

**Board of Trustees
Public Meeting Agenda
April 19th, 2023, 1:00 pm
St. Martin's Catholic School, Vegreville**

- 1. Call to Order**
- 2. Opening Prayer (St. Martin students)–** Trustee Teresa Makowecki
 - 2.1 Prayers of Condolence
 - 2.2 Other Intentions as presented
- 3. Singing of O' Canada**
- 4. Land Acknowledgement** St. Martin students

“We acknowledge that we are on the traditional land of Treaty No.6, and home of Métis Nation of Alberta Zone 4. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked their territory since time immemorial, a place that has welcomed many peoples from around the world to make their home here.”

- 5. Approval of the Agenda**
- 6. Approval of Minutes**

Approval of the Minutes of the Public Board Meeting held on March 15th, 2023

- 7. Presentations / Delegations**
 - 7.1. Faith Formation - Jody Seymour
 - 7.2. Human Resource Services - Brett Cox
- 8. Unfinished Business**
 - 8.1.

9. New Business

- 9.1. Fee Approvals
 - 9.1.1. 2023-2024 School Fee Recommendation
 - 9.1.1.1. 2023-2024 School Fee Schedule
 - 9.1.2. 2023-2024 Division Fee Recommendation
 - 9.1.2.1. 2023-2024 Division Fee Schedule
- 9.2. Update on Board/Superintendent Evaluation

10. Superintendent's Report

- 10.1. April Superintendent Report
 - 10.1.1.

11. Secretary Treasurer's Report

- 11.1. March Division Financial Report
- 11.2. March Governance Report
- 11.4. Ministerial Order - JUPA
- 11.5. Modular Program Grant Letter

12. Items for Information

- 12.1. Correspondence:
 - 12.1.1.
- 12.2. Trustee Reports:
 - 12.2.1. ACSTA
 - 12.2.2. REAL foundation update
- 12.3.

13. Board Meeting Evaluation

14. Closing Prayer - Trustee Al Stewart

15. Adjournment

Elk Island Catholic Separate School Division

Minutes of the Public Board Meeting

Held on March 15, 2023 at 1:00 p.m.

Elk Island Catholic Schools Central Learning Services

Board Members Present:	<p>Le-Ann Ewaskiw, Board Chair Ted Paszek, Vice-Chair Jean Boisvert Shelley Charchun Teresa Makowecki - via video conference Dean Sarnecki Al Stewart</p>
Board Members Absent:	0
Administration Present:	<p>Paul Corrigan, Superintendent Tracy Leigh, Secretary-Treasurer Brett Cox, Assistant Superintendent Human Resources Thérèse deChamplain-Good, Assistant Superintendent Educational Excellence Jody Seymour, Director Student and Staff Formation Ryan Arndt, Director Business Services Michael Di Massa, Communications Coordinator Lisa Wispinski, Recording Secretary</p>
Public:	2

Call to Order	Chair Ewaskiw called the meeting to order at 1:00 pm	
Opening Prayer	Trustee Charchun led everyone in prayer and offered condolences to those who have lost loved ones.	
Singing of O'Canada	Chair Ewaskiw welcomed everyone to the meeting, and everyone joined together in the singing of O'Canada.	
Land Acknowledgement	The Land Acknowledgement was presented via a video recording from Holy Spirit Catholic School students.	
Approval of the Agenda	012/2023 Trustee Stewart moved to adopt the agenda as circulated.	CARRIED

Approval of the Minutes

013/2023

Trustee Sarnecki moved to approve the minutes of the February 15th, 2023 Public Board Meeting as circulated.

CARRIED

Presentations and Delegations

Faith Formation

Director Seymour led the Board in faith formation, sharing our mission as disciples of Christ and in Catholic Education is to serve the Lord by serving others.

Business Services

Superintendent Corrigan introduced Director of Business Services Ryan Arndt, who gave a presentation on the work of the Business Services team, and introduced the team to the Board.

The Board expressed thanks to Ryan for his service to Elk Island Catholic Schools. Secretary Treasurer Leigh also thanked Ryan for his support and assistance over the years and wished him well in his new endeavour.

Secretary Treasurer Leigh introduced Heather Whyte who is taking over as Finance Manager.

Unfinished Business

New Business

014/2023

Trustee Makowecki moved to accept Policy 1, Division Foundation Statements for first reading as presented.

CARRIED

Superintendent's Report

Superintendent Corrigan presented the Superintendent report with updates on:

- External Organizational Activities:
 - MCI meeting on March 7th
 - CASS Spring Conference (Edmonton) March 22-24
 - GrACE Summit (Edmonton) April 12
- Information Items

- EICS Division Assurance Survey
- Faith and Wellness day
- Catholic School review of St. Martin
- Strathcona County School Site Allocation Meeting - February 23, 2023
- Facility Site Review of all schools in EICS is ongoing
- Community Engagement
 - Superintendent Student Advisory Committee
 - CEPAC Meeting
 - Ash Wednesday Mass
 - Ukrainian Newcomer Gym Afternoon

015/2023

Trustee Charchun moved to receive the Superintendent’s report for information.

CARRIED

Secretary Treasurer Report

Provincial Budget Update

Secretary Treasurer Leigh presented an overview of the 2023/24 provincial budget to the board. Administration is reviewing the provincial budget and determining the direct impact it will have on the division. A balanced budget for 2023/24 will be presented in May for board review and approval.

016/2023

Vice Chair Paszek moved that the Board Chair write a letter to the Minister of Education, and copy our local MLAs regarding our concerns about the impact of the provincial education budget on Elk Island Catholic Schools.

CARRIED UNANIMOUSLY

2023 Audit Fee Estimate

Secretary Treasurer Leigh presented as information, a letter from MNP LLP, contracted auditors for the Elk Island Catholic Separate Schools, indicating a 24 % increase in audit fees for 2023.

February Division Financial and Governance Report

Secretary Treasurer Leigh presented as information the February Division and Governance Financial Reports

017/2023

Trustee Boisvert moved to receive the Secretary Treasurer Report for information.

CARRIED

Correspondence

Trustee Reports

Alberta Catholic School Trustees' Association (ACSTA)

Trustee Sarnecki highlighted the upcoming ACSTA MLA Reception event on March 21, 2023.

Canadian Catholic School Trustees' Association (CCSTA)

Trustee Sarnecki shared information on the upcoming CCSTA AGM and Convention, June 1 - 3, 2023 in Saskatoon.

Board Meeting Evaluation

Chair Ewaskiw thanked the members of the public for attending today.

Trustees completed the Board Meeting Evaluation form.

Closing Prayer

Chair Ewaskiw closed the meeting with a prayer.

Adjournment

Chair Ewaskiw declared the meeting adjourned at 3:50 p.m.

Board Chair, Le-Ann Ewaskiw

Secretary Treasurer, Tracy Leigh

Secretary Treasurer Briefing – 2023/2024 School Fee Schedule

April 19, 2023

Recommendation:

That the Board of Trustees approve the 2023/2024 School Fee Schedule as recommended.

Background:

Policy 21 – School Fees and Charges states that schools shall not introduce new fees or increase existing fees by more than 5% per year without Board approval. The Board approves annual maximum amounts that schools can charge for fees. The schools, in consultation with parents, set fees for the upcoming school year within these board maximums. If schools set fees below the Board maximum but increase them by more than 5%, Board approval is still required. Attached for recommendation are new fees, increases to division fee maximums, and school fee increases over 5%.

Recommended Changes:

School Fee Recommendations

- 1) New Board maximum fee of \$2,500 for the hockey program at Holy Redeemer School.
- 2) New noon hour supervision Board maximum fee of \$40 for grades K-4 and \$20 for grades 5-8 to support staff with additional instructional time requirements for the upcoming school year.
- 3) Increase Board maximum for grades 9-12 for Robotics to \$190 (an increase of \$10) to allow Archbishop Jordan to increase their fee to \$189 due to increased material costs.
- 4) New \$100 Board maximum fee for musical theater for grades 9-12. This is an existing fee that had previously been classified as a music fee under fees for optional courses.
- 5) Increase Board maximum for grades 5-8 construction and cosmetology by \$10 each to account for increased material costs.
- 6) New Board maximum fee of \$200 for musical theater for ECS-4 for a new program being offered at Holy Spirit.
- 7) As per the attached schedule of fee increases that are over 5% but within the Board maximums as approved.

Fee Maximums - April 2023 Board Approval 2023-2024 School Year				PROPOSED CHANGES		
	ECS-4	5-8	9-12	ECS-4	5-8	9-12
Technology						
Division Technology Fee (K-3)	\$ 20.00	\$ -	\$ -	\$ -	\$ -	\$ -
Chromebook & Calculator TI84+ Buyout	\$ 120.00	\$ 120.00	\$ 120.00	\$ -	\$ -	\$ -
Alternative Program Fees						
Driver's Training	\$ -	\$ -	\$ 1,200.00	\$ -	\$ -	\$ -
Lifeguarding	\$ -	\$ -	\$ 300.00	\$ -	\$ -	\$ -
Musical Theatre	\$ -	\$ 450.00	\$ -	\$ 200.00	\$ -	\$ 100.00
Performing Arts	\$ -	\$ 800.00	\$ -	\$ -	\$ -	\$ -
Sport for Life/Recreational Leadership	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -
NEW Sports Academy - Hockey Program	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00	\$ -
Fees for Optional Courses (per course)						
Art/Stained Glass	\$ -	\$ 170.00	\$ 105.00	\$ -	\$ -	\$ -
Band	\$ -	\$ 100.00	\$ 105.00	\$ -	\$ -	\$ -
Broadcasting & Journalism	\$ -	\$ 50.00	\$ 50.00	\$ -	\$ -	\$ -
CTS/CTF-Communications/Media Arts	\$ -	\$ 30.00	\$ 50.00	\$ -	\$ 40.00	\$ -
CTS/CTF-Construction	\$ -	\$ 70.00	\$ 150.00	\$ -	\$ 80.00	\$ -
CTS/CTF-Cosmetology	\$ -	\$ 65.00	\$ 265.00	\$ -	\$ -	\$ -
CTS/CTF-Design Studies	\$ -	\$ 40.00	\$ 40.00	\$ -	\$ -	\$ -
CTS/CTF-Fabrication	\$ -	\$ 65.00	\$ 150.00	\$ -	\$ -	\$ -
CTS/CTF-Food Studies/Culinary Arts	\$ -	\$ 100.00	\$ 175.00	\$ -	\$ -	\$ -
CTS/CTF-Fashion Studies	\$ -	\$ 50.00	\$ 90.00	\$ -	\$ -	\$ -
CTS/CTF-Robotics	\$ -	\$ 65.00	\$ 180.00	\$ -	\$ -	\$ 190.00
CTS/CTF-Travel and Tourism	\$ -	\$ 50.00	\$ 75.00	\$ -	\$ -	\$ -
CTS/CTF-Other	\$ -	\$ 50.00	\$ 50.00	\$ -	\$ -	\$ -
Computer Science	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -
Digital Photography	\$ -	\$ 50.00	\$ 50.00	\$ -	\$ -	\$ -
Dance	\$ -	\$ 20.00	\$ 20.00	\$ -	\$ -	\$ -
Drama/Theatre	\$ -	\$ 70.00	\$ 70.00	\$ -	\$ -	\$ -
Fine Arts	\$ -	\$ 170.00	\$ 100.00	\$ -	\$ -	\$ -
First Aid	\$ -	\$ 60.00	\$ -	\$ -	\$ -	\$ -
Leadership	\$ -	\$ 40.00	\$ 40.00	\$ -	\$ -	\$ -
Music/Choral	\$ -	\$ 70.00	\$ 100.00	\$ -	\$ -	\$ -
Physical Education	\$ -	\$ 150.00	\$ 150.00	\$ -	\$ -	\$ -
Sports Performance/Athletics Pursuits	\$ -	\$ 400.00	\$ 400.00	\$ -	\$ -	\$ -
Sports Medicine	\$ -	\$ -	\$ 150.00	\$ -	\$ -	\$ -
Second Languages	\$ -	\$ 40.00	\$ 40.00	\$ -	\$ -	\$ -
Style & Self Care	\$ -	\$ 50.00	\$ -	\$ -	\$ -	\$ -
Technological Design/Comm Tech	\$ -	\$ 75.00	\$ 150.00	\$ -	\$ -	\$ -
Outdoor Education/Pursuits	\$ -	\$ 150.00	\$ 300.00	\$ -	\$ -	\$ -
Other	\$ 20.00	\$ 50.00	\$ 50.00	\$ -	\$ -	\$ -
Lunch Supervision						
NEW Noon Hour Supervision	\$ -	\$ -	\$ -	\$ 40.00	\$ 20.00	\$ -
Early Childhood Services						
Enhanced (Full Day) ECS	\$ 4,250.00	\$ -	\$ -	\$ -	\$ -	\$ -
Early Learning Non-Funded Child	\$ 3,250.00	\$ -	\$ -	\$ -	\$ -	\$ -
Athletics						
Individual Sport Registration/League/Activity	\$ 60.00	\$ 100.00	\$ 200.00	\$ -	\$ -	\$ -
Team Registration/League/Activity Fee (Per Team)	\$ 60.00	\$ 250.00	\$ 500.00	\$ -	\$ -	\$ -
Team Uniform Fee (Per Team)	\$ -	\$ 50.00	\$ 50.00	\$ -	\$ -	\$ -
Team Uniform Deposit (Per Team)	\$ -	\$ 200.00	\$ 200.00	\$ -	\$ -	\$ -
Team Tournament Fee (Per tournament and incl transportation & lodging)	\$ -	\$ 250.00	\$ 250.00	\$ -	\$ -	\$ -
Team Provincials	\$ -	\$ -	\$ 450.00	\$ -	\$ -	\$ -
Team Clothing (Per Team)	\$ -	\$ 200.00	\$ 200.00	\$ -	\$ -	\$ -

Activity Fees								
Local Field Trips (max per annum)	\$ 250.00	\$ 250.00	\$ 250.00	\$ -	\$ -	\$ -	\$ -	
Long distance trips >100 KM (max per occurrence)	\$ -	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -	\$ -	
In School Cultural Activities (max per occurrence)	\$ 10.00	\$ 10.00	\$ 10.00	\$ -	\$ -	\$ -	\$ -	
Swimming (max per annum)	\$ 80.00	\$ 80.00	\$ -	\$ -	\$ -	\$ -	\$ -	
Specialty Projects (max per project)	\$ 20.00	\$ 20.00	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Activity Fees (max per occurrence)	\$ 30.00	\$ 30.00	\$ 30.00	\$ -	\$ -	\$ -	\$ -	
				PROPOSED CHANGES				
				ECS-4	5-8	9-12		
Non-Curricular Travel and Activities								
Non-curricular Travel	NL	NL	NL	\$ -	\$ -	\$ -	\$ -	
Non-curricular Activities	NL	NL	NL	\$ -	\$ -	\$ -	\$ -	
*NL = No Board set limit, however fee must be cost recovery and parents must be consulted								
Non-Curricular Goods and Services								
Agenda Books	\$ 15.00	\$ 15.00	\$ 15.00	\$ -	\$ -	\$ -	\$ -	
Caution Fee (Refundable Deposit)	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -	
Caution Fee - Dual Credit	\$ -	\$ -	\$ 300.00	\$ -	\$ -	\$ -	\$ -	
Fitness Centre	\$ -	\$ -	\$ 20.00	\$ -	\$ -	\$ -	\$ -	
Kanga Pouches/Message Pouches	\$ 15.00	\$ 15.00	\$ -	\$ -	\$ -	\$ -	\$ -	
Library Bags	\$ 1.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Locker Rental	\$ -	\$ 10.00	\$ 11.00	\$ -	\$ -	\$ -	\$ -	
Optional Workbooks	\$ -	\$ 25.00	\$ 35.00	\$ -	\$ -	\$ -	\$ -	
Student Council	\$ 10.00	\$ 30.00	\$ 30.00	\$ -	\$ -	\$ -	\$ -	
Sales of Other Supplies and Services								
Challenge Exam Fee	\$ -	\$ -	\$ 40.00	\$ -	\$ -	\$ -	\$ -	
Clubs (per club participation)	\$ 10.00	\$ 30.00	\$ 30.00	\$ -	\$ -	\$ -	\$ -	
NSF Fee	\$ 25.00	\$ 25.00	\$ 25.00	\$ -	\$ -	\$ -	\$ -	
Parking Tag	\$ -	\$ -	\$ 5.00	\$ -	\$ -	\$ -	\$ -	
Proctor Fee	\$ -	\$ -	\$ 20.00	\$ -	\$ -	\$ -	\$ -	
Yearbook	\$ 50.00	\$ 50.00	\$ 50.00	\$ -	\$ -	\$ -	\$ -	
Special Events								
Graduation	\$ -	\$ -	\$ 500.00	\$ -	\$ -	\$ -	\$ -	
Fees to Enhance Education								
Graphing Calculator Refundable Deposit	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -	
Recorder	\$ 15.00	\$ 15.00	\$ -	\$ -	\$ -	\$ -	\$ -	
Other	\$ 10.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Summer School Courses								
CALM Course Fee	\$ -	\$ -	\$ 40.00	\$ -	\$ -	\$ -	\$ -	
English Course Fee	\$ -	\$ -	\$ 70.00	\$ -	\$ -	\$ -	\$ -	
Math Course Fee	\$ -	\$ -	\$ 70.00	\$ -	\$ -	\$ -	\$ -	
Physical Education Course Fee	\$ -	\$ -	\$ 40.00	\$ -	\$ -	\$ -	\$ -	
Science Course Fee	\$ -	\$ -	\$ 70.00	\$ -	\$ -	\$ -	\$ -	
Social Course Fee	\$ -	\$ -	\$ 70.00	\$ -	\$ -	\$ -	\$ -	
Adult Education Revenue								
Adult Tuition - Per Credit	\$ -	\$ -	\$ 120.00	\$ -	\$ -	\$ -	\$ 204.00	
Out of District Student								
Chesterton Out of Province Tuition	\$ -	\$ -	\$ 6,737.00	\$ -	\$ -	\$ -	\$ 7,142.00	
NEW International Chesterton Tuition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,280.00	
NEW International Chesterton per credit fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 265.00	

School Fees for Board Approval - April 2023 Board Meeting.

** Yellow fields are indicating a change to the Board Approved Max

School	Fee Name	Fee Type	2022-23 Amount	2023-24 Amount	% Increase	Rationale for Increase (ie cost increase, program enhancement, new program)
Archbishop Jordan	Robotics Engineering 30**	Fees for Optional Course	\$180.00	\$189.00	BM	Increase to over Board Maximum
Ecole Pere Kenneth Kearns	Noon Hour Supervision	Lunch Supervision	\$ -	\$ 36.00	New	Support for staff
Ecole Pere Kenneth Kearns	Pre-Kindergarten Enhanced Program Fee	Early Childhood Services	\$ -	\$ 1,250.00	New	New program offered
Holy Redeemer	Sports Academy - Hockey Program	Alternative Program Fees	\$ -	\$ 2,500.00	New	New program offered
Holy Redeemer	Communications Technology and Digital Arts 9	Fee for Optional Course	\$ -	\$ 100.00	New	New program - Student Consumables
Holy Spirit	Pre-K Tuition	Early Childhood Services	\$ 2,000.00	\$ 1,250.00	38.00%	Decrease from teacher lead program cost
Holy Spirit	Musical Theatre Junior	Fee for Optional Courses	\$ -	\$ 200.00	NEW	New option offered to gr 3/4 students
Holy Spirit	Noon Hour Supervision	Lunch Supervision	\$ -	\$ 40.00	New	Support for staff
St. John Paul II	Musical Theatre gr 7 & 8	Fee for Optional Courses	\$ 400.00	\$ 425.00	6.25%	Increased cost to replace Costumes
St. John Paul II	Handball Gr 7 & 8	Extra-Curricular Fees	\$ -	\$ 90.00	New	EIAA only one team
St. John Paul II	Golf Grade 7 & 8	Extra-Curricular Fees	\$ -	\$ 75.00	New	EIAA
St. John Paul II	Track & Field	Extra-Curricular Fees	\$ -	\$ 5.00	New	EIAA
St. John Paul II	Cross Country	Extra-Curricular Fees	\$ -	\$ 15.00	New	EIAA
St. John Paul II	Lunch Supervision	Lunch Supervision	\$ -	\$ 18.00	New	Support for Staff
Madonna	In School Cultural Activities	Activity Fee	\$ -	\$ 10.00	New	by School Council
Madonna	Noon Hour Supervision	Lunch Supervision	\$ -	\$ 40.00	New	Support for Staff
Our Lady of Angels	Gr 4 Leadership Fees	Activity Fees	\$ -	\$ 20.00	New	Cost recovery for gr 4 Leadership Initiative
Our Lady of Mount Pleasant	9-12 Art	Fee for Optional Course	\$ 40.00	\$ 50.00	25.00%	Increase of prices on materials
Our Lady of Mount Pleasant	9-12 Art FT	Fee for Optional Course	\$ 60.00	\$ 75.00	25.00%	Increase of prices on materials
Our Lady of Mount Pleasant	Team Provincials	Athletics	\$ -	\$ 200.00	New	Susidize the cost of provincial play
Our Lady of Mount Pleasant	Club Fees (optional fee per club)estimate fee will be updated	Extra-Curricular Fees	\$ -	\$ 30.00	New	Student interest in variety of clubs
Our Lady of Mount Pleasant	Workbook/keys (optional)	Optional Fee	\$ -	\$ 35.00	New	Ordered at student recost-cost recovery
Our Lady of Mount Pleasant	Swimming gr 5/6	Activity Fee	\$ -	\$ 15.00	New	Programming for gr 5/6-cost recovery
Our Lady of Mount Pleasant	Running Room Games	Activity Fee	\$ -	\$ 40.00	New	No longer combing with cross country running
Our Lady of Mount Pleasant	Robotics 10-12	Fee for Optional Course	\$ -	\$ 60.00	New	New course model
Our Lady of Mount Pleasant	Athletic Performance 9-12	Fee for Optional Course	\$ -	\$ 75.00	New	Modified Program of Sport 4 Life
Our Lady of Perpetual Help	Badminton	Extra-Curricular Fees	\$ 75.00	\$ 90.00	20.00%	Change to EIPS has increased costs
Our Lady of Perpetual Help	Cross Country Running	Extra-Curricular Fees	\$ 40.00	\$ 50.00	25.00%	Change to EIPS has increased costs
Our Lady of Perpetual Help	Track Meet	Extra-Curricular Fees	\$ 40.00	\$ 50.00	25.00%	Change to EIPS has increased costs
Our Lady of Perpetual Help	7/8 Digital Design	Fees for Optional Courses	\$ 35.00	\$ 40.00	14.29%	Fee was under estimated originally
Our Lady of Perpetual Help	7/8 Foods	Fees for Optional Courses	\$ 50.00	\$ 55.00	10.00%	Increase in program costs
Our Lady of Perpetual Help	7/8 Music And Band	Fees for Optional Courses	\$ 30.00	\$ 50.00	66.67%	Fee was under estimated originally
Our Lady of Perpetual Help	7/8 Outdoor Pursuits	Fees for Optional Courses	\$ 75.00	\$ 150.00	33.33%	Increase in program costs
Our Lady of Perpetual Help	Agenda	Non-Curricular Goods & Services	\$ 7.00	\$ 8.00	14.29%	Increase cost from Supplier
Our Lady of Perpetual Help	Locks	Non-Curricular Goods & Services	\$ 8.00	\$ 10.00	25.00%	Increase cost from Supplier
Our Lady of Perpetual Help	Yearbook	Non-Curricular Goods & Services	\$ 30.00	\$ 40.00	33.33%	Increase cost from Supplier
St. Andre Bessette	Cross Country	Extra-Curricular Fees	\$ 60.00	\$ 75.00	25.00%	Transportation and fuel increase
St. Andre Bessette	Team Sports Flag Football	Extra-Curricular Fees	\$ 110.00	\$ 130.00	18.18%	Transportation and fuel increase
St. Andre Bessette	Team Sports - Golf	Extra-Curricular Fees	\$ 75.00	\$ 85.00	13.33%	Tournament fee increases - estimate
St. Andre Bessette	Team Sports - Gr 9 Badminton	Extra-Curricular Fees	\$ 60.00	\$ 75.00	25.00%	Tournament fee increases - estimate
St. Andre Bessette	Team Sports - Gr 9 Boys Basketball - student fees	Extra-Curricular Fees	\$ 275.00	\$ 300.00	9.09%	Tournament fee increases - estimate
St. Andre Bessette	Team Sports - Gr 9 Boys Volleyball - Student Fees	Extra-Curricular Fees	\$ 250.00	\$ 275.00	10.00%	Tournament fee increases - estimate
St. Andre Bessette	Team Sports - Gr 9 Girls Basketball-Student Fees	Extra-Curricular Fees	\$ 275.00	\$ 300.00	9.09%	Tournament fee increases - estimate
St. Andre Bessette	Team Sports - Gr 9 Girls Volleyball - Student Fees	Extra-Curricular Fees	\$ 250.00	\$ 275.00	10.00%	Tournament fee increases - estimate
St. Andre Bessette	Team Sports - JV Boys Basketball - Student Fees	Extra-Curricular Fees	\$ 325.00	\$ 400.00	23.09%	Tournament fee increases - estimate
St. Andre Bessette	Team Sports - JV Boys Volleyball - Student Fees	Extra-Curricular Fees	\$ 275.00	\$ 325.00	18.18%	Tournament fee increases - estimate
St. Andre Bessette	Team Sports - JV Girls Baskettball - Student Fees	Extra-Curricular Fees	\$ 325.00	\$ 400.00	23.09%	Tournament fee increases - estimate
St. Andre Bessette	Team Sports - JV Girls Volleyball - Student Fees	Extra-Curricular Fees	\$ 275.00	\$ 325.00	18.18%	Tournament fee increases - estimate
St. Andre Bessette	Team Sports - Sr. Badminton - Student Fees	Extra-Curricular Fees	\$ 100.00	\$ 120.00	20.00%	Transportation and fuel increase
St. Andre Bessette	Team Sports - Sr. Girls Baskttball - Student Fees	Extra-Curricular Fees	\$ 400.00	\$ 450.00	12.50%	Tournament fee increases - estimate
St. Andre Bessette	Track & Field - Junior	Extra-Curricular Fees	\$ 40.00	\$ 50.00	25.00%	bus, gas, cost of meets - estimates
St. Andre Bessette	Track & Field - Senior	Extra-Curricular Fees	\$ 60.00	\$ 75.00	25.00%	bus, gas, cost of meets - estimates
St. Andre Bessette	Construction 10 *	Fees for Optional Courses	\$ 150.00	\$ 158.00	BM	Increase over Board Maximum - inflation cost
St. Andre Bessette	Construction 20 or 30*	Fees for Optional Courses	\$ 150.00	\$ 158.00	BM	Increase over Board Maximum - inflation cost
St. Andre Bessette	Construction 9*	Fees for Optional Courses	\$ 85.00	\$ 90.00	5.88%	Increased costs - inflation
St. Andre Bessette	Fashion 10/20/30	Fees for Optional Courses	\$ 30.00	\$ 35.00	16.67%	Increased costs - inflation
St. Andre Bessette	Fashion 9	Fees for Optional Courses	\$ 30.00	\$ 35.00	16.67%	Increased costs - inflation
St. Andre Bessette	Foods 10	Fees for Optional Courses	\$ 130.00	\$ 140.00	7.69%	Increased costs - inflation
St. Andre Bessette	Foods 20 or 30	Fees for Optional Courses	\$ 130.00	\$ 140.00	7.69%	Increased costs - inflation
St. Andre Bessette	Foods 9	Fees for Optional Courses	\$ 78.00	\$ 85.00	8.97%	Increased costs - inflation
St. Andre Bessette	Locks	Non-Curricular Goods and Services	\$ 8.00	\$ 11.00	37.50%	Supplier price increase
St. Andre Bessette	Parking Pass Replacment Fee	Sales of Other Supplies and Services	\$ -	\$ 2.50	New	Cover cost of lost parking passes for students that use them.
St. Andre Bessette	Art 9 Ceramics	Fees for Optional Courses	\$ -	\$ 55.00	New	New Option
St. Andre Bessette	Ceramics 15/25/35 - Credit	Fees for Optional Courses	\$ -	\$ 75.00	New	New Option
St. Andre Bessette	Animal Sciences 9	Fees for Optional Courses	\$ -	\$ 30.00	New	New Option
St. Andre Bessette	Health & Hockey 9	Fees for Optional Courses	\$ -	\$ 75.00	New	New Option
St. Isidore	Adult Tution - Per Credit	Adult Education Revenue	\$ 120.00	\$ 204.00	BM	Increase over Board Maximum - based on new funding allocation from Ab Ed.
St. Isidore	Graduation Fee	Non-Curricular Goods and Services	\$ 40.00	\$ 50.00	25.00%	Cost of Gown Rental & Cleaning, grad cap & tassel etc
St. Isidore	Chesterton/SIIC Out of Province Tuition	Out of District Unfunded Student Revenue	\$ 6,737.00	\$ 7,141.33	BM	Increase over Board Max - New Base Funding allocation from Ab Ed
St. Isidore	International Chesterton Tuition	Out of District Unfunded Student Revenue	\$ -	\$ 9,280.00	NEW	As per Tracy Leigh based on avg exchange rate
St. Isidore	International Chesterton Tuition per credit fee	Out of District Unfunded Student Revenue	\$ -	\$ 265.00	NEW	As per Tracy Leigh based on avg exchange rate
St. John XXIII	Choir Fee	Activity Fee	\$ -	\$ 10.00	New	Cost
St. John XXIII	Nature Kindergarten	Early Childhood	\$ -	\$ 4,250.00	New	New Program
St. John XXIII	Pre-K - Indpendant Learner	Early Childhood	\$ -	\$ 2,500.00	New	New Program
St. Luke	Track and Field	Extra-Curricular Fees	\$ -	\$ 20.00	NEW	New offering
St. Luke	Grade 5/6 Food Studies	Fees for Optional Courses	\$ 30.00	\$ 40.00	33.33%	Increase cost of food
St. Luke	Grade 7/8 Food Studies	Fees for Optional Courses	\$ 30.00	\$ 40.00	33.33%	Increase cost of food
St. Luke	Girls Club	Sales of Other Supplies and Services	\$ -	\$ 10.00	NEW	New offering
St. Luke	Boys Club	Sales of Other Supplies and Services	\$ -	\$ 10.00	NEW	New offering

St. Mary	Young Author/Young Scientist	Activity Fee	\$ 20.00	\$ 30.00	50.00%	Inflation of transportation
St. Mary	Online Language Program	Fees for Optinal Courses	\$ -	\$ 40.00	New	New Program
St. Mary	Online Music Program	Fees for Optinal Courses	\$ -	\$ 100.00	New	New Program
St. Theresa	Badminton Jersey	Extra-Curricular Fees	\$ 23.00	\$ 30.00	30.43%	estimate based on increase vendor charges in pas year - actual charged will be based on cost
St. Theresa	K of C Track - Student Fees	Extra-Curricular Fees	\$ 20.00	\$ 30.00	50.00%	estimate based on increase vendor charges in pas year - actual charged will be based on cost
St. Theresa	Art Option	Fees for Optional Courses	\$ 20.00	\$ 25.00	25.00%	increased supply costs
St. Theresa	Construction Option	Fees for Optional Courses	\$ 40.00	\$ 80.00	BM	Increase over board max - drastic increase in supply cost -22/23 year in deficit
St. Theresa	CTF Food Grade 5/6	Fees for Optional Courses	\$ 25.00	\$ 35.00	40.00%	drastic increase in food costs to run class
St. Theresa	CTF Woodworking Grade 5/6	Fees for Optional Courses	\$ 20.00	\$ 40.00	100.00%	drastic increase in supply cost -22/23 year in deficit
St. Theresa	Drama Option	Fees for Optional Courses	\$ 50.00	\$ 60.00	20.00%	increase in vendor costs
St. Theresa	Fashions Options	Fees for Optional Courses	\$ 45.00	\$ 50.00	11.11%	increase in supply costs
St. Theresa	Foods Option	Fees for Optional Courses	\$ 45.00	\$ 50.00	11.11%	Drastic increas in food costs to run class
St. Theresa	Media Studies	Fees for Optional Courses	\$ -	\$ 40.00	NEW	Addition to the Board Max Sheet
St. Theresa	Sport for Life - Grade 5	Fees for Optional Courses	\$ 900.00	\$ 1,000.00	11.11%	Increased costs from vendors and transportation
St. Theresa	Sport for Life - Grade 6	Fees for Optional Courses	\$ 900.00	\$ 1,000.00	11.11%	Increased costs from vendors and transportation
St. Theresa	Sport for Life - Grade 7	Fees for Optional Courses	\$ 1,700.00	\$ 1,800.00	5.88%	Increased costs from vendors and transportation
St. Theresa	Sport for Life - Grade 8	Fees for Optional Courses	\$ 1,700.00	\$ 1,800.00	5.88%	Increased costs from vendors and transportation
St. Theresa	Grade 5-6 Math Workbook (optional)	Non-Curricular Goods & Services	\$ 16.00	\$ 17.00	6.25%	estimate based on increase vendor charges in pas year - actual charged will be based on cost
St. Theresa	Grade 7-8 Math Workbook (Optional)	Non-Curricular Goods & Services	\$ 16.00	\$ 17.00	6.25%	estimate based on increase vendor charges in pas year - actual charged will be based on cost
St. Theresa	Lunchtime Supervision	Lunch Supervision	\$ -	\$ 13.00	New	addition of paid lunchtime supervision due to reduced teacher prep time allowed in time table

Secretary Treasurer Briefing – 2023/2024 Division Fee Schedule

April 19, 2023

Recommendation:

That the Board of Trustees approve the 2023/2024 Division Fee Schedule as recommended.

Background:

- As part of the annual budgeting process, the Board of Trustees approves the fee schedules for the upcoming school year. Please refer to the attached Fee Schedule for details.
- These board approved fees include:
 - Basic Instructional Fees (no longer permitted under Bill 1)
 - Non-funded Student Fees:
 - International Student Fees
 - Out-of-Province Student Fees
 - Chesterton Academy Online Student Fees
 - Adult Student Fees (Non-funded Students)
 - Student Transportation Fees and chargeback rates for EICS busses providing field trip services
 - School rental rates for community use of EICS facilities

Recommended Changes:

- International Student Fees:
 - The proposed fee is based on an average of the provincial average fees from \$9,500 to \$12,500. The increase represents a 6% increase, which is the same percent increase for Base Instruction grants funded by the province. The amount remains within the provincial averages.
- Out-of-province Student Fees:
 - The proposed fees are based on the per-student Base Instruction grant rate outlined in the 2023-2024 Funding Manual.
- Chesterton Academy Online Student Fees (Out of Province):
 - The proposed fee is based on the per-student Base Instruction grant rate as outlined in the 2023-2024 Funding Manual.
- Chesterton Academy Online Student Fees (International):
 - The proposed fee is based on the Base Instruction grant rate in USD at an exchange rate of 1.3, an 18 month historical average.
- Adult Fee
 - The proposed fee is the per credit rate funded by the province.
- School Rental Fees:
 - The proposed fees for school rentals include an increase approximately 2% over the 2022/2023 school year.
 - This increase reflects Alberta's consumer price index projected growth of 2.1%. (reference: Alberta Government's Budget 2023 Fiscal Plan).

Secretary Treasurer Briefing – 2023/2024 Division Fee Schedule

April 19, 2023

- **Transportation Fees:**
 - The revenue for the department comes from provincial funding for eligible students and fees charged by the division to subsidize transportation costs. If costs aren't covered by these two sources, the division would need to use instruction funding to subsidize transportation services.
 - Costs of providing transportation services has been increasing due to inflation, staffing cost increases and liability risks related to insurance claims in the industry.
 - The increased costs will be partly funded by the provincial funding increase of 10%.
 - Eligibility criteria for transportation funding changed for 2023-2024, reducing the number of kilometers students need to reside from their attending school. The eligibility distance was previously 2.4km for grades 1-12. In the 2023-2024 funding manual the criteria changes to over 1.0 km for students in grades 1-6 and over 2.0 kilometers for students in grades 7-12.
 - Students are also funded for transportation to their attending school.
 - We are proposing to keep fees status quo for the 2023-2024 school year as we won't know how the changes to the eligible rider criteria and funding will affect the transportation budget.

	# of Riders 2022- 2023	# of Riders 2023- 2024	2022-2023 Fee/Rider	2023-2024 Proposed Fee	Potential Changes in Fees
Eligible	1718	1896	\$180	\$180	\$32,040
Eligible ECS	40	55	\$90	\$90	\$1,350
Ineligible	253	75	\$360	\$360	(\$64,080)
Ineligible ECS	13	0	\$180	\$180	(\$2,340)
Non-Resident	7	0	\$900	\$0	(\$6,300)
Total	2,031	2,026			(\$39,330)

ELK ISLAND CATHOLIC SEPARATE SCHOOL DIVISION
2023/2024 FEE SCHEDULE

INSTRUCTIONAL SUPPLIES AND MATERIALS

• Early Childhood Services	\$0.00
• Elementary	\$0.00
• Junior High	\$0.00
• Senior High	\$0.00

NON-FUNDED STUDENT FEES

International Student Fees	\$11,000.00 11,660.00 per year
Out-of-Province Student Fees Grades 1-9	\$6,125.00 6,492.12 per year
Out-of-Province Student Fees Grades 10-12	\$6,737.00 7,141.33 per year
Chesterton Academy Online Student Fees (Out-of-Province)	\$6,737.00 7,141.33 per year
Chesterton Academy Online Student Fees (International)	\$9,280.00 per year \$265.00 per credit
Adults (Non-funded Students)	\$120.00 204.00 per credit

**ELK ISLAND CATHOLIC SEPARATE SCHOOL DIVISION
2023/2024 FEE SCHEDULE**

STUDENT TRANSPORTATION FEES

<u>ELIGIBLE</u>	
Eligible Fee – Annual fee for students in Grades 1 to 6 residing 1.0 2.4 km or more from their designated school. And for students in Grades 7 to 12 residing 2.0 km or more from their designated school. (Transit excluded)	\$180 per student
ECS Eligible Fee – A.M. or P.M. and full day ECS (twice a week transportation) for students residing 1.0 km or more from their designated school.	\$90 per ECS student
<u>INELIGIBLE</u>	
Ineligible Fee – Annual fee for students in Grades 1 to 6 residing less than 1.0 2.4 km from their designated school and students in Grades 7 to 12 residing less than 2.0 km from their designated school. Includes students attending a non-designated school.	\$360 per student
ECS Ineligible – Annual fee for students who reside less than 1.0 2.4 km from their designated school. A.M. or P.M. and full day ECS (twice a week transportation). Includes students attending a non-designated school.	\$180 per ECS student
<u>SUPPLEMENTAL FEE</u>	
Annual per student fee to access an additional bus to/from an alternate address.	\$150 per student
<u>NON-RESIDENT</u>	
Annual fee for students who reside outside the EICS division boundaries and receive transportation service from Elk Island Catholic Schools	\$900 per student
<u>Elk Island Public Schools (EIPS)</u>	
https://www.eips.ca/transportation/transportation-fees/transportation-fees	
<u>Battle River School Division (BRSD)</u>	
Ineligible, School of Choice and Supplement Fees may apply 780-672-6131 ext 5279	TBA

ELK ISLAND CATHOLIC SEPARATE SCHOOL DIVISION
2023/2024 FEE SCHEDULE

FIELD TRIPS

Each **day trip** will be calculated as follows:

Number of Kilometres x Monthly fuel rate*
Plus Number of Hours (2 hour minimum) x Average Driver Hourly Rate**
Plus 10% Administration Charge

* The monthly fuel rate will be calculated as an average of the previous months fuel rate paid by the transportation department.

**The average driver hourly rate will be calculated at the beginning of each school year based on existing driver employees of the transportation department on September 1. This rate will be used for the full school year.

Overnight trips require a quote from the transportation department.

ELK ISLAND CATHOLIC SEPARATE SCHOOL DIVISION
2023/2024 FEE SCHEDULE

SCHOOL RENTALS

DESCRIPTION

REGULAR BOOKINGS ADULT GROUPS

(Not for Profit)

(a)	Weekdays	
(i)	Single Area	\$49.00 50.00 per hour
(ii)	Additional Areas	\$15.50 15.80 per hour
(iii)	Specialty Areas	\$66.00 67.30 per hour
(b)	Weekends & Statutory Holidays	
(i)	Single Area	\$83.00 84.65 per hour
(ii)	Additional Areas	\$15.50 15.80 per hour
(iii)	Specialty Areas	\$84.00 85.65 per hour

COMMUNITY YOUTH GROUPS (Not for Profit)

(a)	Weekdays	
(i)	Single Area	\$30.00 30.60 per hour
(ii)	Additional Areas	\$12.50 12.75 per hour
(iii)	Specialty Areas	\$59.00 60.15 per hour
(b)	Weekends	
(i)	Single Area	\$83.00 84.65 per hour
(ii)	Additional Areas	\$15.50 15.80 per hour
(iii)	Specialty Areas	\$84.00 85.65 per hour

SOCIAL & FOR PROFIT COMMERCIAL FUNCTIONS (7 days per week)

(i)	Single Area	\$109.00 111.15 per hour
(ii)	Additional Areas	\$49.00 50.00 per hour
(iii)	Specialty Areas	\$131.00 133.60 per hour

Note: \$500.00 damage deposit required

SCHOOL SPONSORED AND PARISH SPONSORED PROGRAMS No Charge

JOINT USE FUNCTIONS No Charge

Programs qualifying under Joint Use Agreement
Regular rates apply for any weekend bookings.

Note: All rates are subject to GST.

Superintendent's Report

April 19, 2023

1. Correspondence

1.1. None

2. Meeting Information Requests and Action Items from Previous Board Meeting

2.1.

3. External Organizational Activities

3.1. CASS Spring Conference (Edmonton) March 22-24

3.2. ULead April 17/18 -Presenting

3.3. GrACE Summit (Edmonton) May 12- Presenting


3.4. CCSSA Meeting May 6-7

4. Information

4.1. School Assurance meetings are ongoing with each school and department

4.1.1. [Trustee Invitations](#)

4.2. Leadership Announcements

4.3.  Admin Procedure 168 Appendix C Supporting Healthy Relationships with Food & ...

4.4.  Ministerial Order 0032023.pdf

4.5. [CCSSA/ EICS Catholic Education Awards, Edwin Parr award](#)

5. Community Engagement

5.1. CEPAC meeting April 20th

5.2. St. Joe's College Breakfast Fundraiser April 22

5.3. Young Authors conference April 15th

SUPPORTING HEALTHY RELATIONSHIPS WITH FOOD & BODY IN ELK ISLAND CATHOLIC SCHOOLS

*Developed in consultation with the Body Image Research Lab of the University of Calgary,
Alberta Health Services, and Pine Health.*

*For you created my inmost being; you knit me together in my mother's womb. I praise you
because I am fearfully and wonderfully made; your works are wonderful. I know that full well.*

Psalm 139: 13-14

Background:

Elk Island Catholic Schools (EICS) supports staff and student wellbeing in a faith-filled environment that is caring and inclusive. EICS recognizes nutrition as an essential element of student and staff wellness, and acknowledges its role in optimal growth and development. We are committed to creating nutrition environments in schools that are supportive of learning, growth, body image, and a positive relationship with food. EICS acknowledges the complex nature of nutrition, and applies an approach that considers the interconnection between food, school environment (physical and social), culture, and overall [wellbeing](#). Weight-neutral or weight-inclusive approaches emphasize improving individuals' relationships with food. It prioritizes one's emotional and physical wellbeing over the pursuit of a lower weight, and criticizes the discrimination that may be experienced by people with diverse bodies. (Dugmore et al., 2020).

A weight-neutral approach to wellbeing has been found to support multiple dimensions of health and protect against the risk of disordered eating and eating disorders.

Moving towards this vision of weight-neutral wellbeing is a process that can take time; be kind to yourself and others as you learn more. *(This vision was developed in collaboration with the Body Image Research Lab and Elk Island Catholic Schools.)*

Schools and educators play an important role in helping students develop a positive mindset around food and overall well-being. This Administrative Procedure was developed to establish a culture that aligns with the following concepts:

Our Vision for Weight-Neutral Wellbeing in the School Setting

School & Workplace Culture

- Everyone feels welcome and included. People can expect that their bodies will not be talked about in the school community.
- Body diversity is accepted and celebrated in words and in action.
- Students and staff are valued for their unique strengths, talents, and contributions and not for their appearance.

- Our collective understanding of health is that it is multidimensional and that weight and health are not simplistically linked.
- Lesson materials, media resources, and visuals in the school positively depict bodies of different size, shape, race, ability, and gender.
- Students are not weighed at school (including fitness and sport contexts)
- Schools are safe places for those who may struggle with weight-related issues.
- Schools and workplaces are free from diet talk and discussions of weight loss.
- Proactive practices and corrective policies are in place to eliminate weight-based teasing and bullying.
- Wellbeing is cooperative and collective, not competitive and individual.
- School wellness initiatives focus on everyone feeling better from a multidimensional perspective rather than individual activities tracking movement or eating.

Physical Activity

- Physical activity is an opportunity for collective joy.
- Physical activity is promoted as an embodied way to feel well, be outdoors, and connect with others and not as a means to lose weight or change our appearance.
- Physical activity is an opportunity for learning and refining sport specific movement skills
- Physical activity is an opportunity to build life skills and character skills

Food Environment

- Food is celebrated as a source of connection and **spiritual** or cultural tradition.
- In staff rooms, classrooms, and common areas, people feel safe to eat their food without judgment or commentary.
- Conversations and student learning activities are free from talk of calories, portion sizes, macros, grams, BMI, or pounds. Curricular outcomes must be met and can be approached with sensitivity.
- Staff create a positive and calm eating environment that strives to be free from screens and distractions so everyone can eat according to their own body cues.
- Students feel supported in choosing what and how much to eat of their food, and in the order they choose.
- Staff respect the food choices families make.

Roles

Students spend a lot of their time at school and therefore it is important that schools are a setting for promoting health and wellbeing. Food is important for our physical, mental, social and spiritual health. It is often part of our cultural traditions and social wellbeing as a means to connect with others. [We all have a different role](#) in creating positive food environments that support holistic wellbeing. See [Nurturing Healthy Eaters in Elementary School](#) & [Nurturing Healthy Eaters Secondary School](#) for more information.

What it means for EICS:

We commit to the following roles:

Division Level Administrators will...

- Provide professional development opportunities for staff related to promoting a healthy relationship with food and weight-neutral health promotion
- Continue to update administrative procedures to reflect current best practices

- o Support schools in assessing and implementing practices that build positive social and physical environments that support positive relationships with food, and reduce body-based comments and bullying (e.g. weight-based teasing), ways to reduce weight-based stigmatization, etc.
- o Model positive practices and language consistent with Appendix A: Language is Powerful
- School Administrators will...
 - o Communicate with staff, students, food providers, parents and volunteers about the weight-neutral wellbeing approach to food environments
 - o Provide learning opportunities for staff. Topics to be explored may include food literacy, health messaging, behaviours around food, weight-bias, and body image
 - o Create comfortable eating environments that provide opportunities to build social connection and support physical attunement to body cues
 - o Adequately address weight-based stigmatization and bullying
 - o Model positive practices and language consistent with **Appendix A: Language is Powerful**
- Cafeteria and canteen staff will...
 - o Help to create a calm, safe, and pleasant eating environment where students can enjoy eating and socializing with their peers
 - o Make nutritious foods available, visible, and affordable
 - o Refer to and follow details outlined in the EICS Food Provision Guidelines
- Parents/guardians will...
 - o Make decisions on what foods to serve their child
 - o Honour other families' decisions about food and only provide food for their child(ren)
- Students will ...
 - o Decide what and how much to eat, based on what's available and by listening to their natural hunger and fullness cues
 - o Honor the dignity of their peers and school staff
 - o Respect the food choices of others
- School staff will...
 - o Model positive practices and language consistent with **Appendix A: Language is Powerful**
 - o Promote body diversity by representing a variety of shapes and sizes in materials and images around the school and classroom, e.g., resources, books, classroom materials
 - o Provide nutrition education that encourages students to explore food, where food comes from, food and culture, and develop age-appropriate food skills
 - o Participate in professional learning opportunities that explore weight-neutral health promotion and development of food literacy
 - o Avoid learning activities that can be harmful and reinforce diet culture.

- o The following activities can contribute to disordered eating/eating disorders and should be avoided:
 - Talking about weight/weight loss
 - Discussing diet regimens
 - Numeric discussion around food (e.g. counting calories, grams of sugar, grams of carbs)
 - Weighing, measuring or anthropometric (BMI) assessment of students in any context

- o PLEASE NOTE; Provide support for students with medical concerns. *Teachers will assist students in tracking to support specific medical concerns including support to manage blood sugar levels.*

- School Councils will:
 - o Consider weight-neutral approaches to planning events

All Bodies are Welcomed & Celebrated

People are diverse. No one person is the same as another, and everyone should be celebrated for who they are.

What this means for EICS:

- Building a culture that is inclusive of all body shapes, sizes, abilities, genders, races, and cultures
- Addressing weight and size-based stigmatization and acknowledging the damaging impact this has on overall health and wellbeing. Find more information on [Mental Health and Weight Bias in Schools](#)
- Promoting body diversity through our language, messaging. Examples include:
 - o Honouring the dignity of the human person and how each of us has been made in the image and likeness of God.
 - o Variations in body size, composition, type, and shape are part of the natural diversity of people
 - o Body weight, shape or size does not define our health or ability.
 - o No one person is better than another.
 - o All people belong.

A comprehensive approach to the school environment.

A whole school approach supports strategies that go beyond food provision and considers other actions and activities that support healthy school environments for all.

What it means for EICS:

- Create positive physical and social atmospheres during meal times
 - o Example supports include creating spaces to eat with proper seating, [designing spaces](#) to eat with peers, not eating in front of screens, allotting enough time to eat and minimizing loud noises and distractions.
- Respect the role of individual choice and the role parents/caregivers play in providing food to their own children

- Recognize that all foods can be part of a lifestyle that promotes a healthy relationship with food.
- Promote water as the drink of choice throughout our schools
 - Example activities include encouraging the use of water bottles in classrooms and having drinking fountains available in schools
- Canteens and cafeterias offer a variety of foods and follow the EICS Food Provision Guidelines.
- Enhance school culture and celebrations with activities that go beyond food by emphasizing music, art, activities and connections with others.
- Promote non-food rewards. See **Appendix B** for information on Non-Food Rewards.
 - Non-food rewards are inclusive of individuals with food allergies and sensitivities
 - Non-food rewards can be more meaningful and unifying
 - Non-food rewards create less waste and possible cleanup for caretakers
- Use images and resources that reflect a variety of people, reflective of various body shapes, sizes, abilities, genders, races, and cultures
- Schools receiving grant funding for breakfast, lunch or snack programs are accountable to meet the requirements provided by the grant funding organization.

Appendix A: Language is Powerful

Instead of...	Try to...	Because
<p>Using polarizing, fear-based and judgemental language around food and health and chronic disease development.</p> <p>Example: If you eat too much sugar you will get diabetes.</p>	<p>Focus on what can be gained from healthy eating behaviours including making choices that reflect taste, culture, food access, and lifestyle.</p>	<p>Positive messages can lead to increased acceptance and integration of health messaging into everyday behaviours and wellness practices</p> <p>https://www.azhealthzone.org/wp-content/uploads/2021/10/style-guide-language-of-health.pdf</p>
<p>Labeling food in ways that are moralizing and dichotomizing:</p> <ul style="list-style-type: none"> o Good vs bad o Healthy vs unhealthy o Whole vs ultra-processed o Colour rating systems: red, yellow, green o Referring to foods as “clean” o Using the term “junk food” 	<p>Talk about food from a neutral perspective, e.g., using the name of foods when describing foods instead of “treat”</p>	<p>Language around food is powerful. Food does not have moral value.</p>
<p>Making comments about what others are eating (colleagues or students), that either directly or indirectly implies moral judgment</p>	<p>Talk about hobbies, interests, and other events. If food does come up, use neutral, descriptive language.</p>	<p>Food choices are individual and based on taste, preference, culture, food access, and lifestyle. Healthy eating looks different for everyone.</p> <p>Talking about the food choices of others can promote food-related guilt or shame. It is not the role of educators to monitor what students are eating.</p> <p>Depending on their age, students may not be making food choices.</p>
<p>Focusing on numbers related to food (e.g., counting calories, grams of sugar, grams of carbohydrates) or body</p>	<p>Promote attuned self-care and listening to our bodies”</p>	<p>Concern with numbers is an external influence that can interfere with our ability to listen to our body.</p>

weight (e.g., calculating BMI).		
<p>Discussing weight, weight loss, diet regimens, eating disorders, disordered eating or implying that certain body shapes or sizes are better than others.</p>	<p>Create weight-neutral and body neutral environments by considering language, materials/teaching tools, and the activities offered to students</p>	<p>Taking a weight-neutral approach can help students of all body sizes feel like they belong and are accepted.</p> <p>Weight should be decoupled from health. Health behaviours can be/are practiced by people of all body sizes.</p> <p>Discussing eating disorders or disordered eating can inadvertently glamourize the behaviours associated with them.</p> <p>O’dea J. School-based interventions to prevent eating problems: First do no harm. 2000. Eating disorders; 8:2, 123-130, DOI: 10.1080/10640260008251219</p> <p>https://www.nedc.com.au/assets/NEDC-Resources/NEDC-Resource-Schools.pdf</p>
<p>Framing physical activity as something that needs to be endured to compensate for food intake, appearance and weight loss, etc.</p> <p>Being active for your health (as the only reason)</p>	<p>Decouple eating and physical activity.</p> <p>Focus on what can be gained from physical activity and any type of movement, rather than the extrinsic reasons (appearance), for pursuing physical activity</p>	<p>Energy regulation is more complex than “energy/calories in – energy/calories out”</p> <p>There are many reasons to be physically active, such as enjoyment, improved sleep, lower risk for depression and anxiety, more time for self-care, increase in energy, etc.</p> <p>https://www.azhealthzone.org/wp-content/uploads/2021/10/style-guide-language-of-health.pdf</p>

Appendix B: Non-Food Rewards

Get creative when it comes to food-free theme days, cultural events, and class milestones. Try music, art, physical activity, and other relationship-building activities. Here are some great alternatives for food-free seasonal celebrations:

Examples of Non-Food Rewards

- Choosing a class activity
- Read or have class outdoors
- Extra recess
- Social rewards (e.g. attention, praise, thanks, etc.)
- Traditional games or dances to mark significant cultural dates
- A phone call or note home to parents commending a child's accomplishment
- Going first in line
- Teachers' assistant
- Sit by a friend or in a special seat next to or at the teacher's desk
- Read to a younger class
- Listening to music while working
- Make deliveries to the office
- "Free choice" time at the end of the day
- Opportunity to lead the class in an activity or "teach"
- Helping in another class
- Eating lunch with a teacher or principal
- Class "party" (e.g. pajama day, stuffie day, jersey day, hat day, movie afternoon)
- [Click here](#) for more non-food reward ideas

Appendix C: Resources

Definition of Weight Neutral Wellbeing:

Dugmore, J. A., Copeland G. W., Hannah, E. N., & Bauer, J. (2020). Effects of weight-neutral approaches compared with traditional weight-loss approaches on behavioral, physical, and psychological health outcomes: A systematic review and meta-analysis. *Nutrition Reviews*, 78(1), 39–55. <https://doi.org/10.1093/nutrit/nuz020>

Intuitive Eating

<https://www.intuitiveeating.org/10-principles-of-intuitive-eating/>

Health At Every Size

<https://asdah.org/health-at-every-size-haes-approach/>

Ontario Dietitians in Public Health Nurturing Healthy Eaters Elementary

<https://www.odph.ca/upload/membership/document/2019-12/nurturing-healthy-eaters-elementary-schools.pdf>

Nurturing Healthy Eaters Secondary

<https://www.odph.ca/upload/membership/document/2019-12/nurturing-healthy-eaters-secondary-schools.pdf>

Mental Health and Weight Bias in Schools

<https://www.odph.ca/upload/membership/document/2020-10/3756-mental-health-and-weight-bias-in-schools.pdf>

Dairy Farmers of Canada Let's Talk About Food

<https://dairyfarmersofcanada.ca/sites/default/files/2021-08/Lets%20Talk%20About%20Food%20-%20EN%20-%20digital%20asset.pdf>

Ellyn Satter Institute (ESI). Children and their eating: Guidelines on school nutrition. [Internet] 2014 [cited 2021 Dec 24. Available from:

<https://www.ellynsatterinstitute.org/wp-content/uploads/2016/11/Handout-ChildrentheirEating-School-Nutrition-2014.pdf>

Ellyn Satter Institute (ESI). Healthy eating at school. [Internet] 2018 [cited 2021 Dec 24]. Available from:

<https://www.ellynsatterinstitute.org/wp-content/uploads/2017/12/Handout-Healthy-eating-at-school.pdf>

Teach Food First: An Educator's Toolkit - HealthySchools BC

<https://healthyschoolsbc.ca/teach-food-first/>

National Eating Disorder Information Centre (NEDIC)

- [NEDIC | home](#)
- [Webinar: Supporting teachers with positive body image and eating disorder prevention - YouTube](#)
- [Supporting teachers: positive body image and eating disorder prevention - Part II - YouTube](#)

Kelty Mental Health Resource Centre

<https://keltyeatingdisorders.ca/wp-content/uploads/2016/06/Understanding-Eating-Disorders-in-Schools.pdf>

National Eating Disorders Collaboration
[Eating Disorders in Schools: Prevention, Early Identification and Response](#) (2020)

References:

- [UConn Rudd Center](#)
- [Piran, N. \(2004\). Teachers: On "being" \(rather than "doing"\) prevention. *Eating Disorders*, 12, 1-9.](#)
- [Nutter, S., Ireland, A., Alberga, A. S., Brun, I., Lefebvre, D., Hayden, K. A., & Russell-Mayhew, S. \(2019\). Weight bias in educational settings: A systematic review. *Current Obesity Reports*, 8, 185-200.](#)
- [Health at Every Size in the school setting](#)
- [Ellyn Satter Institute](#)
- [Tribole, E. & Resch, E. \(2020\). *Intuitive eating* \(4th ed.\) St. Martin's Press.](#)

Appendix D: Mental Health Resources

Clinical and community services	
Primary Care Network Sherwood Park Strathcona County Mental Health Programs and Support	https://www.sherwoodparkpcn.com/programs-and-classes/mental health-support
Alberta Health Services Addiction and Mental Health	https://www.albertahealthservices.ca/amh/amh.aspx
CASA - Child, Adolescent, and Family Mental Health	https://www.casaservices.org/
Strathcona County Family and Community Services	https://www.strathcona.ca/council county/administration departments/family-and-community services/ 780-464-4044
Elk Island Catholic Schools list of mental health resources	https://www.eics.ab.ca/coronavirus-information-in-eics/parent resources
Distress and Crisis Resources (24/7)	
Emergency services	Dial 911
Alberta Health Services Mental Health Crisis Line/Distress Centers	Toll-free: 1-877-303-2642 Toll-free for 780 area code: 1-800-482-4357
Canadian Mental Health Association (CMHA) Helpline	CMHA Distress Line: 780-482-4357 CMHA Rural Distress Line: 1-800-232-7288
Organizations	
Psychologists' Association of Alberta (referrals)	https://psychologistsassociation.ab.ca/referrals/
Canadian Mental Health Association	https://cinha.ca
Canadian Psychological Association	https://cpa.ca
Eating Disorder Support Network of Alberta	https://edsna.ca/



Office of the Minister

GOVERNMENT OF ALBERTA
DEPARTMENT OF EDUCATION
MINISTERIAL ORDER (#003/2023)

- 1 I, Adriana LaGrange, Minister of Education, pursuant to Section 53.1(4) of the *Education Act*, hereby make the following order:

The date by which a board must enter into a joint use and planning agreement with a municipality, as required by Section 53.1(2) of the *Education Act*, is extended to June 10, 2025.

- 2 This Order shall come into force on April 1, 2023.

DATED at Edmonton, Alberta, March 28, 2023.


MINISTER OF EDUCATION

Statement of Program Revenues and Expenses For the Month Ended March 31, 2023									Actual 2021/22 School Year (Audited)
REVENUES	Spring Budget 2022/23	Instruction	Plant Operations	Transportation	Administration	External Services	Total Year-to-Date Actual 2022/23	% of Budget	TOTAL
Alberta Education	\$ 61,828,518	\$ 29,604,948	\$ 4,316,627	\$ 1,696,469	\$ 1,559,888	\$ 447,811	\$ 37,625,743	60.9%	\$ 63,913,567
Alberta Infrastructure (Supported Capital Amortization)	\$ 4,712,000	\$ 512,935	\$ 2,468,764	\$ -	\$ -	\$ -	\$ 2,981,699	63.3%	\$ 5,123,528
Other - Government of Alberta	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Federal Government	\$ -	\$ 59,826	\$ -	\$ -	\$ -	\$ -	\$ 59,826	0.0%	\$ 59,636
Other Alberta School Authorities	\$ -	\$ 36,692	\$ -	\$ -	\$ -	\$ -	\$ 36,692	0.0%	\$ 10,848
Out of province authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Alberta municipalities-special tax levies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Property Taxes	\$ 10,140,721	\$ 5,915,420	\$ -	\$ -	\$ -	\$ -	\$ 5,915,420	58.3%	\$ 9,208,317
Fees	\$ 2,250,139	\$ 2,332,256	\$ -	\$ 402,200	\$ -	\$ -	\$ 2,734,456	121.5%	\$ 2,531,804
Other sales and services	\$ 344,476	\$ 484,610	\$ -	\$ 47,251	\$ -	\$ 22,441	\$ 554,302	160.9%	\$ 524,616
Investment income	\$ 80,000	\$ 233,169	\$ -	\$ -	\$ -	\$ -	\$ 233,169	291.5%	\$ 142,049
Gifts and donations	\$ 82,986	\$ 148,003	\$ -	\$ -	\$ -	\$ -	\$ 148,003	178.3%	\$ 174,708
Rental of facilities	\$ 254,650	\$ -	\$ 89,821	\$ 33,705	\$ -	\$ -	\$ 123,526	48.5%	\$ 179,424
Fundraising	\$ 142,480	\$ 119,180	\$ -	\$ -	\$ -	\$ -	\$ 119,180	83.6%	\$ 124,112
Gains on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ 53,339
Other revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
TOTAL REVENUES	\$ 79,835,970	\$ 39,447,039	\$ 6,875,212	\$ 2,179,626	\$ 1,559,888	\$ 470,252	\$ 50,532,016	63.3%	\$ 82,045,948
EXPENSES									
Certificated salaries	\$ 36,278,939	\$ 20,893,753	\$ -	\$ -	\$ 408,091	\$ 384,814	\$ 21,686,658	59.8%	\$ 37,057,910
Certificated benefits	\$ 8,751,463	\$ 4,696,587	\$ -	\$ -	\$ 94,423	\$ 83,579	\$ 4,874,589	55.7%	\$ 8,625,476
Non-certificated salaries and wages	\$ 12,398,799	\$ 5,408,241	\$ 1,640,207	\$ 854,384	\$ 546,601	\$ 1,743	\$ 8,451,175	68.2%	\$ 12,693,709
Non-certificated benefits	\$ 2,788,900	\$ 1,292,414	\$ 352,864	\$ 147,423	\$ 108,704	\$ 117	\$ 1,901,522	68.2%	\$ 2,753,615
SUB - TOTAL	\$ 60,218,101	\$ 32,290,995	\$ 1,993,071	\$ 1,001,807	\$ 1,157,819	\$ 470,252	\$ 36,913,944	61.3%	\$ 61,130,710
Services, contracts and supplies	\$ 15,181,869	\$ 5,303,044	\$ 2,475,023	\$ 620,313	\$ 263,903	\$ -	\$ 8,662,283	57.1%	\$ 16,451,807
Amortization of supported tangible capital assets	\$ 5,050,000	\$ 512,935	\$ 2,468,764	\$ -	\$ -	\$ -	\$ 2,981,699	59.0%	\$ 5,123,528
Amortization of unsupported tangible capital assets	\$ 1,004,000	\$ 184,134	\$ 157,964	\$ 179,734	\$ 91,624	\$ -	\$ 613,457	61.1%	\$ 1,073,696
Amortization of supported ARO tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Amortization of unsupported ARO tangible capital assets	\$ 152,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Unsupported interest on capital debt	\$ 395,000	\$ 44,761	\$ 21,577	\$ 47,391	\$ 48,741	\$ -	\$ 162,470	41.1%	\$ 385,639
Other interest and finance charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Losses on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Other expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
TOTAL EXPENSES	\$ 82,000,970	\$ 38,335,869	\$ 7,116,399	\$ 1,849,246	\$ 1,562,087	\$ 470,252	\$ 49,333,853	60.2%	\$ 84,165,380
OPERATING SURPLUS (DEFICIT)	\$ (2,165,000)	\$ 1,111,170	\$ (241,188)	\$ 330,380	\$ (2,199)	\$ -	\$ 1,198,163	-55%	\$ (2,119,432)

ELK ISLAND CATHOLIC SCHOOLS
Statement of Revenues
For the Month Ended March 31, 2023 (Budget Target 58.33%)

	<u>Spring Approved</u> <u>Budget 2022/23</u>	<u>Working Budget</u> <u>Forecast 2022/23</u> <u>Updated March</u> <u>2023 (for</u> <u>surplus/deficit</u> <u>calculation)</u>	<u>Year-to-Date</u> <u>Actual 2022/23</u>	<u>Approved</u> <u>Budget</u> <u>Remaining</u>	<u>% Working</u> <u>Budget Used</u>
ALBERTA EDUCATION					
BASE INSTRUCTION					
ECS Basic Instruction	\$ 890,040	\$ 1,320,036	\$ 785,859	\$ 534,177	59.5%
Grades 1-9 Base Instruction	\$ 23,495,744	\$ 25,605,714	\$ 15,468,320	\$ 10,137,394	60.4%
Grades 10-12 Base Instruction	\$ 11,818,963	\$ 12,388,963	\$ 7,377,632	\$ 5,011,331	59.6%
Home Education	\$ 3,571,038	\$ 2,964,389	\$ 1,799,228	\$ 1,165,161	60.7%
Outreach Funding	\$ 150,000	\$ 150,000	\$ 89,715	\$ 60,285	59.8%
Distance Education	\$ (496,800)	\$ 766,800	\$ 334,664	\$ 432,136	43.6%
Rural Small Schools	\$ 2,767,500	\$ (10,131)	\$ (264,338)	\$ 254,207	2609.2%
TOTAL BASE INSTRUCTION	\$ 42,196,485	\$ 43,185,771	\$ 25,591,081	\$ 17,594,690	59.3%
SERVICES & SUPPORT GRANTS					
Specialized Learning Support	\$ 4,732,710	\$ 4,732,846	2,833,478	\$ 1,899,368	59.9%
Program Unit Funding	\$ 167,350	\$ 266,600	137,642	\$ 128,958	51.6%
Kindergarten Severe	\$ 353,350	\$ 402,500	201,039	\$ 201,461	49.9%
Moderate Language Delay Grant	\$ 40,000	\$ 44,000	26,316	\$ 17,684	59.8%
First Nations	\$ 519,954	\$ 484,724	298,507	\$ 186,217	61.6%
English as a Second Language	\$ 400,560	\$ 442,560	255,475	\$ 187,085	57.7%
Refugee Students	\$ 15,400	\$ 19,250	10,311	\$ 8,939	53.6%
SUBTOTAL SERVICES & SUPPORT	\$ 6,229,324	\$ 6,392,480	\$ 3,762,768	\$ 2,629,712	58.9%
SCHOOL BASED GRANTS					
Operations and Maintenance	\$ 6,300,187	\$ 6,306,331	\$ 3,772,720	\$ 2,533,611	59.8%
Transportation	\$ 3,454,873	\$ 2,707,999	\$ 1,696,469	\$ 1,011,530	62.6%
High Speed Internet	\$ 172,800	\$ 172,800	\$ 103,352	\$ 69,448	59.8%
SUBTOTAL SCHOOL BASED GRANTS	\$ 9,927,860	\$ 9,187,130	\$ 5,572,541	\$ 3,614,589	60.7%
COMMUNITY BASED GRANTS					
Socio Economic	\$ 424,879	\$ 416,565	\$ 249,119	\$ 167,446	59.8%
Geographic Grant	\$ 552,437	\$ 550,992	\$ 330,041	\$ 220,951	59.9%
Nutrition Funding	\$ 150,000	\$ 150,000	\$ 89,715	\$ 60,285	59.8%
SUBTOTAL COMMUNITY BASED GRANTS	\$ 1,127,316	\$ 1,117,557	\$ 668,874	\$ 448,683	59.9%
JURISDICTION BASED GRANTS					
System Administration	\$ 2,545,857	\$ 2,545,857	\$ 1,522,677	\$ 1,023,180	59.8%
SUBTOTAL JURISDICTION BASED GRANTS	\$ 2,545,857	\$ 2,545,857	\$ 1,522,677	\$ 1,023,180	59.8%
ADDITIONAL ALBERTA GOVERNMENT FUNDING					
Bridge Funding	\$ 3,918,787	\$ 4,099,605	\$ 2,451,974	\$ 1,647,631	59.8%
Infrastructure Maintenance Renewal	\$ 913,339	\$ 913,339	\$ 543,907	\$ 369,432	59.6%
ATRF Government Contributions	\$ 3,800,000	\$ 3,800,000	\$ 2,005,919	\$ 1,794,081	52.8%
Amortization of Capital	\$ 5,050,000	\$ 5,050,000	\$ 2,981,699	\$ 2,068,301	59.0%
Other Alberta Gov Revenue	\$ 848,010	\$ 1,734,569	\$ 1,037,960	\$ 696,609	59.8%
TOTAL ADDITIONAL FUNDING	\$ 14,530,136	\$ 15,597,513	\$ 9,021,459	\$ 6,576,054	57.8%
TOTAL ALBERTA GOVERNMENT	\$ 76,556,978	\$ 78,026,308	\$ 46,139,401	\$ 31,886,907	59.1%
OTHER REVENUE					
Other Alberta School Authorities	\$ -	\$ -	36,692	\$ (36,692)	0.0%
Federal Government	\$ -	\$ 62,710	59,826	\$ 2,884	95.4%
Education Foundation	\$ 21,000	\$ 21,000	-	\$ 21,000	0.0%
Facility Rentals	\$ 254,650	\$ 260,000	123,526	\$ 136,474	47.5%
APPLE Schools	\$ 2,840	\$ 4,000	-	\$ 4,000	0.0%
Interest and Investment Income	\$ 80,000	\$ 80,000	233,169	\$ (153,169)	291.5%
External Services	\$ 124,262	\$ 655,795	410,258	\$ 245,537	62.6%
International Students	\$ 10,800	\$ 10,800	-	\$ 10,800	0.0%
Other Revenue	\$ -	\$ 126,265	-	-	-
TOTAL OTHER REVENUE	\$ 493,552	\$ 1,220,570	\$ 863,470	\$ 230,835	70.7%
SCHOOL GENERATED FUNDS					
Transportation Fees	\$ 350,000	\$ 413,000	\$ 402,200	\$ 10,800	97.4%
Fees	\$ 1,900,139	\$ 1,894,535	\$ 2,332,256	\$ (437,721)	123.1%
Fundraising	\$ 142,480	\$ 142,130	\$ 119,180	\$ 22,950	83.9%
Gifts and Donations	\$ 61,986	\$ 61,986	148,003	\$ (86,017)	238.8%
Other Sales and Services	\$ 330,835	\$ 313,671	\$ 527,506	\$ (213,835)	168.2%
TOTAL SCHOOL GENERATED FUNDS	\$ 2,785,440	\$ 2,825,322	\$ 3,529,145	\$ (703,823)	124.9%
TOTAL REVENUES	\$ 79,835,970	\$ 82,072,200	\$ 50,532,016	\$ 31,413,919	61.6%

ELK ISLAND CATHOLIC SCHOOLS
Statement OF Expenses
For the Month Ended March 31, 2023
Budget Target 58.33% (Schools 70%)

<u>SCHOOL & DEPARTMENT</u>	<u>Working Budget</u>		<u>Forecast 2022/23</u>		<u>Updated March 2023</u>		<u>% Budget</u>
	<u>Spring Budget</u>	<u>(for surplus/deficit</u>	<u>Year-to-Date</u>	<u>Budget Remaining</u>	<u>Used</u>		
	<u>2022/23</u>	<u>calculation)</u>	<u>Actual 2022/23</u>				
St. Andre Bessette	\$ 3,281,557	\$ 3,355,844	\$ 2,323,275	\$ 1,032,569		69.2%	
St. John Paul II	\$ 2,540,743	\$ 2,532,828	\$ 1,741,162	\$ 791,666		68.7%	
Our Lady of Angels	\$ 1,419,186	\$ 1,423,722	\$ 964,492	\$ 459,230		67.7%	
St. John XXIII	\$ 2,082,515	\$ 2,085,340	\$ 1,437,176	\$ 648,164		68.9%	
Our Lady of Perpetual Help	\$ 2,564,503	\$ 2,582,551	\$ 1,816,365	\$ 766,186		70.3%	
École Père Kenneth Kearns	\$ 1,532,377	\$ 1,562,700	\$ 1,041,208	\$ 521,492		66.6%	
St. Nicholas	\$ 1,658,225	\$ 1,718,087	\$ 1,182,965	\$ 535,122		68.9%	
Madonna	\$ 1,687,897	\$ 1,683,904	\$ 1,140,830	\$ 543,074		67.7%	
St. Luke	\$ 1,268,665	\$ 1,278,090	\$ 901,104	\$ 376,986		70.5%	
Holy Redeemer	\$ 1,356,191	\$ 1,410,227	\$ 1,020,569	\$ 389,658		72.4%	
Our Lady Of Mount Pleasant	\$ 3,513,573	\$ 3,531,194	\$ 2,452,811	\$ 1,078,383		69.5%	
St Patrick	\$ 2,528,208	\$ 2,511,956	\$ 1,728,425	\$ 783,531		68.8%	
St. Martin's	\$ 1,715,527	\$ 1,698,872	\$ 1,167,901	\$ 530,971		68.7%	
Holy Spirit	\$ 2,866,678	\$ 2,866,717	\$ 2,021,066	\$ 845,651		70.5%	
St. Mary's	\$ 1,587,280	\$ 1,660,883	\$ 1,155,624	\$ 505,259		69.6%	
Archbishop Jordan	\$ 8,179,755	\$ 8,098,538	\$ 5,561,498	\$ 2,537,040		68.7%	
St. Theresa	\$ 4,388,622	\$ 4,390,376	\$ 3,059,937	\$ 1,330,439		69.7%	
St. Isidore	\$ 4,813,123	\$ 4,476,978	\$ 2,740,037	\$ 1,736,941		61.2%	
School Generated Funds	\$ 2,418,440	\$ 2,350,341	\$ 1,964,137	\$ 386,204		83.6%	
Schools Total	\$ 51,403,065	\$ 51,219,148	\$ 35,420,584	\$ 15,798,564		69.2%	
Information Tech	\$ 1,954,762	\$ 1,935,214	\$ 1,043,796	\$ 891,418		53.9%	
Inclusive Learning Services	\$ 1,597,521	\$ 1,689,520	\$ 817,249	\$ 872,271		48.4%	
Student and Staff Formation	\$ 1,028,838	\$ 1,043,539	\$ 633,458	\$ 410,081		60.7%	
Education Excellence	\$ 270,639	\$ 275,984	\$ 148,839	\$ 127,145		53.9%	
Secondments/External Services	\$ 124,262	\$ 655,795	\$ 405,335	\$ 250,460		61.8%	
ATRF Contributions from Government	\$ 3,800,000	\$ 3,800,000	\$ 1,931,155	\$ 1,868,845		50.8%	
System Ins.Support	\$ 2,489,383	\$ 2,890,380	\$ (1,737,736)	\$ 4,628,116		-60.1%	
Central Inst. Total	\$ 11,265,405	\$ 12,290,432	\$ 3,242,095	\$ 9,048,337		26.4%	
Business Services	\$ 1,183,885	\$ 1,178,188	\$ 723,721	\$ 454,467		61.4%	
Board Governance	\$ 395,000	\$ 395,000	\$ 253,011	\$ 141,989		64.1%	
Human Resources	\$ 560,000	\$ 564,052	\$ 316,575	\$ 247,477		56.1%	
Office of Superintendent	\$ 495,000	\$ 540,050	\$ 412,223	\$ 127,827		76.3%	
Capital, Debt Services & IMR	\$ 6,305,839	\$ 6,337,339	\$ 3,195,302	\$ 3,142,037		50.4%	
Custodial	\$ 2,702,276	\$ 2,703,796	\$ 1,600,338	\$ 1,103,458		59.2%	
Maintenance	\$ 3,850,977	\$ 3,817,957	\$ 2,320,759	\$ 1,497,198		60.8%	
Transportation	\$ 3,839,523	\$ 3,304,814	\$ 1,849,246	\$ 1,455,568		56.0%	
Support Services	\$ 19,332,500	\$ 18,841,196	\$ 10,671,174	\$ 8,170,022		56.6%	
Total Expenditures	\$ 82,000,970	\$ 82,350,776	\$ 49,333,853	\$ 33,016,923		59.9%	

Elk Island Catholic Schools Board Governance Expenses As of March 31, 2023 (Budget Target 58.3%)			
Summary	May 2022 Budget	Actuals	Variance (\$ Budget Unspent)
Honoraria	\$196,099	\$114,391	\$81,708
Chair - Annual Honoraria	33,350	2,779	30,571
Vice Chair - Annual Honoraria	29,348	2,446	26,902
Trustee - Annual Honoraria	26,680	2,223	24,457
Employee Benefits	34,808	22,295	12,513
Travel Amount			
Al Stewart	500	292	208
Shelley Charchun	500	292	208
Teresa Makowecki	500	292	208
Trustee Professional Development (Policy 7, 12.3 & Appendix A)			
Al Stewart	3,000	686	2,314
Jean Boisvert	3,000	686	2,314
Le-Ann Ewaskiw	3,000	1,040	1,960
Dean Sarnecki	3,000	-	3,000
Shelley Charchun	3,000	450	2,550
Ted Paszek	3,000	686	2,314
Teresa Makowecki	3,000	826	2,174
Trustee Other Expenses (Policy 7, 12.4 & Appendix A)			
Al Stewart	1,700	826	874
Jean Boisvert	1,700	665	1,035
Le-Ann Ewaskiw	1,700	437	1,263
Dean Sarnecki	1,700	328	1,372
Shelley Charchun	2,700	957	1,743
Ted Paszek	1,700	307	1,393
Teresa Makowecki	2,700	3,328	628
Audit Committee Public Member	1,600	400	1,200
Board Expenses (Policy 7, 12.7, 12.8)			
Board Public Relations (12.7)		805	
Meeting Meal Expenses (12.8)		1,657	
Board Retreats (12.8)		12,158	
ACSTA AGM - Policy (12.1.3 & 12.8)	34,993	5,926	12,804
Other General Misc Expenses (12.8)		1,338	
Election Advertising Costs (12.8.2)		305	
Contracted Services			
VISA Rebate		-	
Membership Fees (Policy 7, 12.9)			
ACSTA	37,000	38,740	
ASBA	50,000	38,890	
ASBA Zone 2/3	1,450	1,450	9,460
Rural Caucus	600	184	
Alberta School Council Association	1,450	1,500	
Chamber of Commerce Memberships	600	876	
TOTAL BOARD GOVERNANCE	\$395,000	\$253,012	\$141,988

Note: Trustees from Vegreville and Camrose receive more budget for additional travel costs.

2022/2023 Trustee Expenses
Jean Boisvert (Trustee)
As of March 31, 2023 (Budget Target 58.3%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 12.3 & Appendix A)	\$ 3,000		
ASBA AGM		\$ 686	
<i>Subtotals</i>	\$ 3,000	\$ 686	\$ 2,314
Trustee Other Expenses (Policy 7, 12.4 & Appendix A)	\$ 1,700		
Sept/Oct Mileage		\$ 327	
November Mileage		\$ 171	
Dec and Jan Mileage		\$ 167	
<i>Subtotals</i>	\$ 1,700	\$ 665	\$ 1,035
Totals	\$ 4,700	\$ 1,350	\$ 3,350

2022/2023 Trustee Expenses
 Ted Paszek (Vice Chair)
 As of March 31, 2023 (Budget Target 58.3%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 12.3 & Appendix A) ASBA AGM	\$ 3,000	\$ 686	
<i>Subtotal</i>	<u>\$ 3,000</u>	<u>\$ 686</u>	<u>\$ 2,314</u>
Trustee Other Expenses (Policy 7, 12.4 & Appendix A) October mileage November mileage	\$ 1,700	210 97	
<i>Subtotal</i>	<u>\$ 1,700</u>	<u>\$ 307</u>	<u>\$ 1,393</u>
Totals	<u>\$ 4,700</u>	<u>\$ 993</u>	<u>\$ 3,707</u>

2022/2023 Trustee Expenses
 Le-Ann Ewaskiw (Board Chair)
 As of March 31, 2023 (Budget Target 58.3%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 12.3 & Appendix A)	\$ 3,000		
CLEBC		\$ 450	
CLEBC (refund)		\$ (450)	
ASBA AGM		\$ 686	
ASBA AGM		\$ 355	
<i>Subtotal</i>	<u>\$ 3,000</u>	<u>\$ 1,040</u>	<u>\$ 1,960</u>
Trustee Other Expenses (Policy 7, 12.4 & Appendix A)	\$ 1,700		
October Mileage		\$ 305	
November Mileage		132	
<i>Subtotals</i>	<u>\$ 1,700</u>	<u>\$ 437</u>	<u>\$ 1,263</u>
Totals	<u><u>\$ 4,700</u></u>	<u><u>\$ 1,477</u></u>	<u><u>\$ 3,223</u></u>

2022/2023 Trustee Expenses
 Dean Sarnecki (Trustee)
 As of March 31, 2023 (Budget Target 58.3%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 12.3 & Appendix A)	\$ 3,000		
<i>Subtotal</i>	\$ 3,000	\$ -	\$ 3,000
Trustee Other Expenses (Policy 7, 12.4 & Appendix A)	\$ 1,700		
Sept - Nov Mileage		\$ 328	
<i>Subtotal</i>	\$ 1,700	\$ 328	\$ 1,372
Totals	\$ 4,700	\$ 328	\$ 4,372

2022/2023 Trustee Expenses
 Al Stewart (Trustee)
 As of March 31, 2023 (Budget Target 58.3%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 12.3 & Appendix A)	\$ 3,000		
ASBA AGM		\$ 686	
<i>Subtotal</i>	<u>\$ 3,000</u>	<u>\$ 686</u>	<u>\$ 2,314</u>
Trustee Other Expenses (Policy 7, 12.4 & Appendix A)	\$ 1,700		
September Mileage		\$ 99	
October Mileage		\$ 269	
November Mileage		\$ 202	
December Mileage		\$ 99	
January Mileage		\$ 157	
<i>Subtotal</i>	<u>\$ 1,700</u>	<u>\$ 826</u>	<u>\$ 874</u>
Totals	<u>\$ 4,700</u>	<u>\$ 1,512</u>	<u>\$ 3,188</u>

2022/2023 Trustee Expenses
Teresa Makowecki (Trustee)
As of March 31, 2023 (Budget Target 58.3%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 12.3 & Appendix A \$	3,000		
ASBA AGM		686	
ASBA AGM		140	
<i>Subtotal</i>	\$ 3,000	\$ 826	\$ 2,174
Trustee Other Expenses (Policy 7, 12.4 & Appendix A)	\$ 2,700		
Prior year mileage		1986.5	
Sept - Nov mileage		1341.5	
<i>Subtotal</i>	\$ 2,700	\$ 3,328	\$ (628)
Totals	\$ 5,700	\$ 4,154	\$ 1,546

2022/2023 Trustee Expenses
 Shelley Charchun (Trustee)
 As of March 31, 2023 (Budget Target 58.3%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 12.3 & Appendix A)	\$ 3,000		
Alberta Rural Education Symposium		\$ 450	
<i>Subtotal</i>	<u>\$ 3,000</u>	<u>\$ 450</u>	<u>\$ 2,550</u>
Trustee Other Expenses (Policy 7, 12.4 & Appendix A)	\$ 2,700		
September Mileage		\$ 186	
November Mileage		\$ 184	
December Mileage		\$ 185	
January Mileage		\$ 91	
February Mileage		\$ 93	
March Mileage		\$ 217	
<i>Subtotal</i>	<u>\$ 2,700</u>	<u>\$ 957</u>	<u>\$ 1,743</u>
Totals	<u><u>\$ 5,700</u></u>	<u><u>\$ 1,407</u></u>	<u><u>\$ 4,293</u></u>

Highlights of the February 17, 2023, Trustees' Meeting

1. PLAN DESIGN – FIRST READING

- The ASEBP Trustees recognize the importance of supporting the health journey of the public education sector in Alberta. The Trustees are constantly striving for value and to make balanced decisions about plan benefits and the cost of investing in the current and future health of covered members.
- The ASEBP Trustees gave **initial approval** (first reading) to Extended Health Care, Vision Care, and Extended Disability Benefits changes effective January 1, 2024.
- The following changes affect **Extended Health Care** for the **Active Plan** and the **MyRetiree Plan**. Where there are differences between the two Plans, these are noted.

Prescription medications

- **Erectile dysfunction medications:** Remove the \$100 monthly maximum (the calendar year maximum of \$800 will remain), expand coverage to include all sexual dysfunction prescription medications, and rename this category of medications from erectile dysfunction to sexual dysfunction.

Medical equipment, supplies, services

- **Foot orthotics and orthopedic shoes:** Add repairs. Calendar year and rolling two-year maximums remain unchanged (please refer to the ASEBP website for details as amounts vary by plan option).
- **Joint injectable materials:** Remove the criteria requiring materials be used solely for the treatment of osteoarthritis. These materials are not prescription medications and are injected directly into a joint to act as a shock absorber or lubricant. The \$1,000 per calendar year maximum remains.
- **Mastectomy prostheses and bras:**
 - Add mastectomy bras with a \$200 per calendar year maximum.
 - Align plan document wording for mastectomy prostheses to indicate the current \$400 calendar year maximum is per breast rather than per prosthesis.
- **Medical braces, casts, and splints:**
 - Remove the per brace maximum.
 - Remove the maximum of one replacement every two years.
 - Move coverage for casts and splints to the medical braces category with a combined two-year rolling maximum of \$700 per person.
- **Podiatric surgery:** Remove the \$50 per treatment maximum for podiatric surgery (the per treatment

ASEBP TRUSTEES

Daryl Scott, Chair
James Gerun, Vice-Chair
Meagan Kuik
Doug Lerke
Judy Muir
Brett Nixon
Kim Pasula
Natashya Shewchuk
Brad Toone
Cindi Vaselenak

CHIEF EXECUTIVE OFFICER

Kelli Littlechilds

maximum stands for other podiatry services). The \$700 calendar year maximum remains unchanged.

- **Prosthetic eyes:** Increase the rolling three-year maximum for prosthetic eyes from \$500 to \$2,110 to better reflect current costs.
- **Respiratory equipment:** Increase the rolling five-year maximum for the purchase or rental of respiratory and sleep apnea equipment from \$1,500 to \$1,800.
- **Trusses:** Add trusses to the benefit for canes, crutches, walkers, and cervical collars. The individual maximum of \$40 per category and combined maximum of \$100 per calendar year remain unchanged.

Emergency travel benefits

- **Active Plan:**
 - Expand coverage to include out-of-province (but within Canada) emergencies.
 - Implement a 183-day trip duration limitation with a 72-hour extension for medical reasons or delays caused by a common carrier (airplane, bus, taxi, train), traffic accident, or mechanical failure of a private vehicle. The 183 days aligns with how long Alberta residents can temporarily remain outside of Canada in a 12-month period and maintain their provincial health care.
 - Implement a \$5 million overall maximum per person per incident. This amount is well above the highest claim amounts received to date.
 - Exclude coverage for all claims where travel is for medical advice or treatment (i.e., if travelling to seek medical treatment, any claim arising during the trip will not be covered even if unrelated to the reason for travel). For example, if an individual travels outside Canada to access treatment for a heart condition and requires emergency medical treatment due to a car accident, no claims will be covered for the car accident.
 - Exclude coverage for all claims related to pregnancy or childbirth complications, including treatment for the newborn, if the medical emergency occurs after 32 weeks of gestation or is a result of the deliberate inducement of a miscarriage.
- **MyRetiree Plan:**
 - Expand coverage to include out-of-province emergencies.
 - Maintain the 100-day trip duration limitation and add a 72-hour extension for medical reasons or delays caused by a common carrier (airplane, bus, taxi, train), traffic accident, or mechanical failure of a private vehicle.
 - Maintain the \$5 million overall lifetime maximum per person.
 - Exclude coverage for all claims where travel is for medical advice or treatment (i.e., if travelling to seek medical treatment, any claim arising during the trip will not be covered even if unrelated to the reason for travel). For example, if an individual travels outside Canada to access treatment for a heart condition and requires emergency medical treatment due to a car accident, no claims will be covered for the car accident.
 - Exclude coverage for all claims related to pregnancy or childbirth complications, including treatment for the newborn, if the medical emergency occurs after 32 weeks of gestation or is a

result of the deliberate inducement of a miscarriage.

- The following changes affect **Vision Care** for the **MyRetiree Plan** only:
 - **Vision Care Core Retiree Plan option:** Remove the limitation of one eye examination every two years.
- The following changes affect **Extended Disability Benefits** for the **Active Plan** only:
 - **Nurse practitioners:** Add nurse practitioners as a recognized medical care provider alongside physicians (i.e., covered members with a total disability can receive benefits if under the care of a nurse practitioner or a physician). Nurse practitioners are registered nurses who have additional education and nursing experience, which enables them to: diagnose and treat illnesses, order and interpret tests, prescribe medications, and perform medical procedures. This will help alleviate the limited access to physicians and related delays in treatment.
 - **Employment while in receipt of disability benefits:** Remove the clause that suspends benefit payments if a covered member is engaged in employment while in receipt of disability benefits as this provision is not used. Rather, there is an offset provision whereby employment earnings reduce benefits and failure to provide information to validate income results in a suspension of benefits.
 - **Disability income offsets:** Allow earnings from an employer and/or income from self-employment to reach 15% of a covered member's pre-disability income before applying an offset to the gross monthly disability benefit.
- While not a plan design change, the ASEBP Trustees have directed Administration to pursue preferred access for all covered members to **optional trip cancellation insurance** through Alberta Blue Cross. More information will be communicated when it becomes available.
- Please **note** that final approval (second reading) is required, and changes may occur between readings.

2. PREMIUM RATES – FIRST READING ACTIVE PLAN

- The ASEBP Trustees gave **initial approval** (first reading) to September 1, 2023, premium rates for the **Active Plan**. Instead of a 12.2% increase (which, based on claims experience, would be break-even), the ASEBP Trustees have limited the base increase to 10.3% for 2023-24. Here are the premium rate changes by line of benefit:
 - Life Insurance: no change
 - Accidental Death & Dismemberment Insurance: no change
 - Extended Disability Benefits: 3.4% increase
 - Extended Health Care: 18.8% increase
 - Dental Care: 6.5% increase
 - Vision Care: no change
 - Employee and Family Assistance Program: no change
- Please note that while the base increase equates to 10.3%, this does not mean that premiums may increase by only this amount—there are other factors that may impact a covered member or employer's premium rates, such as being in a surcharge position in ASEBP's Experience Adjustment System. Alternatively, a covered member or employer's premium rates may not increase by a full 10.3%—or at all—if they are in a discount



ASEBP Trustees' Report

position in the Experience Adjustment System.

- The ASEBP Trustees have been able to subsidize premiums for some time, largely due to excess investment returns. ASEBP cannot continue to provide subsidies to the same magnitude of those historically. As previously reported, the ASEBP Trustees committed to working towards balancing premium rates with actual claim costs. That balance was to be achieved over a three-year period. However, given additional pressures such as the impact of COVID-19 and inflation, the ASEBP Trustees have decided to apply a subsidy for 2023-24, to keep the base increase to 10.3%.
 - The plan design changes coming into effect January 1, 2024, as noted above, represent an increase in costs of 0.1% to the Extended Health Care plan. Medical inflation is having an impact on Extended Health Care as it increases at a rate higher than regular inflation.
 - Plan design changes to the Extended Disability Benefits plan will have no impact on premiums. The increase is required because of more claims, delayed access to diagnosis and treatment due to the pandemic, and other factors.
 - The overall increase to premium rates continues to be lower than trends within the industry.
- Future premium rates will be dependent on claims experience, investment returns, plan design changes, etc.
- A breakdown of the monthly premium rates, except as noted, is provided below:

Life		
Plan 2	per \$1,000 of coverage	\$0.113

Accidental Death & Dismemberment		
Plan 2	per \$1,000 of coverage	\$0.011

Extended Disability Benefits		
Plan D	% of monthly earnings	1.96%
Plan E	% of monthly earnings	1.96%

Extended Health Care		
Plan 1	Single	\$140.75
	Family	\$338.50
Plan 2	Single	\$102.75



ASEBP Trustees' Report

	Family	\$246.00
Extended Health Care		
Plan 5	Single	\$127.00
	Family	\$303.50

Dental Care		
Plan 1	Single	\$52.75
	Family	\$131.75
Plan 2	Single	\$68.75
	Family	\$167.25
Plan 3	Single	\$68.75
	Family	\$187.00

Vision Care		
Plan 2	Single	\$6.00
	Family	\$14.50
Plan 3	Single	\$12.00
	Family	\$29.50

Early Retirement Benefits Package 2*		
	Single	\$125.00
	Family	\$200.00

*Closed to new participants as of September 1, 2011



ASEBP Trustees' Report

Supplemental Package		
<i>Without Dental</i>		
Package 1	Single	\$116.75
Package 2	Family	\$268.75
Package 3	Single	\$120.00
Package 4	Family	\$272.00
<i>With Dental</i>		
Package 1	Single	\$204.25
Package 2	Family	\$475.25
Package 3	Single	\$207.50
Package 4	Family	\$478.50
<i>Over Age 70</i>		
Extended Health Care Only	Single	\$113.50
	Family	\$265.50
Extended Health Care and Dental	Single	\$201.00
	Family	\$472.00

Blanket Life Insurance for School Trustees		
	Annual	\$60.00

Employee and Family Assistance Program		
Provided by ASEBP at no cost		

- **Please note** that final approval (second reading) is required, and changes may occur between readings.



ASEBP Trustees' Report

- Notification to employers about their final 2023-24 premium rates, including any discounts and surcharges, will be sent following final approval in late March or early April 2023. Preliminary information is available by contacting your ASEBP client consultant. A presentation about premium rates will take place for employers at the end of March 2023, and will provide more detail about the factors that influence premium rate setting.

3. PREMIUM RATES – FIRST READING MYRETIREE PLAN

- The ASEBP Trustees gave **initial approval** (first reading) to September 1, 2023, premium rates for the **MyRetiree Plan**. A breakdown of the monthly premium rates is provided below:

Extended Health Care	Enhanced			Core		
	Single	Couple	Family	Single	Couple	Family
Ages 50-64	\$157.25	\$298.75	\$361.00	\$94.75	\$180.25	\$217.50
Ages 65-84	\$126.25	\$239.75	\$289.75	\$78.75	\$149.75	\$180.25
Ages 85+	\$124.25	\$235.50	\$285.50	\$76.75	\$145.50	\$176.00
Vision Care	Single	Couple	Family	Single	Couple	Family
All Age Categories	\$9.50	\$18.00	\$22.00	\$2.25	\$4.25	\$5.00

Dental Care	Enhanced Option 1			Enhanced Option 2			Core		
	Single	Couple	Family	Single	Couple	Family	Single	Couple	Family
All Age Categories	\$76.75	\$145.50	\$176.00	\$72.75	\$137.75	\$166.75	\$45.00	\$85.50	\$103.50

Life and Accidental Death & Dismemberment Insurance	Plan 2
	per \$1,000 of coverage
All Age Categories	\$0.152

- Please note** that final approval (second reading) is required, and changes may occur between readings.

4. SPENDING ACCOUNTS' ADMINISTRATION FEES – FIRST READING

- The ASEBP Trustees gave **initial approval** (first reading) to increased administration fees for spending accounts effective September 1, 2023. A breakdown of the monthly administration fees is provided below:

Spending Accounts		
Standalone Health Spending Account (HSA)	Per employee	\$2.75
Combined HSA/Wellness Spending Account (WSA)	Per employee	\$3.00

- Please note** that final approval (second reading) is required, and changes may occur between readings.



ASEBP Trustees' Report

The ASEBP Trustees' Report provides an overview of topics discussed at all ASEBP Trustees' Meetings. These meetings provide the opportunity for ASEBP Trustees to come together to discuss matters of importance at ASEBP—from the financial health of the benefit plan to the introduction of new benefits and programs. While all information in each report is an accurate account of decisions made at the meetings, there can be changes that occur between first and second readings of certain topics, which may result in differences between their reporting. To learn more about the ASEBP Trustees, please visit the Governance page, found in the About section of our website, asebp.ca.

Allendale Centre East • Suite 301, 6104-104 Street NW • Edmonton, AB T6H 2K7

Phone: 780-438-5300 • Email: trustees@asebp.ca • Website: asebp.ca

March 31, 2023

Ms. Tracy Leigh
Secretary Treasurer/CFO
Elk Island Catholic Separate School Division
310 Broadview Road
Sherwood Park AB T8H 1A4

Sent via email: tracy.leigh@eics.ab.ca

Dear Ms. Leigh:

Alberta Education has recently reviewed Elk Island Catholic Separate School Division's submission as part of the 2023/24 Modular Classroom Program. I am pleased to inform you that the following modular classroom requests have been approved for your jurisdiction:

- Demolition and site restoration of two modular/portable classrooms at St. Luke Catholic School;
- Demolition and site restoration of two modular/portable classrooms at St. Nicholas Catholic School; and
- Demolition and site restoration of five modular/portable classrooms at Madonna Catholic School.

Approval of these requests was based on your school jurisdiction identifying an urgent need regarding student accommodation for the coming year. Please be advised that if the modular classroom project is not complete by December 31, 2023, the approval for the units affected may be rescinded.

Your school jurisdiction will receive the fully funded modular classrooms, and the province will pay for 100 per cent of the reasonable costs to deliver and set up and will consider additional costs to support a connecting link as required.

.../2

Ms. Tracy Leigh
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Prior to the commencement of any tendering or use of your own forces, a completed prep sheet for each project must be submitted to Infras.MCP@gov.ab.ca. Please advise your school jurisdiction staff to access the necessary prep sheets at alberta.ca/planning-and-building-schools.aspx. Failure to submit a prep sheet may impact the funding availability for this project.

Upon receipt of the signed construction contract and approval of a Payment Request Form, your school jurisdiction will receive 80 per cent of the total funding for your modular classroom projects. Once your statement of final costs has been submitted, the provincial portion of the actual expenditures, up to the remaining 20 per cent, will be forwarded to your school jurisdiction. A completed statement of final costs form must be submitted by the end of the 2023/24 school year in order to ensure a final payment is available and your jurisdiction remains eligible for future modular approvals. The Payment Request Form can be obtained online at alberta.ca/planning-and-building-schools.aspx.

Please note that school jurisdictions have an obligation to maintain and insure all approved modular classrooms.

Should your school jurisdiction staff have any questions regarding this approval or the approval process, please have them contact your Capital Planning Manager.

For any questions regarding the procurement, transportation or set up of the approved projects, please email Infras.MCP@gov.ab.ca or contact Drew Wesolowsky, Specials Projects Engineer, Capital Projects Delivery, at 825-975-4121 (toll-free by first dialing 310-0000).

Sincerely,



Erin Owens, B.Sc., B.Ed.
Executive Director
Capital Planning

cc: Judith Wright
Director, Program Management and Integration, Infrastructure