education outcomes.
2. Several methods of scheduling may be used in order to:
  - 2.1. Meet the diverse needs, abilities and interests of students;
  - 2.2. Ensure a program that balances the activities for the students; and
  - 2.3. Accommodate school-wide sharing of space and resources.
3. At the beginning of the school year, the Principal shall forward copies of timetables to the Superintendent or designate.
4. Principals shall take into consideration the bus schedules established for all students within the Division when determining school starting and closing times.

Reference: *Education Act*, SA 2012, c E-0.3, ss. 56, 60, 61, 97, 113  
Guide to Education ECS to Grade 12