

Elk Island Catholic Separate School Division

Minutes of the Public Board Meeting
Held on September 21, 2022 at 2:30 p.m.
Central Learning Services, Sherwood Park, AB

Board Members Present: Le-Ann Ewaskiw, Board Chair
Ted Paszek, Vice-Chair
Jean Boisvert
Shelley Charchun
Teresa Makowecki
Dean Sarnecki
Al Stewart

Board Members Absent: 0

Administration Present: Paul Corrigan, Superintendent
Tracy Leigh, Secretary-Treasurer
Brett Cox, Assistant Superintendent
Thérèse deChamplain-Good, Assistant Superintendent
Jody Seymour, Director Student and Staff Formation
Claude Valcourt, Director, Facilities
Lisa Wispinski, Executive Services Coordinator/Recording Secretary

Public: 0

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| Call to Order | Chair Le-Ann Ewaskiw called the meeting to order at 2:39 pm |
| Opening Prayer | Trustee Dean Sarnecki opened the meeting with a prayer and offered prayers of condolence, including prayers for Queen Elizabeth II and all those suffering in Ukraine. |
| Singing of O'Canada | Chair Le-Ann Ewaskiw welcomed everyone to the meeting and everyone joined in the singing of O'Canada. |
| Land Acknowledgement | We acknowledge that we are on the traditional land of Treaty No. 6, and home of Métis Nation of Alberta Zone 4. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked their territory since time immemorial, a place that has welcomed many peoples from around the world to make their home here. |

Approval of the Agenda **062/2022** **Trustee Jean Boisvert** moved that the Board amends the agenda by adding item 9.5 New Business - Meeting with the Minister.
CARRIED

063/2022 **Trustee Jean Boisvert** moved to approve the agenda as amended.
CARRIED

Approval of the Minutes **064/2022** The Board of Trustees moved to approve the minutes of the Public Board Meeting held on June 15, 2022 as circulated.
CARRIED

065/2022 The Board of Trustees moved to approve the minutes of the Organizational Meeting held on June 15, 2022 as circulated.
CARRIED

Presentations and Delegations

Faith Formation

Superintendent Paul Corrigan introduced Director of Student and Staff Formation, Jody Seymour.

Director of Student and Staff Formation, Jody Seymour, led the Board in Faith Formation, recognizing Stephanie Scott, a Grade 2 teacher at Holy Spirit Catholic School, for designing the graphic for the 2022-2023 Theme *“Better Together, One Body in Christ.”*

Director Jody Seymour spoke about how Christ calls us to be in community, our sacraments are community, we are made to be in relationship, we are called to serve others, and we are a people of communion.

Chair Le-Ann Ewaskiw thanked Jody Seymour for her presentation, especially linking music for reflection.

Facilities

Superintendent Paul Corrigan introduced Director of Facilities Claude Valcourt, acknowledging the work the maintenance team does not only during the summer, but throughout the year.

Director of Facilities Claude Valcourt shared a presentation with the Board, highlighting the 2022 Annual and Summer Work Projects.

Highlights include:

- Staffing changes in the department
- Camrose High School Announcement
- Modularity for Archbishop Jordan Catholic School, and École Our Lady of Perpetual Help Catholic School.

- Safe Indoor Air Top Up Grant (\$119,573)
 - Duct cleaning
 - Controls
 - Installation of MERV 13 filters in all schools
 - HVAC parts

Trustees asked questions to which Director Claude Valcourt provided further clarification.

- Summer upkeep on schools - Director Claude Valcourt shared that he completed on site visits throughout the summer, and that turf maintenance was on a rotation schedule for all 17 sites. The schedule was modified over the summer to accommodate areas that had rapid turf growth due to the weather.
- Cameras - all schools have systems in them, a few more schools need front door / camera. Focus has been ensuring that all schools have a doorbell / camera access as all schools are locked.

Trustee Shelley Charchun thanked Director Claude Valcourt for his presentation and work in Camrose.

Chair Le-Ann Ewaskiw thanked Director Claude Valcourt, and expressed appreciation for the presentation, photos, and time spent answering questions.

Unfinished Business

New Business

Naming of the New High School in Camrose

Superintendent Paul Corrigan shared the engagement process that took place in the Camrose community. As per Board Policy 20, Naming Educational Facilities, the top 5 names were submitted to the Archdiocese of Edmonton for approval.

The top 5 names from the engagement process were shared with the Board of Trustees (*in no particular order*):

- Blessed Carlo Acuti
- St. Michael the Archangel
- St. Jerome
- St. Catherine of Siena
- St. Francis Xavier

066/2022

Trustee Shelley Charchun moved that the Board of Trustees select Option 5 as the name for the new Catholic High School in Camrose, to be revealed to Camrose Community at the GrACE Community Engagement on Catholic Education, on October 21, 2022 at St. Francis Xavier Catholic Church.

CARRIED

Policy Committee Updates

Work began a year and a half ago on a review of Policy 7. Trustees were offered an opportunity to engage and submit concerns via a questionnaire with current Policy 7 and intentions regarding the suggested changes:

- Policy 5 - Combined Role of Chair and Vice Chair
- Policy 6 - Feedback suggested taking Board Remuneration out of Board Operations
- Policy 7 - Board Remuneration

- 067/2022** **Trustee Teresa Makowecki** moved to accept Policy 5, Role of the Board Chair and Vice Chair for first reading.
CARRIED
- 068/2022** **Trustee Teresa Makowecki** moved to accept Policy 6, Board Operations for first reading.
CARRIED
- 069/2022** **Trustee Teresa Makowecki** moved to accept Policy 7, Board Remuneration for first reading.
CARRIED

Ratification of Transportation Agreement

- 070/2022** **Trustee Jean Boisvert** moved that the Board accept the ratified Memorandum of Agreement between Elk Island Catholic Separate School Division and the Elk Island Catholic Transportation Association for the period of September 1, 2022 to August 31, 2024.
CARRIED

Trustee Boisvert thanked the administration for their support throughout the process.

2022/2023 Board Meeting Times

- 071/2022** **Trustee Teresa Makowecki** moved that the Board change the scheduled start time of the Board Public Meetings for 2022/2023 to 1:00 pm
CARRIED

Meeting with the Education Minister

- 072/2022** **Trustee Jean Boisvert** moved that the board authorize the Board Chair to write a letter thanking the Minister of Education for the opportunity to meet with her on September 13th, 2022 for 30 minutes to discuss budget concerns, and concerns regarding autonomy of boards and the role of the trustee.
CARRIED

Superintendent's Report

Update on School Numbers

Staggered entry in September was well received by schools and parents, and will continue to be modelled as best practice.

EICS is continuing to monitor student illness related absentee

rates, following guidance from Alberta Health Services for absences over 10%.

Superintendent Corrigan shared that “Meet the Staff” evenings are generating excitement with parents, and are very well attended.

Superintendent Paul Corrigan also shared that he is pleased that the Catholic School Review Process is starting again, to watch for the executive summary in October.

Enrollment in EICS is experiencing a modest increase, however seeing a slight decline in online enrolment. Actual numbers will be shared at the October Public Meeting. Superintendent Corrigan shared that school administrators are encouraged to start visioning what they want their school community to look like in 5 years.

Superintendent Paul Corringan expressed thanks to St. Sophia’s Ukrainian Catholic Church, their parishioners, the Bilingual Ukrainian Catholic Parents Society (BUCPS) for the BBQ held to support new Ukrainian families to the community. The BBQ was held at St. Sophia’s on September 20th, 2022, and had over 150 people in attendance. Thank-you also to Strathcona County, and other community partners that came out to the event.

Chair Le-Ann Ewaskiw would like to recognize Superintendent Corrigan and all involved for supporting a wonderful event.

Day of Memorial

Flags were lowered to half mast, as per protocol to honour Queen Elizabeth II. Schools also honoured Queen Elizabeth with a memorial service, prayers, and/or a moment of silence.

073/2022

Trustee Al Stewart moved to accept the superintendent's report as presented.

CARRIED

Secretary Treasurer Report

August Division Financial Report

Secretary Treasurer Tracy Leigh shared that EICS is projecting a deficit of \$2.2 million, almost \$700,000 more than what was budgeted.

074/2022

Trustee Jean Boisvert moved that the Board request the Minister’s approval for the Use of Additional Operating Reserves for the year ended August 31, 2022 of \$700,000.

CARRIED, UNANIMOUSLY

August Governance Report

Secretary Treasurer Tracy Leigh shared that Board professional development expenses will be rolled over for 2022/23

075/2022

Trustee Shelley Charchun moved to accept the Secretary Treasurer Report as presented.

CARRIED

Correspondence

- Linking Generations Executive Summary 2021/22
- Minister of Education Letter - Dated August 5, 2022
- St. Francis Xavier Parish Youth Retreat
- Correspondence from partner school in Ukraine

Trustee Reports

None at this time.

Board Meeting Evaluation

Trustees completed the Board Meeting Evaluation form.

Closing Prayer

Trustee Al Stewart closed the meeting with a prayer

Adjournment

Chair Le-Ann Ewaskiw thanked the Board for their support, and declared the meeting adjourned at 5:01 p.m.

Board Chair, Le-Ann Ewaskiw

Secretary Treasurer, Tracy Leigh