

RECOGNITION OF LONG SERVICE AND RETIRING EMPLOYEES

Background

Long-term service and commitment of Division employees is valued and such contributions to the well-being of the Division will be recognized on an annual basis.

Procedures

1. The Board approves the following awards to staff members:

- 1.1 Five (5) years of service.
- 1.2 Ten (10) years of service.
- 1.3 Fifteen (15) years of service.
- 1.4 Twenty (20) years of service.
- 1.5 Twenty-five (25) years of service.
- 1.6 Every 5 year increment thereafter.
- 1.7 Employees retiring from the Division.

Service is simply defined as being under contract with the Division.

2. The Division supports and encourages the nomination of teachers for local, provincial and national recognition awards.
3. Awards will be presented annually at one of the official functions of the Board and staff each year.

Reference: *Education Act*, SA 2012, c E-0.3, ss. 33, 52, 53, 68, 196, 197, 204, 222, 225