

1. Call to Order

2. Opening Prayer – Trustee Al Stewart

2.1 Prayers of Condolence

2.2 Other Intentions as presented

3. Singing of O Canada

4. Land Acknowledgement

“We acknowledge that we are on the traditional land of Treaty No.6, and home of Métis Nation of Alberta District 11. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked their territory since time immemorial, a place that has welcomed many peoples from around the world to make their home here.”

5. Approval of the Agenda

6. Approval of Minutes

6.1 Approval of the Minutes of the Public Board Meeting held on December 20th, 2023

7. Presentations / Delegations

7.1 Faith Formation - Director Jody Seymour

8. Unfinished Business

8.1 2024-2025 School Calendar Briefing - Final Approval

8.1.1 Strathcona County/Vegreville/Fort Saskatchewan Calendar 2024-2025

8.1.2 St. Patrick Catholic School Calendar 2024-2025

8.1.3 Our Lady of Mount Pleasant Calendar 2024-2025

9. New Business

9.1 Policy Committee

9.1.1 Policy 4 - Trustee Code of Conduct

9.1.2 Policy 5 - Role of the Board Chair and Vice Chair

9.1.3. Policy 8- Board Committees

10. Superintendent's Report

10.1. January Superintendent Report

11. Secretary Treasurer's Report

11.1. December Financial Report

11.2. December Governance Report

12. Items for Information

12.1. Correspondence:

12.1.1. GrACE December Newsletter

12.2. Trustee Reports:

12.2.1. ACSTA:

12.2.2. ASBA:

13. Board Meeting Evaluation

14. Closing Prayer - Trustee Teresa Makowecki

15. Adjournment



Elk Island Catholic Separate School Division

Minutes of the Public Board Meeting

Held on December 20th, 2023 at 1:00 p.m.

Elk Island Catholic Separate School Division, Sherwood Park

Board Members Present: Le-Ann Ewaskiw, Board Chair
 Ted Paszek, Vice-Chair
 Jean Boisvert
 Shelley Charchun
 Teresa Makowecki
 Dean Sarnecki
 Al Stewart

Administration Present: Paul Corrigan, Superintendent
 Tracy Leigh, Secretary-Treasurer
 Brett Cox, Assistant Superintendent Human Resources
 Thérèse deChamplain-Good, Assistant Superintendent Educational
 Excellence
 Karen Antoniuk, Principal, St. Isidore Learning Centre
 Andrea Haston, Faith and Wellness Consultant
 Lisa Wispinski, Recording Secretary

Public: 2

Call to Order	Chair Ewaskiw called the meeting to order at 1:02 p.m
Opening Prayer	Chair Ewaskiw opened the meeting with prayer and offered condolences to those who have lost loved ones.
Singing of O'Canada	The Board joined in the singing of O'Canada.
Land Acknowledgement	We acknowledge that we are on the traditional land of Treaty No. 6, and home of Métis Nation of Alberta Zone 4. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked their territory since time immemorial, a place that has welcomed many peoples from around the world to make their home here.

Approval of the Agenda	084/2023 Trustee Charchun moved that the Agenda be adopted as circulated. <i>CARRIED</i>
Approval of the Minutes	085/2023 Trustee Sarnecki moved That the Board of Trustees approve the Minutes of the November 29, 2023 Public Board Meeting as circulated. <i>CARRIED</i>
Presentations / Delegations	
Faith Formation	Director Seymour sends her regrets that she is not able to present faith formation to the Board. Superintendent Corrigan introduced Principal Karen Antoniuk and Faith and Wellness Consultant Andrea Haston, who led the Board in Faith Formation with a presentation on the Saint John's Bible. Chair Ewaskiw left the meeting at 1:40 p.m. Vice Chair Paszek assumed the role of Board Chair.
Unfinished Business	
Policy Committee	
Policy 10 - Policy Making Second Reading	Trustee Sarnecki presented to the Board, the suggested amendments to Policy 10 - Policy Making for second reading. 086/2023 Trustee Sarnecki moved that the Board of Trustees approve amendments to Board Policy 10: Policy Making as presented, for second reading. <i>CARRIED</i>
Policy 10 - Policy Making Third Reading	087/2023 Trustee Sarnecki moved that the Board of Trustees approve amendments to Board Policy 10: Policy Making as presented, for third reading. <i>CARRIED</i>
Policy 2 -Role of the Board Second Reading	Trustee Sarnecki presented to the Board, the suggested amendments to Policy 2 - Role of the Board for second reading. 088/2023 Trustee Sarnecki moved that the Board of Trustees approve amendments to Board Policy 2: Role of the Board as presented and amended, for second reading. <i>CARRIED</i>
Policy 3 - Role of the Trustee Second Reading	Trustee Sarnecki presented to the Board, the suggested amendments to Policy 3 - Role of the Trustee for second reading. 089/2023 That the Board of Trustees approve amendments to Board Policy 3 : Role of the Trustee as presented, for second reading.

CARRIED

New Business

**2022-2023
Jurisdiction Results
Report**

Superintendent Corrigan introduced Assistant Superintendent deChamplain-Good to present the 2022-2023 Jurisdiction Results Report. Assistant Superintendent deChamplain was available to answer questions.

The Board of Trustees and staff of Elk Island Catholic School Division work together towards continuous improvement that strives to provide learning as unique as every student. Our Division Assurance Education Plan and Annual Education Results Report highlight our dedication to student success and communicate our goals and strategies to all stakeholders.

We are a Catholic community committed to developing educational opportunities in the context of Gospel values, where students' gifts and talents are celebrated and nurtured through lifelong spiritual and personal experiences. This report represents the results of our work in the areas of faith formation, quality teaching and learning, wellness and engagement and communication to impact organizational effectiveness and strategic allocation of resources to support students' needs and the continued development of our employees.

090/2023 Trustee Boisvert moved that the Board of Trustees approve the 2022-2023 Jurisdiction Results Report for public release.

CARRIED

Vice Chair Paszek thanked Assistant Superintendent deChamplain-Good for her leadership in the area of division assurance and in preparing an exceptional report. Superintendent Corrigan also reiterated his appreciation, recognizing the work of our staff, celebrating our data driven approach as being one of the leaders in the province in assurance.

On behalf of Elk Island Catholic School Division, we extend our thanks and appreciation to our employees for their ability to adapt and respond in ways that demonstrate commitment to advancing equity by personalizing learning for each student grounded in our Catholic faith.

**2024-2025 School
Year Calendars**

091/2023 Trustee Stewart moves that the Board of Trustees approve 'In-Principle', the 2024 – 2025 Strathcona / Fort Saskatchewan / Vegreville calendar, as well as the 2024-2025 St. Patrick and Our Lady of Mount Pleasant (OLMP) calendars as presented.

CARRIED

Superintendent Corrigan shared that the Approved In-Principle calendars will

	be shared with the community for feedback.
Policy Committee	
Policy Review Schedule	092/2023 Trustee Sarnecki moved that the Board of Trustees approve the Board Policy Review Schedule as presented. <i>CARRIED</i>
Policy 4 - Trustee Code of Conduct Policy 5 - Role of the Board Chair and Vice Chair	Trustee Sarnecki presented a Notice of Motion, that Policy 4 - Trustee Code of Conduct, and Policy 5 - Role of the Board Chair and Vice Chair will be presented for first reading at the January 24, 2024 Public Meeting.
Transportation	Agenda item is withdrawn from agenda after consultation with the Superintendent in the Committee Meeting.
Superintendent's Report	
	093/2023 Trustee Makowecki moved that the Board of Trustees receive the Superintendent Report as information. <i>CARRIED</i>
Secretary Treasurer Report	
	094/2023 Trustee Charchun moved that the Board of Trustees receive the Secretary-Treasurer's Report as information. <i>CARRIED</i>
Correspondence	
	Vice Chair Paszek shared the Christmas Letter from the Minister of Education and information about the Knights of Columbus Dinner and Silent Auction.
Trustee Reports	
Alberta Catholic School Trustees' Association (ACSTA)	Trustee Sarnecki provided a verbal report about the Catholic Education Symposium in February 2024.
Alberta School Boards Association (ASBA)	Trustee Boisvert provided a verbal report on ASBA.
	095/2023 Trustee Boisvert moved to go in camera at 4:02 pm <i>CARRIED</i>

	<p>096/2023 Trustee Boisvert moved to come out of camera at 4:07 pm <i>CARRIED</i></p>
Board Meeting Evaluation	Trustees were encouraged to complete the Board Meeting Evaluation. Vice Chair Paszek wished everyone a Merry Christmas and a Happy New Year.
Adjournment	Vice Chair Paszek declared the meeting adjourned at 4:09 p.m.
Closing Prayer	Trustee Sarnceki led the closing prayer.

Board Chair, Le-Ann Ewaskiw

Secretary Treasurer, Tracy Leigh

Superintendent Briefing:

2024 – 2025 School Calendar Development

January 24, 2024

Action Recommended:

The Board of Trustees give final approval to the recommended 2024 – 2025 Strathcona / Fort Saskatchewan / Vegreville Calendar, as well as the 2024-2025 St. Patrick and Our Lady of Mount Pleasant (OLMP) calendars.

Background:

- Elk Island Catholic School Board is tasked each year with approving a school calendar.
- Goal is to develop a calendar that meets the necessary hours of instruction, supports a quality learning environment and supports teacher and staff professional development
- Joint transportation with EIPS and Battle River is a consideration
- Three calendars have traditionally been approved each year to support the differences between the EIPS and Battle River calendars and the unique requirements for OLMP's 4-day student week.

Process:

EICS referenced the approved EIPS calendar to develop the EICS Sherwood Park, Fort. Saskatchewan, Vegreville 2024 – 2025 calendar.

EICS referenced the 2024-2025 Battle River Calendar to develop calendars for St. Patrick Catholic School and Our Lady of Mount Pleasant Catholic School. EICS was invited this year to collaborate with Battle River on calendar creation.

Calendars have been circulated to Schools and School Councils and the ATA Local for feedback

Seeking Board Final approval of the calendars.

Assumptions:

- Strive to develop a calendar that supports structuralized professional development and collaboration time for staff.
- Fall break has been maintained.
- Seek to have a common opening day and Faith and Wellness day among the calendars.
- The OLMP calendar reflects a modified student four-day calendar.
- Camrose calendars based on joint transportation being provided by Battle River
- A day in lieu of the Truth and Reconciliation day was honored

Considerations:

The fall break has been maintained.

The proposed calendar for Sherwood Park/Fort Sask/Veg does not have any added transportation costs.

High Schools are able to meet the required hours of instruction in both semesters.

The St. Patrick's and OLMP Calendars have two days of instruction occurring on a day when Battle River does not run transportation. There is an added cost to the transportation, an additional day is approximately \$1500 / day.

A PD has been added to the term 2 for the Sherwood Park/Fort Sask/Veg calendar as a result of feedback received. This balances the high school terms in those communities.

Proposed Vegreville / Fort Saskatchewan / Sherwood Park Calendar

2024-2025	EICS	13 Operational Days	180 Instructional Days	193 Days
2024 - 2025	EIPS	12 Operational Days	181 Instructional Days	193 Days
2023-2024	EICS	12 Operational Days	180 Instructional Days	192 Days
2023-2024	EIPS	11 Operational Days	181 Instructional Days	192 Days
2022 – 2023	EICS	13 Operational Days	180 Instructional Days	193 Days
2022 – 2023	EIPS	11 Operational Days	181 Instructional Days	192 Days
2021 – 2022	EICS	11 Operational Days	181 Instructional Days	192 Days
2021 – 2022	EIPS	11 Operational Days	181 Instructional Days	192 Days
2020 – 2021	EICS	13 Operational Days	180 Instructional Days	193 Days
2020 – 2021	EIPS	11 Operational Days	181 Instructional Days	192 Days
2019 – 2020	EICS	13 Operational Days	181 Instructional Days	194 Days
2019 – 2020	EIPS	11 Operational Days	181 Instructional Days	192 Days
2018 – 2019	EICS	14 Operational Days	179 Instructional Days	193 Days
2018 – 2019	EIPS	11 Operational Days	181 Instructional Days	192 Days
2017 – 2018	EICS	15 Operational Days	181 Instructional Days	196 Days
2017 – 2018	EIPS	11 Operational Days	181 Instructional Days	192 Days

2016 – 2017	EICS	14 Operational Days	181 Instructional Days	195 Days
2016 – 2017	EIPS	11 Operational Days	181 Instructional Days	192 Days
2015 – 2016	EICS	16 Operational Days	180 Instructional Days	196 Days
2015 – 2016	EIPS	11 Operational Days	181 Instructional Days	192 Days

Proposed St. Patrick' and OLMP Calendars

2024-2025	St. Pat.	17 Operational Days	176 Instructional Days	193 Days
2024-2025	OLMP	17 Operational Days	162 Instructional Days	179 Days
2024-2025	Battle R	18 Operational Days	177 Instructional Days	195 Days
2023-2024	St. Pat	15 Operational Days	177 Instructional Days	192 Days
2023-2024	OLMP	14 Operational Days	165 Instructional Days	179 Days
2023-2024	Battle R	16 Operational Days	179 Instructional Days	195 Days
2022 – 2023	St. Pat	15 Operational Days	177 Instructional Days	192 Days
2022 – 2023	OLMP	15 Operational Days	162 Instructional Days	177 Days
2022 – 2023	Battle R	16 Operational Days	177 Instructional Days	195 Days
2021 – 2022	St. Pat	14 Operational Days	178 Instructional Days	192 Days
2021 – 2022	OLMP	14 Operational Days	162 Instructional Days	176 Days
2021 – 2022	Battle R	18 Operational Days	177 Instructional Days	195 Days
2020 – 2021	St. Pat	15 Operational Days	178 Instructional Days	193 Days
2020 – 2021	OLMP	15 Operational Days	162 Instructional Days	177 Days
2020 – 2021	Battle R	16 Operational Days	180 Instructional Days	196 Days
2019 – 2020	St. Pat	16 Operational Days	173 Instructional Days	189 Days
2019 – 2020	OLMP	16 Operational Days	162 Instructional Days	178 Days
2019 – 2020	Battle R	20 Operational Days	174 Instructional Days	188 Days
2018 – 2019	St. Pat	14 Operational Days	171 Instructional Days	185 Days
2018 – 2019	OLMP	14 Operational Days	162 Instructional Days	176 Days
2018 – 2019	Battle R	17 Operational Days	171 Instructional Days	188 Days
2017 – 2018	SP, OLMP 5-day	15 Operational Days	181 Instructional Days	196 Days
2017 – 2018	OLMP 4-day	15 Operational Days	152 Instructional Days	167 Days
2017 – 2018	Battle R	14 Operational Days	181 Instructional Days	195 Days

2016 – 2017	St. Pat	14 Operational Days	181 Instructional Days	196 Days
2016 – 2017	OLMP	14 Operational Days	152 Instructional Days	166 Days
2016 – 2017	Battle R	15 Operational Days	182 Instructional Days	197 Days
2015 – 2016	St. Pat	16 Operational Days	180 Instructional Days	196 Days
2015 – 2016	OLMP	15 Operational Days	152 Instructional Days	167 Days
2015 – 2016	Battle R	14 Operational Days	184 Instructional Days	198 Days

Action Recommended:

That the Board vote to give 'In-Principle' approval of the recommended 2023 – 2024 Strathcona / Fort Saskatchewan / Vegreville Calendar, as well as the St. Pat's and OLMP calendars
 Consultation with the staff, school councils and the ATA will occur in the next month

The School Year Calendars will be brought back to the Board for 'Final Approval' in January.



2024-2025
 Sherwood Park, Fort Saskatchewan, Vegreville
 FINAL Approved Calendar

January 2024

August 2024				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

September 2024				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

October 2024				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

November 2024				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

December 2024				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

January 2025				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

February 2025				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

March 2025				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

April 2025				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

May 2025				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

June 2025				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

Legend	
First Instruction Day --Semester 1 & 2	
PD Days/Operational – School closed to students	
Early Dismissal/Staff Meeting	
Holiday/Vacation/School Closure	
Day in Lieu Interviews Operation Day -no students/staff	
Last Student Day	

SCHOOL CLOSURES	
Labour Day	September 2
Truth and Reconciliation Day	September 30
Thanksgiving Day	October 14
Remembrance Day	November 11
Day in Lieu for Interviews	November 12
Fall Break	November 11 - 15
Christmas Vacation	December 23 - January 3
Semester 2 Starts	January 30
Teachers' Convention	February 6 - 7
Family Day	February 17
Day in Lieu for Interviews	March 21
Spring Break	March 24 - 28
Good Friday	April 18
Easter Monday	April 21
Victoria Day	May 19

	OPERATIONAL DAYS	STUDENT DAYS
August	3	2
September	0	19
October	1	21
November	1	16
December	0	15
January	1	17 (2)
February	3	16
March	2	14
April	0	20
May	1	20
June	1	18
	13	180

OPENING AND CLOSING DATES	
First day for Teachers	August 26
First day for Students	August 29
Last day for Students	June 25
Last day for Teachers	June 26

STAFF MEETINGS:
 First Staff Meeting: September 4
 All Subsequent staff meetings shall be the first instructional Wednesday of the month.
 Dismissal on a staff meeting Wednesday shall be 60 minutes prior to regular dismissal time.

MISSION STATEMENT

"We are a Catholic community committed to developing educational opportunities in the context of Gospel values, where students' gifts and talents are celebrated and nurtured through lifelong spiritual and personal experiences"

Fort Saskatchewan, Sherwood Park, Vegreville

PD/Operational Days (Schools closed to students)	
August 26	In School PD Day
August 27	In School PD Day
August 28	Division/School Opening Staff Day
October 4	In School PD Day
January 29	In School PD Day
February 6	Teachers' Convention
February 7	Teachers' Convention
February 24	In School PD Day
March 7	Division Faith Day
May 2	In School PD Day
June 26	In School Staff Day

November 30th Holodomor Memorial Day - Ukrainian Famine Genocide
To be acknowledged in prayer.

Minimum Instructional Hours Per Year	
Early Childhood Services	475
Elementary/Junior High	950
Senior High School	1000

Instructional Days		Operational Days
Semester One	90	6
Semester Two	90	7
Total	180	13

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

M	T	W	T	F
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9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

M	T	W	T	F
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6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

M	T	W	T	F
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10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

M	T	W	T	F
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10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

M	T	W	T	F
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7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

First Instruction Day --Semester 1 & 2	
PD Days/Operational - School closed to students	
Early Dismissal/Staff Meeting	
Holiday/Vacation/School Closure	
Day in Lieu Interviews Operation Day -no students/staff	
Last Student Day	

SCHOOL CLOSURES	
Labour Day	September 2
Truth and Reconciliation Day	September 30
Thanksgiving Day	October 14
Remembrance Day	November 11
Day in Lieu for Interviews	November 12
Fall Break	November 11 - 15
Christmas Vacation	December 23 - January 3
Semester 2 Starts	January 30
Teachers' Convention	February 6 - 7
Family Day	February 17
Day in Lieu for Interviews	March 21
Spring Break	March 24 - 28
Good Friday	April 18
Easter Monday	April 21
Victoria Day	May 19

OPENING AND CLOSING DATES	
First day for Teachers	August 27
First day for Students	September 3
Last day for Students	June 26
Last day for Teachers	June 27
STAFF MEETINGS:	
First Staff Meeting - October 11	

	OPERATIONAL DAYS	STUDENT DAYS
August	4	0
September	0	19
October	1	21
November	2	15
December	1	14
January	1	17 (2)
February	2	17
March	2	14
April	1	19
May	2	19
June	1	19
	17	176

MISSION STATEMENT

"We are a Catholic community committed to developing educational opportunities in the context of Gospel values, where students' gifts and talents are celebrated and nurtured through lifelong spiritual and personal experiences"

St. Patrick Catholic School

PD/Operational Days (Schools closed to students)	
August 27	In School PD Day
August 28	Division/School Opening Staff Day
August 29	In School PD Day
August 30	In School PD Day
October 11	In School PD Day
November 1	In School PD Day
December 6	In School PD Day
January 29	In School PD Day
February 6	Teachers' Convention
February 7	Teachers' Convention
March 7	Division Faith Day
April 4	In School PD Day
May 2	In School PD Day
May 30	In School PD Day
June 27	In School Staff Day

November 30th Holodomor Memorial Day - Ukrainian Famine Genocide
To be acknowledged in prayer.

Minimum Instructional Hours Per Year	
Early Childhood Services	475
Elementary/Junior High	950
Senior High School	1000

Instructional Days		Operational Days
Semester One	86	9
Semester Two	90	8
Total	176	17

August 2024				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

September 2024				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

October 2024				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

November 2024				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

December 2024				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

January 2025				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

February 2025				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

March 2025				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

April 2025				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

May 2025				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

June 2025				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

Legend	
First Instruction Day --Semester 1 & 2	
PD Days/Operational - School closed to students	
Early Dismissal/Staff Meeting	
Holiday/Vacation/School Closure	
Day in Lieu Interviews Operation Day -no students/staff	
Last Student Day	

SCHOOL CLOSURES	
Labour Day	September 2
Truth and Reconciliation Day	September 30
Thanksgiving Day	October 14
Remembrance Day	November 11
Day in Lieu for Interviews	November 12
Fall Break	November 11 - 15
Christmas Vacation	December 23 - January 3
Semester 2 Starts	January 30
Teachers' Convention	February 6 - 7
Family Day	February 17
Day in Lieu for Interviews	March 21
Spring Break	March 24 - March 28
Good Friday	April 18
Easter Monday	April 21
Victoria Day	May 19

	OPERATIONAL DAYS	STUDENT DAYS
August	4	0
September	0	16
October	1	20
November	2	13
December	1	13
January	1	17 (2)
February	2	15
March	2	13
April	1	18
May	2	17
June	1	18
	17	162

OPENING AND CLOSING DATES	
First day for Teachers	August 27
First day for Students	September 3
Last day for Students	June 26
Last day for Teachers	June 27
STAFF MEETINGS:	
First Staff Meeting - October 11	

MISSION STATEMENT

"We are a Catholic community committed to developing educational opportunities in the context of Gospel values, where students' gifts and talents are celebrated and nurtured through lifelong spiritual and personal experiences"

OLMP Catholic School

PD/Operational Days (Schools closed to students)	
August 27	In School PD Day
August 28	Division/School Opening Staff Day
August 29	In School PD Day
August 30	In School PD Day
October 11	In School PD Day
November 1	In School PD Day
December 6	In School PD Day
January 29	In School PD Day
February 6	Teachers' Convention
February 7	Teachers' Convention
March 7	Division Faith Day
April 4	In School PD Day
May 2	In School PD Day
May 30	In School PD Day
June 27	In School Staff Day

November 30th Holodomor Memorial Day - Ukrainian Famine Genocide
To be acknowledged in prayer.

Minimum Instructional Hours Per Year	
Early Childhood Services	475
Elementary/Junior High	950
Senior High School	1000

Instructional Days		Operational Days
Semester One	79	9
Semester Two	83	8
Total	162	17

Policy 4

TRUSTEE CODE OF CONDUCT

The Board commits itself and its members to conduct which meets the highest ethical standards. It is expected that all personal interactions and relationships will be characterized by mutual respect, which acknowledges the dignity and affirms the worth of each person.

Board membership is a significant challenge and responsibility. Decisions made by trustees directly affect the quality of educational services provided for students and the overall direction taken by the Division. The importance of this role underscores the need for trustees to establish and adhere to a code of conduct.

The Board Chair will ensure that new trustees are familiar with the Trustee Code of Conduct as part of the new trustee orientation process.

The Board Chair will be responsible for periodically reviewing the Trustee Code of Conduct with trustees.

1. Trustee Responsibility to the Office

~~A trustee is to~~ Trustees honour the high responsibility which this membership demands by:

- 1.1. Thinking always in terms of "children first;"
- 1.2. Understanding that the basic function of the trustees is "policy making", and not "administrative", and by accepting the responsibility of learning to discriminate intelligently between these two functions;
- 1.3. Accepting the responsibility along with his/her fellow trustees of seeing that adequate facilities and resources are provided for the proper functioning of the schools;
- ~~1.4. Refusing to "play politics" in either the traditional partisan or in any petty sense;~~
- 1.5. Representing at all times the entire school community;
- 1.6. Accepting the responsibility of becoming well-informed concerning the duties of trustees and the proper functions of schools ~~s~~ divisions;
- 1.7. Recognizing responsibility as a provincial as well as a local official to seek the improvement of education not only in the Division but also throughout the Province of Alberta;
- 1.8. Having the ~~administrative officers~~ administration present at regular meetings of the Board;

- 1.9. Granting the ~~administrative officers~~ **administration** the privilege of discussion at the Board meetings;
- 1.10. Referring complaints to ~~the proper administrative officers~~ **administration** and discussing them at the regular meetings if an administrative solution is not achieved;
- ~~1.11. Striving to provide adequate safeguards around the administrative officers and other staff members to the end that they can live happily and comfortably in the community and discharge their administrative and educational functions on a thoroughly professional and business-like basis;~~
- 1.12. Carrying out the responsibilities as detailed in Policy 3 – Role of the Trustee with reasonable diligence;
- 1.13. Understanding that fiduciary responsibility supersedes any conflicting loyalty such as that to advocacy or interest groups and membership on other Boards ~~of~~ **or** staffs or acting as an individual consumer of the Division’s services;
- 1.14. Representing the Board responsibly in all Board-related matters with proper decorum and respect for others; and
- 1.15. Disclosing the nature of any pecuniary interest referred to in Part 4 -Division 5 – Conflict of Interest and Disqualification of the Education Act, abstaining and absenting ~~him/herself~~ **themselves** from discussion or voting on the matter in question.

2. Trustee Responsibility to the Community

~~The Trustees~~ **is to** meet ~~his/her~~ **their** responsibility to the community by:

- 2.1. Attempting to appraise fairly both the present and the future educational needs of the community;
- 2.2. Regarding it as a major responsibility of the Board to ~~interpret the aims and the activities of the schools~~ **provide a detailed Assurance Plan annually;** ~~to the community;~~
- 2.3. Insisting that all school business transactions be on an open, ethical, and above-board basis;
- 2.4. Vigorously seeking adequate financial support for the schools;
- 2.5. Refusing to use ~~his/her~~ **their** position on the Board for personal gain; and
- 2.6. Reflecting Board policies and resolutions when communicating with the public.

3. Trustee Relationship with Other Trustees

~~A trustee is to~~ **Trustees** respect ~~his/her~~ **their** relationship with other members of the Board by:

- 3.1. Recognizing that authority rests only with the Board in official meetings and that the individual member has no legal status to bind the Board outside of such meetings;

- 3.2. Recognizing the integrity of ~~his/her~~ **their** predecessors and associates and the merit of their work;
 - 3.3. Refusing to make promises as to how ~~s/he~~ they will vote on any matter which should properly come before the Board as a whole;
 - 3.4. Making decisions only after relevant facts bearing on the subject are made known; and
 - 3.5. Endeavoring to work with fellow trustees in a spirit of harmony and cooperation in spite of differences of opinions that may arise during debate.
4. Trustee Relationship with ~~administrative officers~~ **administration** and Staff
- Trustees are to maintain effective relationships with the ~~administrative officers~~ **administration** of the Division and their respective staffs by:
- 4.1. Striving to procure, when the vacancies exist, the best professional leaders available for administrative posts;
 - 4.2. Giving the ~~administrative officers~~ **administration** full administrative authority for properly discharging their professional duties and holding them responsible for results;
 - 4.3. Refusing to act on matters relating to the employment or dismissal of staff **other than circumstances referred to in Board Policy**. ~~without reference to the administrative officers~~; and
 - 4.4. Respecting the confidentiality of privileged Board business.

Consequences for the failure of individual trustees to adhere to the Trustee Code of Conduct are specified in Policy 4 Appendix – Trustee Code of Conduct Sanctions.

Legal Reference: Section 33, 34, 51, 52, 53, 64, 67, 85, 86, 87, 88, 89 Education Act

Policy 5

ROLE OF THE BOARD CHAIR AND VICE CHAIR

The Board believes that its ability to discharge its obligation is enhanced when leadership and guidance is forthcoming from its membership.

The Board, at the Organizational Meeting and thereafter at any time as determined by the Board, shall elect one (1) of its members to serve as Board Chair and Vice Chair to hold office at the pleasure of the Board.

Responsibilities of the Board Chair

The Board entrusts to its Chair primary responsibility for providing leadership and guidance. The Board delegates to the Chair the following powers and duties:

1. Prior to each Board meeting, confer with the Vice-Chair, Superintendent and/or designate on the items to be included on the agenda, the order of these items and become thoroughly familiar with them.
2. Preside over all Board meetings and ensure that such meetings are conducted in accordance with the Education Act and the policies of the Board.
3. Perform the following duties during Board meetings:
 - 3.1 Maintain the order and proper conduct and decorum of the meeting so that motions may be formally debated.
 - 3.2 Ensure that all issues before the Board are well-stated and clearly expressed.
 - 3.3 Display firmness, courtesy, tact, impartiality, and willingness to give everyone an opportunity to speak on the subject under consideration.
 - 3.4 ~~Ensure that debate is relevant.~~ The Board Chair, ~~in keeping with his/her~~ **has the** responsibility to ensure that debate ~~must be~~ is relevant to the question. ~~shall, when s/he~~ **If the Chair** is of the opinion that the discussion is not relevant ~~to the question~~, remind members that they must speak to the question.
 - 3.5 Decide questions of order and procedure subject to an appeal to the rest of the Board. The Board Chair may speak to points of order in preference to other members, and shall decide questions of order, subject to an appeal to the Board by any member duly moved.

- 3.6 Submit motions or other proposals to the final decision of the meeting by a formal show of hands.
- 3.7 Ensure that each trustee present votes on all issues before the Board.
- 3.8 Extend hospitality to trustees, officials of the Board, the press, and members of the public.
- 3.9 Facilitate meetings so that the will of the Board is achieved.
4. Keep informed of significant developments within the Division.
5. Keep the Superintendent and the Board informed in a timely manner of all matters coming to the chair's attention that might affect the Division.
6. Be in regular contact with the Superintendent and Vice Chair to maintain a working knowledge of current issues and events.
7. Convey directly to the Superintendent such concerns as are related ~~to him/her~~ by trustees, parents or students that may affect the administration of the Division.
8. Provide counsel to the Superintendent, when requested to do so.
9. Bring to the Board all matters requiring a corporate decision of the Board.
10. Act as the official spokesperson for the Board except for those instances where the Board has delegated this role to another individual or group.
11. Act as ex-officio member of all committees appointed by the Board.
12. Act as a signing officer for the Division.
13. Review and approve trustee expense claims.
14. Review and approve the Superintendent's vacation entitlement, expense claim, and purchase card statements for payment **as required.**
15. Represent the Board, or arrange alternative representation, at official meetings or other public functions.
16. Assist with the Board's orientation program for trustees.
17. Address inappropriate behaviour on the part of a trustee.

~~18. Act on behalf of the Superintendent in his/her inability to act when unable to act due to conflict of interest.~~

19. Ensure that the Board engages in annual assessments of its effectiveness as a Board.

Responsibilities of the Board Vice Chair

1. The Vice-Chair shall act on behalf of the Board Chair, in the latter's inability to act or absence and shall have all the duties and responsibilities of the Board Chair.
2. The Vice-Chair shall assist the Board Chair in ensuring that the Board operates in accordance with its own policies and procedures and in providing leadership and guidance to the Board.
3. Prior to each Board meeting, the Vice-Chair shall confer with the Board Chair and the Superintendent and/or designate on items to be included on the agenda, the order of these items and become thoroughly familiar with them.
4. Approve the Board Chair's expense claims.
5. The Vice-Chair shall be an alternate signing authority for the Division.
6. The Vice-Chair may be assigned other duties and responsibilities by the Board Chair.

Legal Reference: Education Act, SA 2012, c E-0.3,
Section 6 Local Authorities Election Act

1. Correspondence

1.1.

2. External Organizational Activities

2.1.

3. Information

3.1. Online diploma exam update

3.2. Educational Assurance Update

3.3. REAL foundation impact update

3.4. 2024-2025 Enrolment Projections

3.4.1. Alberta Education Submission

3.4.2. Detailed Division Projections

4. Community Engagement

4.1.

Statement of Program Revenues and Expenses For the Month Ended December 31, 2023									Actual 2022/23 School Year (Audited)
REVENUES	Spring Budget	Instruction	Plant Operations	Transportation	Administration	External Services	Total Year-to-Date	% of Budget	TOTAL
	2023/24						Actual 2023/24		
Alberta Education	\$ 62,052,699	\$ 16,697,457	\$ 2,605,768	\$ 1,082,013	\$ 918,810	\$ 173,369	\$ 21,477,417	34.6%	\$ 62,161,515
Alberta Infrastructure (Supported Capital Amortization)	\$ 4,523,100	\$ 12,746	\$ 1,488,457	\$ -	\$ -	\$ -	\$ 1,501,203	33.2%	\$ 4,665,139
Other - Government of Alberta	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Federal Government	\$ 138,111	\$ 40,286	\$ -	\$ -	\$ -	\$ -	\$ 40,286	29.2%	\$ 110,369
Other Alberta School Authorities	\$ -	\$ 30,300	\$ -	\$ -	\$ -	\$ -	\$ 30,300	0.0%	\$ 38,937
Out of province authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Alberta municipalities-special tax levies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Property Taxes	\$ 10,380,210	\$ 3,460,070	\$ -	\$ -	\$ -	\$ -	\$ 3,460,070	33.3%	\$ 10,140,720
Fees	\$ 2,635,533	\$ 2,244,135	\$ -	\$ 383,769	\$ -	\$ -	\$ 2,627,904	99.7%	\$ 3,162,931
Sales of services and products	\$ 522,874	\$ 426,671	\$ 10,181	\$ 6,917	\$ -	\$ 12,701	\$ 456,471	87.3%	\$ 741,604
Investment income	\$ 390,000	\$ 145,014	\$ -	\$ -	\$ -	\$ -	\$ 145,014	37.2%	\$ 460,771
Gifts and donations	\$ 356,279	\$ 130,973	\$ -	\$ -	\$ -	\$ -	\$ 130,973	36.8%	\$ 266,049
Rental of facilities	\$ 260,000	\$ -	\$ 49,801	\$ 18,760	\$ -	\$ -	\$ 68,561	26.4%	\$ 177,351
Fundraising	\$ 118,595	\$ 107,614	\$ -	\$ -	\$ -	\$ -	\$ 107,614	90.7%	\$ 155,521
Gains on disposal of tangible capital assets	\$ -	\$ -	\$ 5,500	\$ -	\$ -	\$ -	\$ 5,500	0.0%	\$ 13,126
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ 92,527
TOTAL REVENUES	\$ 81,377,401	\$ 23,295,266	\$ 4,159,706	\$ 1,491,459	\$ 918,810	\$ 186,070	\$ 30,051,312	36.9%	\$ 82,186,560
EXPENSES									
Certificated salaries	\$ 36,354,064	\$ 11,843,759	\$ -	\$ -	\$ 229,780	\$ 154,752	\$ 12,228,291	33.6%	\$ 37,098,683
Certificated benefits	\$ 9,069,485	\$ 2,465,989	\$ -	\$ -	\$ 43,418	\$ 30,112	\$ 2,539,518	28.0%	\$ 8,720,984
Non-certificated salaries and wages	\$ 12,808,239	\$ 3,077,709	\$ 951,911	\$ 490,375	\$ 262,977	\$ 1,123	\$ 4,784,095	37.4%	\$ 13,204,066
Non-certificated benefits	\$ 3,095,036	\$ 756,019	\$ 222,006	\$ 96,827	\$ 55,962	\$ 84	\$ 1,130,897	36.5%	\$ 3,027,533
SUB - TOTAL	\$ 61,326,824	\$ 18,143,476	\$ 1,173,916	\$ 587,202	\$ 592,137	\$ 186,070	\$ 20,682,801	33.7%	\$ 62,051,266
Services, contracts and supplies	\$ 14,666,476	\$ 3,495,670	\$ 1,324,340	\$ 317,683	\$ 139,790	\$ -	\$ 5,277,483	36.0%	\$ 14,286,353
Amortization of supported tangible capital assets	\$ 4,523,100	\$ 12,746	\$ 1,488,457	\$ -	\$ -	\$ -	\$ 1,501,203	33.2%	\$ 5,160,551
Amortization of unsupported tangible capital assets	\$ 999,000	\$ 107,334	\$ 77,452	\$ 118,961	\$ 25,459	\$ -	\$ 329,205	33.0%	\$ 1,098,042
Amortization of supported ARO tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Amortization of unsupported ARO tangible capital assets	\$ 90,879	\$ -	\$ 31,138	\$ -	\$ -	\$ -	\$ 31,138	34.3%	\$ 93,415
Unsupported interest on capital debt	\$ 418,000	\$ 23,980	\$ 30,648	\$ 24,424	\$ 25,381	\$ -	\$ 104,433	25.0%	\$ 373,154
Other interest and finance charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Losses on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Other expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
TOTAL EXPENSES	\$ 82,024,279	\$ 21,783,206	\$ 4,125,951	\$ 1,048,270	\$ 782,767	\$ 186,070	\$ 27,926,264	34.0%	\$ 83,062,781
OPERATING SURPLUS (DEFICIT)	\$ (646,878)	\$ 1,512,061	\$ 33,755	\$ 443,189	\$ 136,043	\$ -	\$ 2,125,048	-328.5%	\$ (876,221)

ELK ISLAND CATHOLIC SCHOOLS
Statement of Revenues
For the Month Ended December 31, 2023 (Budget Target 33.33%)

	<u>Spring Approved</u> <u>Budget 2023/24</u>	<u>In Year</u> <u>Adjustments</u>	<u>Fall Budget</u> <u>Update</u> <u>2023/24</u>	<u>Year-to-Date</u> <u>Actual 2023/24</u>	<u>Approved</u> <u>Budget</u> <u>Remaining</u>	<u>% Budget</u> <u>Used</u>
ALBERTA EDUCATION						
BASE INSTRUCTION						
ECS Basic Instruction	\$ 1,170,529		\$ 1,170,529	\$ 332,029	\$ 838,500	28.4%
Grades 1-9 Base Instruction	\$ 25,984,710		\$ 25,984,710	\$ 8,000,187	\$ 17,984,523	30.8%
Grades 10-12 Base Instruction	\$ 12,965,797		\$ 12,965,797	\$ 4,288,579	\$ 8,677,218	33.1%
Home Education	\$ 2,888,358	\$ 356,381	\$ 3,244,739	\$ 1,338,164	\$ 1,906,575	41.2%
Outreach Funding	\$ 150,000		\$ 150,000	\$ 49,980	\$ 100,020	33.3%
Distance Education	\$ 81,000		\$ 81,000	\$ 28,289	\$ 52,711	34.9%
Rural Small Schools	\$ 1,070,600		\$ 1,070,600	\$ 1,043,615	\$ 26,985	97.5%
TOTAL BASE INSTRUCTION	\$ 44,310,994	\$ 356,381	\$ 44,667,375	\$ 15,080,844	\$ 29,586,531	33.8%
SERVICES & SUPPORT GRANTS						
Specialized Learning Support	\$ 5,196,727		\$ 5,196,727	1,727,958	\$ 3,468,769	33.3%
Classroom Complexity	\$ 320,680		\$ 320,680	106,850	\$ 213,830	33.3%
Program Unit Funding	\$ 256,575		\$ 256,575	101,594	\$ 154,981	39.6%
Kindergarten Severe	\$ 328,515		\$ 328,515	155,970	\$ 172,545	47.5%
Moderate Language Delay Grant	\$ 52,800		\$ 52,800	27,856	\$ 24,944	52.8%
First Nations	\$ 562,566		\$ 562,566	180,633	\$ 381,933	32.1%
English as a Second Language	\$ 478,236		\$ 478,236	166,150	\$ 312,086	34.7%
Refugee Students	\$ 18,150		\$ 18,150	7,148	\$ 11,002	39.4%
SUBTOTAL SERVICES & SUPPORT	\$ 7,214,249	\$ -	\$ 7,214,249	\$ 2,474,159	\$ 4,740,090	34.3%
SCHOOL BASED GRANTS						
Operations and Maintenance	\$ 6,581,922		\$ 6,581,922	\$ 2,191,088	\$ 4,390,834	33.3%
Infrastructure Maintenance Renewal	\$ 896,472		\$ 896,472	\$ 414,680	\$ 481,792	46.3%
Transportation	\$ 3,164,049		\$ 3,164,049	\$ 1,054,261	\$ 2,109,788	33.3%
High Speed Internet	\$ 172,800		\$ 172,800	\$ 57,577	\$ 115,223	33.3%
SUBTOTAL SCHOOL BASED GRANTS	\$ 10,815,243	\$ -	\$ 10,815,243	\$ 3,717,606	\$ 7,097,637	34.4%
COMMUNITY BASED GRANTS						
Socio Economic	\$ 410,379		\$ 410,379	\$ 137,888	\$ 272,491	33.6%
Geographic Grant	\$ 549,523		\$ 549,523	\$ 182,634	\$ 366,889	33.2%
Nutrition Funding	\$ 199,500	\$ 26,534	\$ 226,034	\$ 93,008	\$ 133,026	41.1%
SUBTOTAL COMMUNITY BASED GRANTS	\$ 1,159,402	\$ 26,534	\$ 1,185,936	\$ 413,529	\$ 772,407	34.9%
JURISDICTION BASED GRANTS						
System Administration	\$ 2,693,292		\$ 2,693,292	\$ 897,405	\$ 1,795,887	33.3%
Teacher Salary Settlement	\$ 1,383,290		\$ 1,383,290	\$ 460,912	\$ 922,378	33.3%
SUBTOTAL JURISDICTION BASED GRANTS	\$ 4,076,582	\$ -	\$ 4,076,582	\$ 1,358,317	\$ 2,718,265	33.3%
ADDITIONAL ALBERTA GOVERNMENT FUNDING						
Alberta School Council Grant	\$ 8,500		\$ 8,500	-	\$ 8,500	0.0%
Fuel Price Contingency	\$ 75,000		\$ 75,000	\$ 27,752	\$ 47,248	37.0%
Mental Health Grant	\$ 225,073		\$ 225,073	\$ 94,159	\$ 130,914	41.8%
Curriculum Implementation	\$ 264,900		\$ 264,900	\$ 39,336	\$ 225,564	14.8%
Learning Disruption Grant		\$ 102,324	\$ 102,324	\$ 35,856	\$ 66,468	35.0%
Supplemental Growth Grant		\$ 404,018	\$ 404,018	\$ 216,913	\$ 187,105	53.7%
ATRF Government Contributions	\$ 3,700,000		\$ 3,700,000	\$ 1,141,826	\$ 2,558,174	30.9%
Amortization of Capital	\$ 4,523,100		\$ 4,523,100	\$ 1,501,203	\$ 3,021,897	33.2%
Other Alberta Gov Revenue	\$ (2,788)	\$ 155,733	\$ 152,945	\$ 179,715	\$ (26,770)	117.5%
TOTAL ADDITIONAL FUNDING	\$ 8,793,785	\$ 662,075	\$ 9,455,860	\$ 3,236,759	\$ 6,219,101	34.2%
TOTAL ALBERTA GOVERNMENT	\$ 76,370,255	\$ 1,044,990	\$ 77,415,245	\$ 26,281,215	\$ 51,134,030	33.9%
OTHER REVENUE						
Federal Government	\$ 138,111	\$ 46,037	\$ 184,148	40,286	\$ 143,862	21.9%
Other Alberta School Authorities	\$ -		\$ -	\$ 30,300	\$ (30,300)	0.0%
Fees - Division	\$ 406,250	\$ (107,250)	\$ 299,000	263,879	\$ 35,121	88.3%
Fees - Transportation	\$ 370,000		\$ 370,000	383,769	\$ (13,769)	103.7%
Sales of services and products - Division	\$ 79,141	\$ 194,230	\$ 273,371	293,687	\$ (20,316)	107.4%
Interest and Investment Income	\$ 390,000		\$ 390,000	145,014	\$ 244,986	37.2%
Gifts & Donations - Division	\$ 21,000		\$ 21,000	\$ 30,000	\$ (9,000)	142.9%
Facility Rentals	\$ 260,000		\$ 260,000	68,561	\$ 191,439	26.4%
Fundraising - Division	\$ -		\$ -	-	-	0.0%
External Services	\$ 585,754	\$ (97,792)	\$ 487,962	157,475	\$ 330,487	32.3%
Other Revenue	\$ -	\$ 23,298	\$ 23,298	-	\$ 23,298	0.0%
TOTAL OTHER REVENUE	\$ 2,250,256	\$ 58,523	\$ 2,308,779	\$ 1,418,471	\$ 890,308	61.4%
SCHOOL GENERATED FUNDS						
Fees	\$ 1,730,513		\$ 1,730,513	\$ 1,980,256	\$ (249,743)	114.4%
Sales of services and products	\$ 568,503		\$ 568,503	162,783	\$ 405,720	28.6%
Gifts and Donations	\$ 339,279	\$ (4,000)	\$ 335,279	100,973	\$ 234,306	30.1%
Fundraising	\$ 118,595		\$ 118,595	107,614	\$ 10,981	90.7%
TOTAL SCHOOL GENERATED FUNDS	\$ 2,756,890	\$ (4,000)	\$ 2,752,890	\$ 2,351,627	\$ 401,263	85%
TOTAL REVENUES	\$ 81,377,401	\$ 1,099,513	\$ 82,476,914	\$ 30,051,312	\$ 52,425,602	36.4%

ELK ISLAND CATHOLIC SCHOOLS
Statement Of Expenses
For the Month Ended December 31, 2023
Budget Target 33.33% (Schools 40%)

<u>SCHOOL & DEPARTMENT</u>	<u>Spring Budget</u>	<u>Fall Budget</u>	<u>Year-to-Date</u>	<u>Budget Remaining</u>	<u>% Budget</u>
	<u>2023/24</u>	<u>Update</u>	<u>Actual 2023/24</u>		<u>Used</u>
St. Andre Bessette	\$ 3,313,202	\$ 3,403,211	\$ 1,305,804	\$ 2,097,407	38.4%
St. John Paul II	\$ 2,557,092	\$ 2,615,731	\$ 1,013,451	\$ 1,602,280	38.7%
Our Lady of Angels	\$ 1,557,734	\$ 1,660,591	\$ 632,352	\$ 1,028,239	38.1%
St. John XXIII	\$ 2,125,740	\$ 2,223,617	\$ 872,365	\$ 1,351,252	39.2%
Our Lady of Perpetual Help	\$ 2,435,608	\$ 2,460,825	\$ 956,474	\$ 1,504,351	38.9%
École Père Kenneth Kearns	\$ 1,657,178	\$ 1,725,401	\$ 671,988	\$ 1,053,413	38.9%
St. Nicholas	\$ 1,676,131	\$ 1,707,709	\$ 671,093	\$ 1,036,616	39.3%
Madonna	\$ 1,808,655	\$ 1,863,134	\$ 713,104	\$ 1,150,030	38.3%
St. Luke	\$ 1,259,668	\$ 1,293,301	\$ 525,371	\$ 767,930	40.6%
Holy Redeemer	\$ 1,621,826	\$ 1,747,565	\$ 678,492	\$ 1,069,073	38.8%
Our Lady Of Mount Pleasant	\$ 3,568,849	\$ 3,607,292	\$ 1,437,511	\$ 2,169,781	39.9%
St Patrick	\$ 2,432,350	\$ 2,495,444	\$ 978,382	\$ 1,517,062	39.2%
St. Martin's	\$ 1,822,964	\$ 1,917,932	\$ 769,550	\$ 1,148,382	40.1%
Holy Spirit	\$ 2,778,917	\$ 2,788,054	\$ 1,079,795	\$ 1,708,259	38.7%
St. Mary's	\$ 1,574,193	\$ 1,583,089	\$ 608,332	\$ 974,757	38.4%
Archbishop Jordan	\$ 7,934,905	\$ 8,178,226	\$ 3,131,182	\$ 5,047,044	38.3%
St. Theresa	\$ 4,390,736	\$ 4,456,181	\$ 1,798,266	\$ 2,657,915	40.4%
St. Isidore	\$ 4,302,180	\$ 4,756,462	\$ 1,830,302	\$ 2,926,160	38.5%
School Generated Funds	\$ 2,732,890	\$ 2,732,886	\$ 1,005,397	\$ 1,727,489	36.8%
Schools Total	\$ 51,550,818	\$ 53,216,651	\$ 20,679,210	\$ 32,537,441	38.9%
Information Tech	\$ 1,842,291	\$ 1,842,291	\$ 706,225	\$ 1,136,066	38.3%
Inclusive Learning Services	\$ 1,563,206	\$ 1,617,040	\$ 379,631	\$ 1,237,409	23.5%
Student and Staff Formation	\$ 916,078	\$ 1,008,469	\$ 340,611	\$ 667,858	33.8%
Education Excellence	\$ 229,659	\$ 229,659	\$ 87,588	\$ 142,071	38.1%
Secondments/External Services	\$ 585,754	\$ 482,783	\$ 164,197	\$ 318,586	34.0%
ATRF Contributions from Government	\$ 3,700,000	\$ 3,700,000	\$ 1,104,527	\$ 2,595,473	29.9%
System Ins.Support	\$ 3,050,848	\$ 2,392,378	\$ (1,562,250)	\$ 3,954,628	-65.3%
Central Inst. Total	\$ 11,887,836	\$ 11,272,620	\$ 1,220,529	\$ 10,052,091	10.8%
Business Services	\$ 1,164,000	\$ 1,164,000	\$ 356,981	\$ 807,019	30.7%
Board Governance	\$ 400,000	\$ 400,000	\$ 144,139	\$ 255,861	36.0%
Human Resources	\$ 532,383	\$ 532,984	\$ 169,569	\$ 363,415	31.8%
Office of Superintendent	\$ 514,820	\$ 518,212	\$ 181,615	\$ 336,597	35.0%
Capital, Debt Services & IMR	\$ 4,626,979	\$ 4,626,979	\$ 2,039,742	\$ 2,587,237	44.1%
Custodial	\$ 2,755,270	\$ 2,755,270	\$ 922,864	\$ 1,832,406	33.5%
Maintenance	\$ 4,943,124	\$ 4,943,124	\$ 1,163,345	\$ 3,779,779	23.5%
Transportation	\$ 3,649,049	\$ 3,649,049	\$ 1,048,270	\$ 2,600,779	28.7%
Support Services	\$ 18,585,625	\$ 18,589,618	\$ 6,026,525	\$ 12,563,093	32.4%
Total Expenditures	\$ 82,024,279	\$ 83,078,889	\$ 27,926,264	\$ 55,152,625	33.6%

Elk Island Catholic Schools
Board Governance Expenses
As of December 31, 2023 (Budget Target 33.33%)

Summary	May 2023 Budget	Actuals	Variance (\$ Budget Unspent)
Honoraria	\$210,638	\$70,213	\$140,425
Chair - Annual Honoraria	33,350	2,779	30,571
Vice Chair - Annual Honoraria	29,348	2,446	26,902
Trustee - Annual Honoraria	26,680	2,223	24,457
Employee Benefits	42,907	12,861	30,046
Travel Amount			
Al Stewart	500	167	333
Shelley Charchun	500	167	333
Teresa Makowecki	500	167	333
Trustee Professional Development (Policy 7: Section 3 & Appendix A)			
Al Stewart	3,000	739	2,261
Jean Boisvert	3,000	30	2,970
Le-Ann Ewaskiw	3,000	825	2,175
Dean Sarnecki	3,000	-	3,000
Shelley Charchun	3,000	686	2,314
Ted Paszek	3,000	789	2,211
Teresa Makowecki	3,000	-	3,000
Trustee Other Expenses (Policy 7: Section 4 & Appendix A)			
Al Stewart	1,700	347	1,353
Jean Boisvert	1,700	235	1,465
Le-Ann Ewaskiw	1,700	214	1,486
Dean Sarnecki	1,700	-	1,700
Shelley Charchun	2,700	244	2,456
Ted Paszek	1,700	203	1,497
Teresa Makowecki	2,700	-	2,700
Contracted Services	1,200	200	1,000
Board Expenses (Policy 7: Sections 5, 7, 8 & Appendix A)			
Board Public Relations (Section 7)			
Meeting Meal Expenses (Section 8.1)		669	
Board Retreats (8.3)		4,707	
ACSTA AGM (Policy 7 - Appendix A)	22,455	7,681	7,679
ASBA Representative (Section 4.2 - AGM & SGM)		686	
Other General Misc Expenses (Section 8.4)		1,034	
Election Advertising Costs (Section 8.2)			
Membership Fees (Policy 7: Section 9)			
ACSTA	40,000		
ASBA	42,000	37,018	
ASBA Zone 2/3	1,450	1,450	45,122
Rural Caucus	600	672	
Alberta School Council Association	1,450	1,800	
Chamber of Commerce Memberships	900	337	
TOTAL BOARD GOVERNANCE	\$400,000	\$144,139	\$255,861

**Note: Trustees from Camrose and Vegreville have higher budgets to cover additional travels costs.

2023/2024 Trustee Expenses
Jean Boisvert (Trustee)
As of December 31, 2023 (Budget Target 33.33%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 3 & Appendix A)	\$ 3,000		
Dec-23 St. Joseph College Alumni Event		\$ 30	
<i>Subtotals</i>	\$ 3,000	\$ 30	\$ 2,970
Trustee Other Expenses (Policy 7, 4 & Appendix A)	\$ 1,700		
Dec-23 Sherwood Park Chamber Luncheon		\$ 41	
Dec-23 Mileage: Meetings (ASBA, October Public Meeting)		\$ 194	
<i>Subtotals</i>	\$ 1,700	\$ 235	\$ 1,465
Totals	\$ 4,700	\$ 265	\$ 4,435

2023/2024 Trustee Expenses
 Ted Paszek (Vice Chair)
 As of December 31, 2023 (Budget Target 33.33%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 3 & Appendix A) Dec-23 ASBA Conference Expenses	\$ 3,000	\$ 789	
<i>Subtotal</i>	<u>\$ 3,000</u>	<u>\$ 789</u>	<u>\$ 2,211</u>
Trustee Other Expenses (Policy 7, 4 & Appendix A) Dec-23 Mileage: Meetings (ASBA, October Public Meeting)	\$ 1,700	203	
<i>Subtotal</i>	<u>\$ 1,700</u>	<u>\$ 203</u>	<u>\$ 1,497</u>
Totals	<u><u>\$ 4,700</u></u>	<u><u>\$ 992</u></u>	<u><u>\$ 3,708</u></u>

2023/2024 Trustee Expenses
 Le-Ann Ewaskiw (Board Chair)
 As of December 31, 2023 (Budget Target 33.33%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 3 & Appendix A)	\$ 3,000		
ASBA FGM Expenses		\$ 139	
ASBA FGM Conference Fee		\$ 686	
<i>Subtotal</i>	\$ 3,000	\$ 825	\$ 2,175
Trustee Other Expenses (Policy 7, 4 & Appendix A)	\$ 1,700		
October Mileage		\$ 214	
<i>Subtotals</i>	\$ 1,700	\$ 214	\$ 1,486
Totals	\$ 4,700	\$ 1,040	\$ 3,660

2023/2024 Trustee Expenses
 Dean Sarnecki (Trustee)
 As of December 31, 2023 (Budget Target 33.33%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 3 & Appendix A)	\$ 3,000		
<i>Subtotal</i>	\$ 3,000	\$ -	\$ 3,000
Trustee Other Expenses (Policy 7, 4 & Appendix A)	\$ 1,700		
<i>Subtotal</i>	\$ 1,700	\$ -	\$ 1,700
Totals	\$ 4,700	\$ -	\$ 4,700

2023/2024 Trustee Expenses
 Al Stewart (Trustee)
 As of December 31, 2023 (Budget Target 33.33%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 3 & Appendix A)	\$ 3,000		
Dec-23 ASBA FGM Conference Registration & Expenses		\$ 739	
<i>Subtotal</i>	<u>\$ 3,000</u>	<u>\$ 739</u>	<u>\$ 2,261</u>
Trustee Other Expenses (Policy 7, 4 & Appendix A)	\$ 1,700		
Nov-23 October Mileage		\$ 297	
Dec-23 Mileage: Meetings (ASBA, Board Meeting)		\$ 49	
<i>Subtotal</i>	<u>\$ 1,700</u>	<u>\$ 347</u>	<u>\$ 1,353</u>
Totals	<u>\$ 4,700</u>	<u>\$ 1,085</u>	<u>\$ 3,615</u>

2023/2024 Trustee Expenses
Teresa Makowecki (Trustee)
As of December 31, 2023 (Budget Target 33.33%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 3 & Appendix A)	\$ 3,000		
<i>Subtotal</i>	<u>\$ 3,000</u>	<u>\$ -</u>	<u>\$ 3,000</u>
Trustee Other Expenses (Policy 7, 4 & Appendix A)	\$ 2,700		
<i>Subtotal</i>	<u>\$ 2,700</u>	<u>\$ -</u>	<u>\$ 2,700</u>
Totals	<u>\$ 5,700</u>	<u>\$ -</u>	<u>\$ 5,700</u>

2023/2024 Trustee Expenses
 Shelley Charchun (Trustee)
 As of December 31, 2023 (Budget Target 33.33%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 3 & Appendix A)	\$ 3,000		
Dec-23 ASBA FGM Conference Fee		\$ 686	
<i>Subtotal</i>	<u>\$ 3,000</u>	<u>\$ 686</u>	<u>\$ 2,314</u>
Trustee Other Expenses (Policy 7, 4 & Appendix A)	\$ 2,700		
September Mileage		\$ 91	
October Mileage		\$ 153	
<i>Subtotal</i>	<u>\$ 2,700</u>	<u>\$ 244</u>	<u>\$ 2,456</u>
Totals	<u>\$ 5,700</u>	<u>\$ 930</u>	<u>\$ 4,770</u>



Message from GrACE Executive Director

Dear GrACE Advocates and Friends in Christ,

In Alberta, Parents have the choice to send their children to either public or separate Catholic Schools with both systems receiving Government funding. This choice is an essential aspect of education throughout Alberta and beyond.

Catholic Education acknowledges that every individual has boundless potential, which is seen as a gift from God.

Nurturing spiritual, intellectual and social growth contributes, not only to the holistic development of all our Students, but also to the well-being of Alberta's Catholic Education system as a whole.

Catholic Education provides students with a strong foundation in Catholic teachings, values, and moral principles. It helps Students develop their spiritual identity and ethical values within the context of the Catholic faith.

This value-based education emphasizes virtues to include compassion, justice, and service to others. With the result that Students attending Catholic Schools are encouraged to engage in community service and develop a sense of social responsibility for the benefit of wider society.

Catholic Schools celebrate religious events and cultural traditions, fostering a sense of strong community involvement and sense of belonging, as well as, shared values amongst Students and Families.

Catholic Education is also open to all Students, regardless of their religious background. While, it is of a Catholic identity, it is not exclusive, and non-Catholic students are welcome to attend.

By building a supportive community around the gift of Catholic Education, GrACE makes a compelling call to action in support of the vital mission of Catholic Education.

By effectively conveying the significance of Catholic Education and the positive contribution it makes, each and everyone of us can inspire others to join us in our mission to deliver fully publicly funded Catholic Education.

Through our collective efforts and open communication, we can inspire and engage others to actively participate in the GrACE coalition, advocating for the unique benefits and values of Catholic Education.

If you have any questions for GrACE or need assistance, please feel free to reach out to me.

Kate
Executive Director GrACE
Gracedirector7@gmail.com

A Grateful Heart Makes All the Difference

GrACE plays a significant role in supporting and advocating for Catholic Education throughout Alberta and beyond.

There are four main pillars – Unite; Engage; Communicate; Educate – that represent the primary focus areas of goals of GrACE.

These pillars and associated deliverables serve to enhance the presence and impact of Catholic Education, ensuring its continued relevance and success within the broader educational landscape.

GrACE advocates for the rights and needs of Catholic Schools, ensuring the unique character and values of Catholic Education within a secular educational landscape.

Contributing to the collective effort to support and promote Catholic education, Grace is accompanied by Alberta and NWT Bishops Conference; CCSSA; ACSTA in its service to Catholic Education and supplementary role within the wider Catholic Education Movement.

The Alberta and Northwest Territories Bishops Assembly represents the Catholic Bishops in the region. This conference provides spiritual leadership and guidance to the Catholic community, including matters related to Catholic Education. It may offer moral and religious support and insights on the role of Catholic Education in the formation of individuals' faith and character.

CCSSA (Council of Catholic School Superintendents of Alberta) is an organization that represents the Catholic School Superintendents in Alberta, providing leadership; advocacy and support for Catholic Education, sharing best practices and addressing issues that affect Catholic Education throughout Alberta and beyond.

ACSTA (Alberta Catholic School Trustees' Association) is specific to Alberta and serves as the voice for Catholic School Trustees and advocates for Catholic Education within the provincial education system; provides faith-formation; fellowship opportunities;

Meet the GrACE Board

Historical Overview

Dedicated to serving and celebrating Catholic Schools and Education throughout Alberta and beyond, GrACE works in concert to foster a sense of unity and purpose in advancing Catholic Education in Alberta and beyond.

GrACE provides an inclusive and welcoming environment to inspire and invigorate the spirit of Catholic Education while promoting an understanding of its benefits to more than 183,500 Students at more than 450 Catholic Schools in 19 Catholic School Districts and 4 Francophone Boards.

The ‘seeds’ for GrACE began within Catholic Education communities and through conversations. With the encouragement of the Alberta Bishops, on December 12, 2017 a small working group representing ACSTA and CCSSA was tasked with creating a proposal for an advocacy group.

The goal at that time was to establish a partnership that would ‘weave together the voices of these parties with strong messaging to ensure that Catholic Education thrives.

Approved by Albertas Bishops a covenant between CCSSA and ACSTA was created.

In October 2018 a GrACE Board was established consisting of 2 representatives from each of the partner boards and the name: Grateful Advocates for Catholic Education (GrACE) was agreed upon.

Supporting ACSTA and CCSSA, GrACE exists as a platform for discussion and exchange at all levels of society to both share experiences but also to address challenges faced by Catholic Education.

In doing so, GrACE provides both a complementary and supplementary role with added value for the wider Catholic Education Family throughout Alberta and beyond.

By bringing together individuals and organizations from different backgrounds and perspectives, GrACE encourages collaboration and a sense of collective responsibility in upholding the mission and values of Catholic Education in our shared society.

Strengthening the cause of Catholic Education by ensuring that it is recognized and protected within the broader educational landscape, GrACE’s partnership approach provides further opportunities to address common challenges and opportunities in Catholic Education while preserving the distinctive character and values that Catholic Schools provide.

As GrACE champions its commitment to reach as many people as possible, GrACE’s comprehensive approach involves a wide range of strategies, focused on engaging the whole Catholic Community and others who are not within the Catholic Education system.

Beyond Catholic Schools and Educators; Parents, Parishioners and supporters, engagement naturally follows with a diverse range of stakeholders, encouraging open dialogue with all those who share a commitment to quality education and values-based learning, as well as, those less sympathetic and appreciative of faith based education.

Fostering a supportive network, GrACE, in a determined effort to protect and promote the values and beliefs of Catholic Education in an impactful way, naturally expands in a more ‘outward’ focus, beyond the Catholic Community, to raise awareness; to build support; and to foster a deeper understanding of the value of Catholic Education and the positive impact of Catholic Schools on its Students; the broader education system and wider society, as a whole.



Archbishop Richard Smith
Chair
Archdiocese of Edmonton



Dr. Bryan Szumlas
Vice-Chair
Chief Superintendent, Calgary Catholic School District (CCSSA)



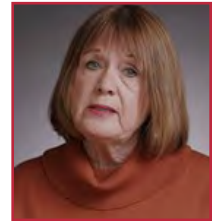
Betty Turpin
Member at Large
Superintendent, Holy Family Catholic Schools



Bishop Gary Franken
Member at Large
Diocese of St. Paul



Vincent MacDonald
Member at Large
Trustee, Lakeland Catholic Schools



Linda Ellefson
Member at Large
Trustee, Holy Spirit Catholic School Division



Susanna Kaup
Associate Member
Edmonton Catholic School District (REN)



Grant Gay
Associate Member
Christ the Redeemer Catholic Schools (REN)



Kate Mallon
Executive Director
GrACE

Meet the CCSSA and ACSTA Boards

In recent weeks CCSSA's and ACSTA's education leaders from across Alberta gathered for Annual Meetings with determination and commitment to Catholic Education

Celebrating the gift of publicly funded Catholic Education throughout Alberta and beyond, I have never experienced more dedicated advocates.

In doing so, GrACE provides both a complementary and supplementary role with added value for the wider Catholic Education Family throughout Alberta and beyond.

By bringing together individuals and organizations from different backgrounds and perspectives, GrACE encourages collaboration and a sense of collective responsibility in upholding the mission and values of Catholic Education in our shared society.

CCSSA Approves a New Constitution

In November of 2023, the membership of the CCSSA unanimously voted to approve a new Constitution. The graphic below shows the new structure. This model makes the CCSSA's Board slightly larger (8 voting members), ensures there is regional representation, and formally empowers the Board to act on behalf of the membership between the four plenary meetings of the membership that are held annually. The model also aligns better with the diocesan structure of the Church in Alberta and ensures the unique perspectives of members in each diocese are represented. This model also creates formal action committees that engage in collaborative work that, upon Board approval, will benefit all school divisions. This model also recognizes the importance of the Alberta Bishops by placing the Bishop Liaison on the Board of Directors and making that Bishop an Associate Member of the CCSSA. This model also enshrines the ability of the GrACE Director, the Executive Director of the ACSTA, and the Alberta Curriculum Resource Coordinator to fully participate in plenary sessions of the CCSSA as Associate Members of the CCSSA.



Meet the CCSSA Board



Ryan Ledene
Past-President



Paul Corrigan
President



Dr. Dwayne Zarichny
First Vice-President



Pat McDonald
Second Vice-President



Ryan Sawula
Diocesan Director
Archdiocese of Edmonton



John Wasch
Diocesan Director
Diocese of Calgary



Chantal Axani
Diocesan Director
Dioceses of the North



Dolorèse Nolette
Francophone Director



Dr. Scott Morrison
Executive Director
Ex Officio

FACTS ABOUT THE CCSSA

- 23 Catholic school divisions
- 86 Regular Members
- 5 Associate Members
- 8-person Board of Directors with 2 ex officio members
- Board of Directors acts on behalf of the membership between meetings
- 4 plenary sessions of the entire membership held annually
- Plenary sessions focus on faith formation and goals in annual assurance plan (e.g. recruiting and forming Catholic teachers and administrators and responding to other problems of practice in Catholic education)



Archbishop Richard Smith
AB Bishop Liaison
Ex Officio

Meet the ACSTA Board



Kelly Whalen
President
Holy Family CSSD



Dawn Miller
Vice-President
St. Thomas Aquinas
RCSSD



Harry Salm
Past President
Christ the Redeemer
CSSD



Mary Martin
Calgary RCSSD



Andrew Gustafson
Christ the Redeemer
CSSD



Miguel Poulin
Conseil Scolaire
Centre-Est



Giscard Kodiane
Conseil Scolaire
Centre-Nord



Geneviève Poulin
Conseil Scolaire
FrancoSud



Mario Paradis
Conseil Scolaire du
Nord-Ouest



Robert Joseph Gratton
East Central CSSD



Terry Harris
Edmonton CSSD



Dean Sarnecki
Elk Island CSSD



Jennifer Landry
Evergreen CSSD



Cathie Langmead
Fort McMurray
RCSSD



John Croken
Grande Prairie
RCSSD



Noreen Radford
Greater St. Albert
RCSSD



John Kuran
Holy Family CSSD



Linda Ellefson
Holy Spirit RCSSD



Vince MacDonald
Lakeland RCSSD



Gemma Christie
Living Waters CSSD



Kathy Glasgo
Medicine Hat
RCSSD



Cynthia Leyson
Red Deer CSSD



Lorette Andersen
St. Paul School
Division



Jolyne De Marco
St. Thomas Aquinas
RCSSD



Susan Waddell
Yellowknife Catholic
Schools

Looking forward to moving together, GrACE; CCSSA and ACSTA has three new Executive Directors this year.

Besides myself, Dr. Scott Morrison took up his new post earlier this year as Executive Director for CCSSA.

While, in recent weeks, Brendan Cavanagh was promoted as Executive Director for ACSTA.

Building on the incredibly successful work of our predecessors to whom we are all grateful, our leadership changes bring fresh perspectives and ideas which we all intend to be beneficial for our respective missions and the Catholic Education Movement we serve.

We plan for continued success and growth of our respective organizations and thank God for the opportunity.



Scott Morrison



Brendan Cavanagh

Celebrate Catholic Education

Publicly funded Catholic Education in Alberta is a unique and cherished historical gift for which we are all grateful.

It is an invaluable offering to both the Catholic Community and wider society, carrying growing responsibility in an increasingly secular world.

Catholic Schools provide an education that goes beyond academic subjects and fosters character development, empathy, and compassion.

Providing exceptional educational opportunities that integrate faith; academic excellence and service to the community, Parents; Teachers and Catholic Educators; School Administrators; Trustees and Clergy create an enriching transformative experience for Students within the Catholic Education System.

Dedicated to nurturing the spiritual; intellectual and social growth of all Students in Catholic Schools, Catholic Educators contribute to the continued growth and success of Catholic Education, preparing students to become compassionate and capable individuals who positively impact society.

With the evolving landscape of Education, it is increasingly important to celebrate Catholic Schools and to extol those aspects that have made the Catholic Schools and Education system influential and valued throughout Alberta and beyond.

GrACE's Newsletter seeks to build a provincial Catholic community by celebrating Catholic education across Alberta.

Students; Parents and Family Engagement:

Dedicated to serving and celebrating Catholic Schools and Education, I am grateful for the strong partnerships that already exist between GrACE and the wider Catholic Education Family - including Parents; Teachers and Catholic Educators; School Administrators; Trustees; Clergy; Parishioners and Community Members - providing exceptional educational opportunities that integrate faith; academic excellence and service to the community, you create an enriching transformative experience within Alberta's Catholic Education System: -

How can we more actively involve even more Parents and Families in our Student's education?

What can we do to foster a strong home-school partnership and provide Parent's with further support for their Child's Catholic School experience?

GrACE continues to emphasize the unique benefits and contributions of Catholic Education, providing a holistic education that combines academic excellence with faith-based values.

As we champion our commitment to reach Catholic Parents and supporters, GrACE provides an inclusive and welcoming environment that encourages dialogue and understanding.

Parents are the first educators and in a synodal Church where we are invited to listen to not only the voice of the magisterium but also the whole people of God in seeking to discern the action of the Holy Spirit, we must fully appreciate our Catholic Parents who chose for their children an education rooted securely in a deep and compassionate, Christ-centred knowledge and understanding of service and sharing both within and beyond the Catholic Community.

Aligned with GrACE's core values, let's explore innovative strategies that will enhance engagement with all of you; your Student bodies; Catholic Parents and Parishioners; and all stakeholders within the wider Catholic Education movement in Alberta and beyond.

The Gift of public funded Catholic Education

I am grateful for the gift of Catholic Education and appreciate the values; teachings and opportunities that Catholic Schools provide.

Our Catholic Faith is at the centre of all our efforts, fostering an environment that nurtures both academic excellence; spiritual growth and a sense of collective responsibility in upholding the mission and values of Catholic education in our shared society.

GrACE is driven by a deep commitment to ensuring access to high-quality Catholic Education.

Catholic Education underscores the importance of Catholic faith in education. It seeks to impart not only knowledge but also the moral and spiritual values that are central to the Catholic tradition. This faith-centered approach aims to nurture students' spiritual growth and character development.

There is clear commitment to excellence in teaching and learning, ensuring that Students receive the best possible education, including rigorous academic programs and high standards of achievement to include fostering intellectual curiosity, encouraging students to question, explore, and think critically about the world around them.

Upfront with the Archbishop

Join Archbishop Smith for a discussion about his own Marian devotion, the significance of Guadalupe to Truth and Reconciliation with Indigenous Peoples and the theology of the Immaculate Conception.

Our Lady of Guadalupe

Our Lady of Guadalupe is one of Mary's most well-known titles. On December 9, 1531, Mary appeared to St. Juan Diego on Tepeyac Hill, north of Mexico City

Three days later, on December 12, Juan Diego received a miraculous sign from the Virgin Mary. On this same day, centuries later, we celebrate the Feast of Our Lady of Guadalupe.

Our Lady of Guadalupe is the Patroness of the Family, as well as the Unborn. When Mary appeared to Juan Diego, she came as the Mother of God and an expectant Mother.

Our Lady of Guadalupe was established by Pope Benedict XIV in 1454. Then in 1999, Pope Jean Paul II declared her 'Patroness of the Americas' and 'Star of the New Evangelization'.

Saint John Paul II is known for his devotion to the Blessed Mother, his commitment to protecting the sanctity of life and his love for the family and shared with us his prayer to Our Lady of Guadalupe.



The Immaculate Conception of the Blessed Virgin Mary
SOLEMNITY: DECEMBER 8

What it is

- It is the **conception of Mary**. Through a special grace from God, she was kept free from Original Sin and lived her whole life free from sin in order to carry out her mission as the Mother of Jesus.
- It is an **ancient Church teaching**. While it was defined as dogma by Pope Pius IX in 1854, the Church has held it as point of faith for centuries before.

What it is not

- It is **not a virgin birth**. Mary was conceived like any other person.
- It is **not the conception of Jesus**. We remember the conception of Jesus on the Feast of the Annunciation, which is celebrated on March 25.

Why we celebrate

Because it is a **gift** that Mary said "yes" to God and bore his Son, Jesus!

The Miraculous Medal also known as the Medal of the Immaculate Conception has this prayer inscribed: "O Mary conceived without sin, pray for us who have recourse to Thee."

Archdiocese of Toronto | www.archtoronto.org

O Immaculate Virgin,
Mother of the True God and Mother of the Church!
You, who from this place reveal your clemency and your pity to all those who ask for your protection;
hear the prayer that we address to you with filial trust,
and present it to your Son Jesus, our sole Redeemer.
Mother of mercy,
Teacher of hidden and silent sacrifice,
to you, who come to meet us sinners,
we dedicate on this day all our being and all our love.
We also dedicate to you our life, our work,
our joys, our infirmities and our sorrows.
Grant peace, justice, and prosperity to our people;
for we entrust to your care
all that we have and all that we are,
Our Lady and Mother.
We wish to be entirely yours and to walk with you
along the way of complete faithfulness to Jesus Christ in His Church:
hold us always with your loving hand.
Virgin of Guadalupe,
Mother of the Americas,
we pray to you for all the bishops,
that they may lead the faithful
along paths of intense Christian life,
of love and humble service of God and souls.

Contemplate this immense harvest, and intercede with the Lord
that he may instill a hunger for holiness
in the whole People of God,

and grant abundant vocations of priests and religious,
strong in the faith and zealous dispensers of God's mysteries.
Grant to our homes the grace of loving and respecting life in
its beginnings, with the same love with which you conceived in
your womb the life of the Son of God.
Blessed Virgin Mary,
Mother of Fair Love,
protect our families,
so that they may always be united,
and bless the upbringing of our children.
Our hope, look upon us with compassion,
teach us to go continually to Jesus
and, if we fall, help us to rise again,
to return to him, by means of the confession of our faults and sins
in the Sacrament of Penance,
which gives peace to the soul.
We beg you to grant us a great love for all the holy Sacraments,
which are, as it were, the signs that your Son left us on earth.
Thus, most holy Mother,
with the peace of God in our conscience,
with our hearts free from evil and hatred,
we will be able to bring to all true joy and true peace,
which come to us from your Son,
our Lord Jesus Christ,
who with God the Father and the Holy Spirit,
lives and reigns for ever and ever.

Amen

Connect with GrACE Online

Follow GrACE on Facebook and Twitter. Post your pictures and tag us so we can share them and celebrate too. Thanks for being a grateful advocate in support of Catholic education! @GrACE4cathed

† GrACE Facebook address is www.facebook.com/GrACE4cathed

† Grace email is gracedirector7@gmail.com

† GrACE Twitter address is [@GrACE4cathed](https://twitter.com/GrACE4cathed)

† Instagram: [@grace4catholiceducation](https://www.instagram.com/grace4catholiceducation)

Catholic Education Prayers of the Faithful for January 2024

- † For Catholic Education: That as a new year begins, we may choose Christ and embrace the spiritual practices of our Catholic faith, we pray to the Lord.
- † For Catholic Education: That our Catholic schools may inspire students to a life of love and service, we pray to the Lord
- † For Catholic Education: That the teachers in our Catholic schools may be strengthened for their important task in our world, we pray to the Lord
- † For Catholic Education: That our Catholic schools may celebrate the richness of the Catholic faith that we have inherited, we pray to the Lord
- † For Catholic Education: That our Catholic schools may nurture the growth of wisdom and virtue in the young, we pray to the Lord

THE SECOND ANNUAL EDMONTON ARCHDIOCESE



GRADE 6 - 8
SATURDAY, JANUARY 20th, 2024

DOORS OPEN AT 9:45am
RETREAT | 10am - 4:45pm

EARLY BIRD | \$40
AFTER DECEMBER 15 | \$50

COME TO ENCOUNTER THE LORD
HAVE FUN AND BE
EMPOWERED TO BECOME A
MODERN-DAY SAINT!
THE CONFERENCE INCLUDES LOTS OF FUN,
KEYNOTE TALKS, PRAISE AND WORSHIP,
ADORATION, AND MORE.
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GrACE Says Thank You...

Special thank you to the dedicated GrACE volunteers for their tireless efforts to support the work of GrACE. You are SO appreciated by us all!



Michelle Collette
GrACE Treasurer



Jolyne deMarco
GrACE Instagram
Administrator



Grant Gay
GrACE Facebook
Administrator

Further Opportunities to Volunteer

Student Volunteers are warmly invited to represent their School in GrACE's social media campaign; GrACE's new outreach and GrACE's database development.

All thoughts on how we can better utilize technology platforms to ensure even more timely communication channels between and within the wider Catholic Education Family and beyond gratefully received.

Please email gracedirector7@gmail.com to express interest and suggestions.

There are so many positive stories to celebrate Catholic Schools and Education in Alberta and beyond

John W. Costello Catholic School

John W. Costello Catholic School serves Calgary students in Kindergarten through to Grade 6 from Strathcona and surrounding communities. The school opened for the 1998-1999 school year and grew to over 500 students with at least 16 portables before Guardian Angel School was opened nearby. Today we are at 213 students and 26 staff

Beyond academic excellence, our education permeates all aspects of school life with the Catholic faith. Parents and clergy have their role to play by strengthening the relationship of our schools with both home and parish. In addition, all Catholics exercise their responsibility by offering the support of their prayers and advocating strongly for our schools. Every effort counts in the promotion of our Catholic education system here in Alberta.

In Calgary and the surrounding communities of Airdrie, Chestermere, and Cochrane, we are grateful for the 118 schools and over 61,000 students and the thousands of teachers, administrators, support staff, and parents that make up our Calgary Catholic School District.

This is our [Mission](#).

This is our current [Faith theme](#).

These are our [Board priorities](#).

Assistant Principal, Alison Mc Donald, says that as a new leader, she has proudly served the Calgary Catholic School District for 25 years, in the French Immersion program for the most part, and largely at the elementary level. This year marks my very first year in Administration, as the Assistant Principal of John Costello School.

Ever since my practicum, where I was placed in one public and then one Catholic school, I knew I had to be in the Catholic system. The difference was evident and inspiring. Catholicity is what sets us apart.

Embracing the profound significance of Catholic Education, I recognize that for some, it may be perceived as an additional layer. However, this same layer, grounded in the common foundation of Gospel values, serves as the very essence that simplifies and provides a frame of reference permeating life both within and beyond the school. It is this foundation that strengthens our community and interconnects the home, the parish, and the school.

I will continue to strive to prioritize prayer, understanding its transformative power as a guiding force in our daily lives. Additionally, I intend to emphasize the importance of outward signs of our faith, ensuring that the physical spaces within the school, such as the entrance and classrooms, prominently display our Catholic identity. This commitment extends to the continued faith formation of both staff and students, recognizing it as an ongoing journey that enriches our understanding and connection to our faith.

I view Catholic Education as a precious gift, one that should be treasured and shared openly. It is not a hidden treasure but a beacon that needs to be seen, heard, and felt. As a leader, I am dedicated to modeling service, respect, love, and kindness to all, fostering an environment where these values are not just spoken but lived daily. This commitment extends to my interactions within the school community and my active presence in the parish, embodying the essence of our Catholic faith in every aspect of my life.

By actively demonstrating the principles of Catholic Education, I aim to contribute to the vibrant tapestry of our school community, where the Gospel values serve as a guiding light, influencing both individual lives and our collective journey. This, I believe, is the true essence of Catholic education – a transformative force that shapes character, builds community, and leaves an indelible mark on the hearts and minds of all who are part of it. I am truly grateful to have been part of this gift of Catholic Education.



Catholic Education refers to educational institutions and programmes run by the Catholic faith which includes Colleges and Universities and all of whom are known for their commitment to delivering academic excellence while emphasizing the values and teachings of the Catholic Church.

St. Mary's University, Calgary

Marking the beginning of a new phase in St. Mary's University, Dr. Sinda Vanderpool was formally installed in 2022 as St. Mary's as the University's fourth President and Vice-Chancellor and first female appointment.



A gifted and inspiring leader, Dr. Vanderpool says that she is 'very honoured to serve as the President at St. Mary's University and especially humbled to serve and uphold the mission of a learning institution that blends this Catholic Intellectual tradition and its philosophies that enrich the lives of our students and the community.'

Dr. Vanderpool shares her [latest blog](#), written recently in recent months for the Archdiocese of Calgary, with GrACE as she continues to successfully expand St. Mary's position as a leading liberal arts, sciences, and education institution rooted in the Catholic intellectual tradition that is open to all.

In addition to sharing her story and her passions, Dr. Vanderpool sign points her efforts in trying to establish St. Mary's as a gathering place for the Catholic Community to include a [lecture series](#) focused on celebrating our Catholic identity.

Please consider supporting the mission of Catholic education by encouraging your family members and friends who have university-aged students to check out St. Mary's. [The next Open House is on February 10, 2024.](#)

Under its new strategic plan, St. Mary's University intends to become the preeminent Catholic university in Canada. Read more about St. Mary's exciting plans in the new year'.

Calgary Catholic Education Foundation (CCEF)

November 5, 2023

The Importance of Catholic Education Sunday

I often get asked as a nonprofit leader why I am so passionate about publicly funded Catholic education. "Isn't it just a duplication of the public system?" Isn't it outdated as we are a more secular society?" "Why should my tax dollars fund a religious education system?"

All of these, on the surface, are valid and sometimes difficult to answer at that moment, depending on the temperature of the conversation. Something that is not uncommon for any layperson of our faith.

Catholic education was a gift from my parents and their parents' generation and enshrined in our constitution because of their stewardship of our faith. My husband and I have passed it on to our adult children. I want to ensure it's there for their children's children.

I was raised in an English household in Quebec by an Irish Ontarian and an Irish Newfoundlander and was educated in the French Catholic school system. While my bilingualism has served me well throughout my career across Canada, it is

my Catholic education for which I am most grateful. And it saddens me to think that generations of Catholic students in Quebec and Newfoundland no longer have this beautiful gift.

The beauty and the unquantified "je ne sais quoi" of Catholic education is that students place God at the centre of their lives and thus in their world. This applies everywhere in their learning throughout their student career. They are taught to see the signs of God's love around them and His grace in their classrooms, communities, and the world. They experience His grace through relationships with family, friends, and teachers. Students are encouraged to participate in community activities and service to others as part of the Common Good. The Calgary Catholic Education Foundation grants funding for Social Justice and Safe and Faith-Filled school grants where we see student-led projects such as the Medicine Wheel at All Saints High School or the installation of benches for the chapel in St Helena Junior High School.

By teaching students to place God at the centre of their lives and to put others before themselves, our secular society benefits immensely from self-disciplined individuals with a solid moral compass that is gently taught through example and scripture. Our Catholic education system helps the broader community to be the best it can be in these challenging times. Our faith-based education and students have been called "the greatest work of the Church." Both have been gifted with the fullness of faith and the mission of evangelization. These beautiful young students will one day go out into the world to be community leaders and helpers in private and public service, science or business, healthcare, education, or religious life.

The Calgary Catholic Education Foundation, a registered Non-Profit, works year-round to support the 118 schools and over 61,000 students in the Calgary Catholic School District with enhanced learning opportunities. Since its inception in 2008, the CCEF has granted over \$3.4 million to schools and classrooms. On Catholic Education Sunday, we take our message to the greater community through participatory readings testifying to the gift of Catholic education at 45 parishes and 155 mass times in Calgary, Chestermere, Airdrie, and Cochrane. We remind our greater Catholic community of the beauty of the gift of Catholic education and that we need their continued support to ensure it is here for our children's children. The world needs our faith now more than ever.



God Bless

Janet Lymer, CFRE
Executive Director



Advent



Podcast: What have we forgotten about Advent?

Join Archbishop Smith as he shares about Advent as a season of penitence, the purpose of the liturgical year vs. the secular year, Advent as a season of being shook out of our apathy and the irregularity of the fourth Sunday of Advent being the same day as Christmas Eve this year.

[Watch the podcast](#)

Advent with Bishop Jon Hansen



Journey Through Advent video series – The Canadian Conference of Catholic Bishops presents “Journey through Advent” with Bishop Jon Hansen, CSSR, of the northern diocese of Mackenzie-Fort Smith. Reflect on the scriptures for the Sundays of Advent 2023 in this joint initiative of the National Liturgy Office, the Office national de liturgie and the Office for Evangelization and Catechesis: www.cccb.ca

[Canadian Catholic News] – For the fourth year running, the [Canadian Conference of Catholic Bishops \(CCCB\)](http://www.cccb.ca) is spiritually accompanying Catholics during Advent with short video reflections, inspired by the Gospel readings, published to its YouTube channel and website.

The Journey through Advent video series is a joint initiative of the CCCB’s Office for Evangelization and Catechesis, the National Liturgy Office and the Office national de liturgie.

Bishop Jon Hansen, CSSR, of the Mackenzie-Fort Smith diocese is leading the English reflections and Auxiliary Bishop Alain Faubert of Montreal is presenting the French homilies.

Margaret Shea-Lawrence, the director and commission secretary of the Office for Evangelization and Catechesis, said the series calls for a rededication to the Advent virtues of hope, joy, peace and love.

“It seems to me in these times of distress where there is so much discord, and seemingly a lack of charity, the world needs to manifest these virtues. I hope that the videos provide people with the opportunities to stop and reflect on what it means to live these virtues in their lives.

“Advent is the season of anticipation in which we prepare to celebrate the birth of Jesus Christ,” continued Shea-Lawrence. “More than ever, I believe people of God are called to witness to the presence of Christ, the Prince of Peace, in our world.”

Since the inception of Journey through Advent in 2020, Shea-Lawrence said individuals, families, parish groups and even Catholic school classes mediate upon the videos.

“Advent is an opportunity to join Isaiah in that longing as we wait patiently for God to reveal Himself to the world,” said the bishop who resides in Yellowknife. “As we do so, we come to realize it is not God who has left us, rather it is we who strayed. And it is God our Father who is gently calling us back. Will we take this opportunity to hear this call?”

[To view the 2023 Journey through Advent videos, visit the CCCB YouTube Channel.](#)

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This Advent, let’s pray for the grace to be able to open our hearts to know the love of Jesus who comes to be with us, and let’s ask for the grace to open our arms and to share his love with others in our lives!



Synod Prayer

We stand before You, Holy Spirit,
 as we gather together in Your name.
 With You alone to guide us,
 make Yourself at home in our hearts;
 Teach us the way we must go
 and how we are to pursue it.
 We are weak and sinful;
 do not let us promote disorder.
 Do not let ignorance lead us down the wrong path
 nor partiality influence our actions.
 Let us find in You our unity
 so that we may journey together to eternal life
 and not stray from the way of truth and what is
 right.
 All this we ask of You,
 who are at work in every place and time,
 in the communion of the Father and the Son,
 forever and ever. Amen.

The Rosary

The power of the rosary is beyond
 description!

The Rosary contains within itself the
 healing power of the Most Holy Name of
 Jesus, invoked with faith and love at the
 centre of each 'Hail Mary'.

Benedict XVI



Pope Francis

Pope Francis emphasized the virtue of listening during his audience
 with the School Sisters of Notre Dame: 'Listening to others is crucial,
 letting their words reach our hearts before responding

<https://x.com/EWTNVatican/status/1724405356250460378?s=20>

We are called, as Christians, to teach the world how to hope again. To
 grow in our own virtue of hope so that we can go out into the world
 and share the hope of Christ with others.



Anima Christi (Soul of Christ)

Soul of Christ, sanctify me.
 Body of Christ, save me.
 Blood of Christ, inebriate me.
 Water from the side of Christ, wash me.
 Passion of Christ, strengthen me.
 O good Jesus, hear me.
 Within Thy Wounds hide me.
 Suffer me not to be separated from
 Thee.
 From the malignant enemy, defend me.
 In the hour of my death, call me,
 And bid me come to Thee.
 That with Thy saints, I may praise
 Thee.
 Forever and ever.
 Amen.



We ask you to help us celebrate Catholic Education throughout Alberta and beyond

Assist GrACE:

- † Sign up for GrACE's Monthly Newsletter
- † Share GrACE's Monthly Newsletter
- † Celebrate Catholic Schools and Education
- † Provide information to share in GrACE's Monthly Newsletter
- † Tell your positive stories and benefits from your Catholic School and Education
- † Subscribe to GrACE's Facebook; Twitter and social media pages
- † Enrol Parents to become more actively involved in GrACE
- † Support local GrACE groups in your Parish
- † Ensure the GrACE Database has your correct contact information
- † Encourage a sense of collective responsibility in upholding the mission and values of Catholic Education in our shared society
- † Make a stand for Catholic Schools and Education in Alberta and beyond
- † Assert your choice in favour of Catholic Schools and Education and its values
- † Champion the benefits of Catholic Schools and Education, alongside its broader implications for the spiritual, intellectual, and social development of individuals and society as a whole
- † Action a movement
- † Provide information to share in GrACE's Monthly Newsletter
- † Subscribe to GrACE's Facebook; Twitter and social media pages
- † Share your positive stories and benefits from your Catholic School and Education
- † Post your pictures and tag us so we can share them and celebrate too

Social Media from around the Province

Inspiring Leader ECSD

<https://x.com/EdmCathSchools/status/1724555305776795713?s=20>

Our Lady of Fatima

https://x.com/OLOF_CCSD/status/1724497234803499257?s=20

St. Josephs High School, Red Deer

<https://x.com/SJHSBallAcademy/status/1724482466143171064?s=20>

St. James, CSSD

<https://x.com/stjamesCCSD/status/1724249725036286344?s=20>

Holy Spirit, Metis Week

<https://x.com/HolySpiritRCSD/status/1724449609676685483?s=20>

Pope and next Youth Day

<https://x.com/cnalive/status/1724470001485123930?s=20>

Young People, Joy of the Church

<https://x.com/Pontifex/status/1724396770296222121?s=20>

Vatican News

<https://x.com/VaticanNews/status/1724477041305600290?s=20>