

ELK ISLAND CATHOLIC SEPARATE SCHOOL DIVISION
MINUTES OF THE PUBLIC BOARD MEETING
HELD ON WEDNESDAY, NOVEMBER 24, 2021 AT 2:35 P.M.
CENTRAL LEARNING SERVICES, SHERWOOD PARK, ALBERTA

Present	Mr. Ted Paszek – Chair Mrs. Le-Ann Ewaskiw – Vice-Chair Mr. Jean Boisvert – Trustee Mrs. Shelley Charchun – Trustee Mrs. Teresa Makowecki – Trustee – via video-conference Mr. Dean Sarnecki - Trustee Mr. Al Stewart – Trustee Mr. Shawn Haggarty – Superintendent Ms. Tracy Leigh – Secretary-Treasurer Mr. Paul Corrigan – Assistant Superintendent, Faith and Wellness Mrs. Therese deChamplain-Good, Assistant Superintendent, Educational Excellence Mr. Brett Cox – Assistant Superintendent, Human Resource Services
Absent	0
Also present	Mrs. Marie Frederick – Recording Secretary Mrs. Susan Johnson – Director, Communications Mrs. Lisa Wispinski – Executive Services Coordinator Mrs. Andrea Haston, Religious Education Consultant – via video-conference Mr. Benji Waser – MNP LLP
Public	0
Call to Order	Chair Ted Paszek called the meeting to order at 2:35 p.m.
Opening Prayer	Chair Ted Paszek led everyone in prayer and asked everyone to remember those who have lost loved ones and to remember all students, parents, and staff during this difficult time.
Singing of O' Canada	Chair Ted Paszek welcomed everyone to the meeting, and everyone joined together in the 'singing' of O'Canada.
Treaty Acknowledgement	We acknowledge that we are on the traditional land of Treaty No. 6, and home of Métis Nation of Alberta Zone 4. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked their territory since time immemorial, a place that has welcomed many peoples from around the world to make their home here.

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Approval of the Agenda **096/2021** **Trustee Dean Sarnecki** moved that the Board adopt the Agenda as circulated.

CARRIED

Approval of the Minutes **097/2021** **Vice-Chair Le-Ann Ewaskiw** moved that the minutes of the Organizational Board Meeting of October 27, 2021 be adopted as circulated.

CARRIED

098/2021 **Vice-Chair Le-Ann Ewaskiw** moved that the minutes of the Public Board Meeting of October 27, 2021 be adopted as circulated.

CARRIED

PRESENTATION & DELEGATIONS:

Faith Formation

Assistant Superintendent, Faith and Wellness, Paul Corrigan led Trustees in faith formation. Mr. Corrigan spoke on The Five Marks and Catholic Schools. The First Mark is “An excellent Catholic leader embraces the dignity of all as created in the image of God”

Mr. Corrigan indicated that Catholic Education was celebrated in our Parishes this past weekend. Thank you to all of you who participated. It was a tremendous success.

Chair Ted Paszek thanked Mr. Corrigan for his leadership in faith formation.

Inclusive Learning Services

There will be no report at this meeting on Inclusive Learning Services. Dr. Court could not attend this meeting due to a family commitment.

UNFINISHED BUSINESS:

NEW BUSINESS:

Audited Financial Statements for the year ended August 31, 2021

On behalf of the Audit Committee, Trustee Jean Boisvert, indicated that the Committee and the Auditor met on November 17th and reviewed the Audited Financial Statement

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for the year ended August 31, 2021. The Committee recommends the approval of the 2020/2021 Audited Financial Statements.

**Secretary-Treasurer's
Presentation**

Secretary-Treasurer Tracy Leigh presented the Draft Audited Financial Statement for the year ended August 31, 2021.

Revenue: \$82,829,318

Expenses: \$80,492,911

Surplus: \$2,336,407

Trustees asked questions.

Auditor Presentation

The Division's Auditor, Mr. Benji Waser, MNP LLP reviewed the 2020/2021 Auditor's Report and 2021 Audit Findings. Mr. Waser indicated that the statements are not materially misstated. This is a clean audit.

Mr. Waser presented the Management letter and indicated that all concerns expressed in the prior year's Management letter have been addressed by the School Division. The Auditor found one minor issue in 2020/2021 Audit. Technically some expenses were reported in the wrong audit year.

The Audit went very smoothly.

Secretary-Treasurer Tracy Leigh indicated that MNP LLP will lead a professional development session to help educate Trustees on how to read Audited Financial Statements. The Audit Committee will schedule the presentation at an appropriate time.

On behalf of the Audit Committee, Trustee Jean Boisvert, thanked the Secretary Treasurer and Auditors for all of their time and work on the Audit.

Trustee Teresa Makowecki was temporarily unavailable for the vote on the Audit Motion

099/2021 Trustee **Shelley Charchun** moved that the Board approve the 2020/2021 Audited Financial Statements as presented.

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Trustees and Superintendent Shawn Haggarty thanked the Business Services team, the Director of Business Services, the Secretary-Treasurer, and the Auditor for all of their work on the 2020/2021 Audit.

Trustee Teresa Makowecki rejoined the meeting at 3:55 p.m.

**Superintendent
Resignation**

100/2021

Trustee Jean Boisvert moved that the Board of Trustees accept the resignation of Superintendent Shawn Haggarty effective January 31, 2022.

CARRIED UNANIMOUSLY

Trustees thanked Mr. Haggarty for his service to the school division and wished him well. Blessings on you and your family and congratulations on your retirement.

Superintendent Shawn Haggarty indicated that he has been blessed with working with outstanding people. He indicated that he leaves Elk Island Catholic Schools on solid ground.

**Alberta School
Foundation Fund**

101/2021

Vice-Chair Le-Ann Ewaskiw resolved that Elk Island Catholic Separate School Division opt out of the Alberta School Foundation Fund. Therefore be it resolved that Division 4 of Part 6 of the recently amended Education Act (2012) s164 (1-5) does not apply to this Board.

CARRIED UNANIMOUSLY

Superintendent's Report:

Superintendent Shawn Haggarty highlighted his report:

- 2022-2026 Division Education Assurance Plan development
- Archdiocese Everyday Hero Recognition
- ASAA 2021 Award of Merit
- New Camrose High School Update
 - Draft Floor Plan
 - Draft Site Lay-Out

102/2021

Vice-Chair Le-Ann Ewaskiw moved that the Board receive for information the Superintendent's Report.

CARRIED

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Secretary Treasurer's Report:

Secretary-Treasurer Tracy Leigh highlighted her report:

1. October Division Financial Report
2. October Governance Financial Report

Vice-Chair Le-Ann Ewaskiw is out of the room for the vote on accepting the Secretary-Treasurer's Report for information.

103/2021 **Trustee Al Stewart** moved that the Board receive for information the Secretary-Treasurer's Report.

CARRIED

ITEMS FOR INFORMATION:

Correspondence:

Chair Ted Paszek indicated that the Board received the following correspondence:

- CCSTA AGM Survey and Board Highlights
- ASBA Long Service Award Recognition
- ASCA Newsletter
- ARMIC Benefit Management Letter

Trustee Reports:
ASBA

Trustee Jean Boisvert reported on the Alberta School Boards' Association last meeting.

104/2021 **Trustee Jean Boisvert** moved that the Board of Trustees receive the report from the representative of the ASBA Committee for information.

CARRIED

**Board Meeting
Evaluation**

Chair Ted Paszek asked Trustees to complete the Board Meeting Evaluation.

Closing Prayer

Vice-Chair Le-Ann Ewaskiw ended the meeting with a prayer.

Adjournment

Chair Ted Paszek declared the meeting adjourned at 5:07 p.m.

BOARD CHAIR

SECRETARY TREASURER
