

1. **Call to Order**

2. **Opening Prayer – Trustee Shelley Charchun**

2.1 Prayers of Condolence

2.2 Other Intentions as presented

3. **Singing of O’Canada**

4. **Acknowledgment of Land and People**

Elk Island Catholic Schools acknowledges that we are, in all the schools and communities of EICS, located within the traditional land of Treaty No.6 and home of the Métis Nation. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked their territory since time immemorial, a place that has welcomed many peoples from around the world to make their home here.

These traditional territories are a vast area encompassing large portions of central Alberta and central Saskatchewan, an area in which we live, work and play each and every day.

5. **Approval of the Agenda**

6. **Approval of Minutes**

6.1. Approval of the Minutes of the Public Board Meeting held on September 18th, 2024

7. **Presentations / Delegations**

7.1. Faith Formation - Jody Seymour

7.2. Student and Staff Formation - Jody Seymour

8. **Unfinished Business**

8.1. Policy 7 - Governance Budget

9. **New Business**

9.1. New School Code for Blessed Carlo Acutis Catholic High School

9.2. Bylaw 01-2024 Electoral Boundaries

9.2.1. Bylaw 01-2024

10. **Superintendent's Report**
 - 10.1. Superintendent Report - October 2024

11. **Secretary Treasurer's Report**
 - 11.1. September Finance Report
 - 11.2. September Governance Report

12. **Items for Information**
 - 12.1. Correspondence:
 - 12.1.1.
 - 12.2. Trustee Reports
 - 12.2.1. ACSTA:
 - 12.2.2. ASBA: Vice Chair Boisvert
 - 12.2.2.1. ASBA variance

13. **Board Meeting Evaluation**

14. **Closing Prayer - Trustee Ted Paszek**

15. **Adjournment**



Elk Island Catholic Separate School Division

Minutes of the Public Board Meeting
 Held on September 18th, 2024 at 1:00 p.m.
 Elk Island Catholic Schools, Sherwood Park, AB

Board Members Present: Le-Ann Ewaskiw, Board Chair, via video conference
 Ted Paszek, Vice-Chair
 Jean Boisvert
 Shelley Charchun
 Teresa Makowecki
 Dean Sarnecki
 Al Stewart

Administration Present: Paul Corrigan, Superintendent
 Tracy Leigh, Secretary-Treasurer
 Brett Cox, Assistant Superintendent Human Resources
 Dennis Staniland, Director, Facilities
 Michael Di Massa, Communications Coordinator
 Lisa Wispinski, Recording Secretary

Public: 0

075/2024

Call to Order	Vice Chair Boisvert called the meeting to order at 1:00 p.m.
Opening Prayer	Trustee Makowecki opened the meeting with prayer, and offered condolences to those who have lost loved ones.
Singing of O'Canada	The Board joined in the singing of O'Canada.
Acknowledgement of Land and People	Elk Island Catholic Schools acknowledges that we are, in all the schools and communities of EICS, located within the traditional land of Treaty No.6 and home of the Métis Nation. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked their territory since time immemorial, a place that has welcomed many peoples from around the world to make their home here. These traditional territories are a vast area encompassing large portions of

	central Alberta and central Saskatchewan, an area in which we live, work and play each and every day.
Approval of the Agenda	075/2024 Trustee Charchun moved that the agenda be adopted as amended, with the addition of '9.4 Ad Hoc Committee to review the Trustee Handbook' CARRIED
Approval of the Minutes	076/2024 Trustee Stewart moved that the Board of Trustees approve the minutes of the June 19th, 2024 Public Board Meeting as circulated. CARRIED
Approval of the Minutes	077/2024 Trustee Sarnecki moved that the Board of Trustees approve the minutes of the June 19th, 2024 Organizational Board Meeting as circulated. CARRIED
Presentations / Delegations	
Faith Formation	Superintendent Corrigan led the Board in faith formation, focusing on the 3 year division theme "Rooted in Christ" and how we are rooted together at home, in school and in our community.
Facilities	Superintendent Corrigan introduced Dennis Staniland, Director of Facilities. Dennis shared information on the: <ul style="list-style-type: none"> ● Facilities budget for 2023/24 ● Department assurance plan ● Preventative Maintenance and Asset Management ● Summer Project work in each community ● Blessed Carlo Acutis Construction Update <ul style="list-style-type: none"> ○ Updates shared are that drywall and roofing are complete. Flooring and paint is also complete. ○ 10 year capital plan <p>Board Chair Ewaskiw expressed appreciation for the Facilities presentation, and the depth of conversation.</p>
Unfinished Business	
St. Isidore Writing Centre	078/2024 Trustee Sarnecki moved that the Board of Trustees amend previously adopted motion 056/2024 to add the intent for a new school code and the effective date. CARRIED
	079/2024 Trustee Sarnecki moved that the Board of Trustees approve the procurement of an additional school code for St. Isidore Writing Center effective September 1, 2024 to allow for a diploma writing centre located at 5300 53 Avenue NW, Calgary, AB. T3A 2G8.

	<i>CARRIED</i>
New Business	
EICS Transportation Association Memorandum of Understanding	080/2024 Trustee Stewart moved that the Board of Trustees accept the ratified Memorandum of Agreement between Elk Island Catholic Separate School Division and Elk Island Catholic Transportation Association for the period September 1, 2024, to August 31, 2028. <i>CARRIED</i>
Policy 7 - Governance Budget	081/2024 Trustee Sarnecki moved that the Board of Trustees approve Policy 7 - Governance Budget <i>as presented</i> for first reading. <i>CARRIED</i> The board discussed the changes presented which were overall structural changes to the policy. The board was able to discuss changes to content. The policy committee will present further changes based on the group discussion.
ASBA Friends of Education Award	082/2024 Trustee Sarnecki moved that the Board of Trustees approve the nomination of Linking Generations for the ASBA Friends of Education Award. <i>CARRIED</i> <i>Trustee Makowecki was absent for the vote</i>
Ad Hoc Committee - Trustee Handbook	083/2024 Chair Ewaskiw moved that the Board of Trustees create an ad hoc committee to review the Trustee Handbook by the end of the term. <i>CARRIED</i>
Superintendent's Report	
	Superintendent Corrigan shared updates on the following: <ul style="list-style-type: none"> ● Letter of Recognition for Jim Salsbury ● Summer CASS / ASBOA Conference ● CASS Zone 2/3 Meeting at CLS ● Enrolment Summary ● Archbishop Student Advisory Council and Award ● Bishop's Assurance Pilot ● Meeting with Parish Councils 084/2024 Trustee Makowecki moved that the Board of Trustees receive the Superintendent Report as information. <i>CARRIED</i>
Secretary Treasurer Report	
Governance and Financial Reports	Secretary Treasurer Tracy Leigh presented the Governance Report for August.

	<p>085/2024 Trustee Sarnecki moved that the Board of Trustees receive the Secretary-Treasurer’s Report as information.</p> <p style="text-align: right;"><i>CARRIED</i></p>
Correspondence	
	<p>Vice Chair Boisvert shared correspondence from:</p> <ul style="list-style-type: none"> ● St Joseph’s College ● Catholic Social Services ● MLA Kyle Kasawski
Trustee Reports	
Alberta Catholic School Trustees’ Association (ACSTA)	Trustee Sarnecki provided an update on ACSTA.
Alberta School Boards Association (ASBA)	<p>Trustee Boisvert provided an update on ASBA.</p> <p>086/2024 Trustee Stewart moved to accept verbal trustee reports as information.</p> <p style="text-align: right;"><i>CARRIED</i></p>
Board Meeting Evaluation	Trustees were encouraged to complete the Board Meeting Evaluation.
Closing Prayer	Trustee Sarnecki led the closing prayer.
Adjournment	Vice Chair Boisvert declared the meeting adjourned at 3:50 p.m.

Board Chair, Le-Ann Ewaskiw

Secretary Treasurer, Tracy Leigh

Governance Budget

The Board recognizes that Trustees are entitled to honorarium and compensation for expenses incurred in the performance of their duties. In addition, the Board believes that the Board's Governance budget must be set, monitored and publicly reported as are all Division budgets.

1. Budget

The Board Governance Budget and the Trustee Expense Schedule Appendix A will be reviewed and approved during the annual budget process subject to the following considerations.

- 1.1. The Budget will specify allocations for the Board Chair, Board Vice Chair, Trustees, membership fees and general Board expenses.
- 1.2. The budgets allocated to the Board Chair, Board Vice Chair and the Trustees will cover trustee honoraria, benefits, professional development and other expenses as indicated in Appendix A.
- 1.3. The budget allocation to membership fees will cover the following:
 - 1.3.1. ACSTA
 - 1.3.2. ASBA
 - 1.3.3. ASBA Zone 2/3
 - 1.3.4. Rural Caucus
 - 1.3.5. Alberta School Council Association
 - 1.3.6. Chamber of Commerce in Strathcona County, Fort Saskatchewan, Camrose and Vegreville.
- 1.4. The budget allocated to general Board expenses will cover the following:
 - 1.4.1. Board Public Relations (Advocacy)
 - 1.4.2. ASBA FGM/SGM - Board Representative and one event per trustee
 - 1.4.3. ACSTA AGM for all Trustees
 - 1.4.4. Edwin Parr Award Night Representative

- 1.4.5. Annual Board Retreat
 - 1.4.6. Board Directed Professional Development
 - 1.4.7. Election Advertising Costs
 - 1.4.8. General Board Expenses (meeting meals, snacks etc.)
 - 1.4.9. Archbishop Dinner – one trustee
 - 1.4.10. Ukrainian Catholic Eparchy Bishop's Gala – one trustee
 - 1.4.11. Contracted Services (as required)
- 1.5. During the budget year, amendments to the specific allocations within the approved Board governance budget may be made after consideration and approval by the Board.

2. Honoraria

- 2.1. The basic honorarium and allowance generally covers all divisional governance activities related to school Board meetings and school related activities:
- Public Board meetings.
 - Special Public Board meetings.
 - Meetings of Committees of the Board.
 - Meetings with Division staff and tours of facilities as planned by the Board.
 - Other Division meetings on behalf of the Board.
 - Optional attendance at concerts, plays and/or school functions.
 - Board sponsored events.
 - ACSTA/ASBA/CCSTA/CSBA meetings, conventions and workshops.
 - Other workshops, conventions, seminars and retreats.
 - Attendance at social functions of the staff.
 - Informal, unsolicited school or office visits and individual meetings with members of the staff or public.
 - Attendance at graduation exercises.

- Attendance at extra-curricular school activities.
 - Attendance at meetings held by other organizations to which the Board appoints a representative.
 - Any other related activities of the Board.
- 2.2. The honorarium shall be set on September 1 of each calendar year based on the following criteria:
- 2.2.1. The basic honorarium of the Board of Trustees shall be calculated as follows:
- 2.2.1.1. The average per Trustee honorarium shall be calculated from the previous Audited Financial Statements for all jurisdictions that are listed as Category 4 on Schedule 1 of the SUPERINTENDENT OF SCHOOLS REGULATION AR 94/2018.
 - 2.2.1.2. The Basic Honorarium shall be set at 95% of the median of the eight jurisdictions with the highest average honorarium, not including the average of Elk Island Catholic Schools.
- 2.2.2. The Board Chair shall receive a Chair honorarium equal to 25% of the Basic Honorarium in addition to the Basic Honorarium.
- 2.2.3. The Board Vice-Chair shall receive a Vice Chair honorarium equal to 10% of the Basic Honorarium in addition to the Basic Honorarium.

3. Individual Trustee Event Expenses

- 3.1. Funds for Trustee participation at conferences shall be budgeted for on an annual basis in accordance with Appendix A. The annual budget will account for registration fees, travel expenses, meal expenses and accommodation for Trustees to participate in Professional Development or Conferences. A Trustee may carry over a surplus or deficit to the next year. The expenses must be balanced by the end of the Board's four-year term.
- 3.2. The budget is set for each Trustee and Trustees must stay within their own professional development/conference budget.
- 3.3. If a Trustee wishes to pursue courses related to governance and Trusteeship, they may do so provided the reimbursement for course tuition fees falls within their budget for professional development.
- 3.4. A budget line has been set up to accommodate Board directed Trustee attendance at conferences that do not fall under the regular professional

development for a Trustee. Prior approval of the Board is required to qualify for a Board directed conference.

4. General Requirements

- 4.1. Annual honoraria shall be paid in accordance with Appendix A. Payment will be made in one twelfth (1/12th) installments by direct deposit. Honoraria will be processed in compliance with current tax regulations.
- 4.2. Trustees may claim eligible expenses for carrying out their roles and responsibilities in their capacity as Trustees of the Board, as per Appendix A.
- 4.3. The Secretary-Treasurer shall provide a monthly budget report to the Board and Superintendent as a means for Trustees to monitor choices for professional growth/conferences.
- 4.4. Spousal expenses will not be reimbursed by the Division. Expenses paid by the Division for a spouse will be deducted from the Trustee's monthly remuneration.
- 4.5. Trustees may claim tuition fees for non-credit courses specifically relating to governance and trusteeship. Prior written approval of the Board Chair is required. The reimbursement of tuition must be claimed from the trustees Professional Development/Conference budget.
- 4.6. Trustees are required to stay within the approved budget for professional development/conferences. Special Board approval is required to exceed any individual trustees' professional development/conference budget.
- 4.7. The Board will review the Trustee Expense Schedule - Appendix A annually.
- 4.8. Reimbursement and Approval of Board Expenditures:

To be reimbursed for expenditures:

- 4.8.1. Trustees will submit expenditures within 5 business days following the end of the month in which the expenditure was incurred.
- 4.8.2. Trustees are required to submit a signed Division expense claim form along with all receipts related to the expenditures being claimed for reimbursement.
- 4.8.3. Trustees are required to record the number of kilometers per trip when submitting a mileage claim on the Division expense claim form for reimbursement.

- 4.8.4. Receipts must be provided for all expenses that contain details regarding the good or service purchased, as well as itemized costs for each item with a total, which includes the GST, if applicable.
 - 4.8.4.1. In exceptional circumstances, a trustee may provide a written statement outlining why a receipt cannot be provided and it must be signed by the Board Chair or Board Vice-Chair.
 - 4.8.5. The Board Chair will review and approve the Vice-Chair and Trustees expenditures.
 - 4.8.6. The Vice-Chair will review and approve the Board Chair's expenditures.
 - 4.8.7. Expense claims are forwarded to the Superintendent and or designate for review and processing.
 - 4.8.8. Trustees will be informed by the Chair and Vice Chair of any alterations to a claim.
- 4.9. Adjudication and Appeal
- 4.9.1. Trustee disputes in the payment of a Division Expense Claim are to be made in writing to the Board Chair.
 - 4.9.2. Appeals to the Board Chair ruling in 10.14.1 will be presented to the Board for resolution within the current school year.

Reviewed:

Revised:

Legal Reference: Section 33, 34, 51, 52, 53, 64, 65, 66, 67, 69, 73, 75, 81, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96,, 112, 114, 138, 139, 222 Education Act
Local Authorities Elections Act
Income Tax Act (Canada)
Board Procedures Regulation
Petitions and Public Notices Regulation

Policy 7 – Appendix A

TRUSTEE EXPENSE SCHEDULE

*To be reviewed annually

Mileage Reimbursement

~~\$0.58 per kilometer for the first 5000 km. and \$0.48 per kilometer over 5000 km. The rate is set by the Canada Revenue Agency (CRA) and is reviewed on January 1 of each year.~~

Mileage rates for reimbursement are based on rates outlined in the [provincial government policy on Travel, Meal and Hospitality Expenses](#).

Trustees may claim mileage (kilometers) only for travel outside of their electoral ward.

Trustees from the wards Vegreville and Camrose traveling over 80 kilometers will receive a distance allowance of \$500 per year.

Meal Reimbursement

Expenses for meals shall exclude alcoholic beverages and shall be reimbursed by receipt. Meals shall not be reimbursed if that meal type was provided for the conference or event that was attended.

Accommodation and Parking

Actual receipt.

Valet parking will not be approved unless alternative public parking was not available.

Per Diem Allowance

\$100.00 per partial day to a maximum of \$200.00 per day.

Per diems do not include regular Public Board and Committee meetings. Trustees are not to claim per diems unless there is loss of their primary source of income from regular employment as a result of conducting mandatory Board business.

Professional Development

~~\$3,000~~ \$3,500 per Board member allocated annually.

Recommendation Report

Date: October 23, 2024

To: Board of Trustees

From: Superintendent, Paul Corrigan

Subject: New School Code – Blessed Carlo Acutis Catholic High School

Originator: Secretary Treasurer, Tracy Leigh

Reference: Board Policy 2 – Role of the Board

RECOMMENDATION:

That the Board of Trustees approve the procurement of an additional school code for Blessed Carlo Acutis Catholic High School in Camrose to be effective January 1, 2025, to prepare for accepting new student registrations for the 2025/2026 school year.

BACKGROUND:

School codes are used by the province for tracking multiple funding grants and specific school information related to space utilization. To ensure operational funding is received for the 2025/2026 school year, the new school code will be required for registrations and maintenance funding before Budget 2025.

COMMUNICATION PLAN:

Send meeting minutes to the province for acquisition of school code.

Recommendation Report

Date: October 23, 2024

To: Board of Trustees

From: Superintendent

Subject: Electoral Boundaries

Originator: Secretary Treasurer, Tracy Leigh

Reference: Education Act – Section 76
Board Policy 6 – Board Operations
Bylaw 001-2020

RECOMMENDATION:

That the Board of Trustees approve the first reading of Bylaw 001-2024.

If passed:

That the Board of Trustees approve the second reading of Bylaw 001-2024.

BACKGROUND:

Education Act – Section 76: Requires the following regarding the establishment of wards:

- The board may by bylaw provide for the nomination and election of trustees by wards and determine the boundaries of the wards.
- A board shall confirm (or amend if the board decided) the boundaries of its existing wards or electoral subdivisions by December 31, 2024.
- If practical, provide that the number of trustees to be elected in each ward is in the same proportion to the total number of trustees of the board as the population to the total number of trustees of the board as the population of the ward is to the population of the school division.
- The board shall provide a copy of the bylaw to the Minister before December 31 in the year prior to an election year.

Board Policy 6: Establishes that the Board must pass any desired revision to the wards of the division by December 31 of the year prior to the year in which a general election is to be held. Policy 6 reads as follows:

Each of the following is established as a ward of the Division:

The Sherwood Park Catholic Separate School District No. 105

The Fort Saskatchewan Roman Catholic Separate School District No. 104.

The number of Trustees to be elected in each subdivision/ward is as follows:

Four (4) Trustees from the Sherwood Park electoral subdivision

One (1) Trustee from the Camrose electoral subdivision

One (1) Trustee from the Vegreville electoral subdivision

One (1) Trustee from the Fort Saskatchewan ward.

Bylaw 001-2020: The most recent bylaw to establish the wards and subdivisions of the division must be updated to reflect the ministerial order 008/2024. Refer to that ministerial order attached to see the inclusion of newly formed area in Ward 1 - Subdivision 3.

ELK ISLAND CATHOLIC SEPARATE SCHOOL DIVISION

BYLAW NO. 001-2020 –ELECTORAL BOUNDARIES

A BYLAW OF THE ELK ISLAND CATHOLIC SEPARATE SCHOOL DIVISION IN THE PROVINCE OF ALBERTA TO ESTABLISH ELECTORAL BOUNDARIES.

WHEREAS Section 76 of the *Education Act* provides that the board of a school division may by bylaw provide for the nomination and election of trustees by wards and determine the boundaries of the wards.

AND WHEREAS the Board of Trustees of Elk Island Catholic Separate School Division desires to establish the following wards within the Elk Island Catholic Separate School Division, pursuant to Ministerial Orders 058/2007, 064/2007, 075/2007, 080/2007, 004/2009, 036/2009, 068/2009, 072/2009, 056/2010, 063/2010, 068/2010, 002/2011, 010/2011, 015/2011, 055/2011, 002/2014, 019/2018, 011/2019 and 014/2020.

NOW THEREFORE the Board of Trustees of Elk Island Catholic Separate School Division enacts as follows:

The number of trustees to be elected shall be seven (7).

Elk Island Catholic Separate School Division will consist of the following wards:

WARD 1 SHERWOOD PARK shall consist of three electoral subdivisions and shall elect six (6) trustees as follows:

- **Electoral Subdivision #1** shall elect four (4) trustees. The lands contained in Electoral Subdivision #1 lie within urban Sherwood Park, as well as lands outside the boundaries of the Hamlet of Sherwood Park within a portion of the municipal boundaries of Strathcona County, a portion within Leduc County and a portion within Beaver County.
- **Electoral Subdivision #2** shall elect one (1) trustee. The lands contained in Electoral Subdivision #2 lie within the municipal boundaries of the City of Camrose as well as a portion of lands that fall within the municipal boundaries of Camrose County.
- **Electoral Subdivision #3** shall elect one (1) trustee. The lands contained in Electoral Subdivision #3 lie within the municipal boundaries of the Town of Vegreville as well as a portion of lands that fall within the municipal boundaries of Beaver County, the County of Two Hills, the County of Minburn, Lamont County and the Village of Chipman.

WARD 2 FORT SASKATCHEWAN shall elect one (1) trustee. The lands contained in Ward 2 lie within the municipal boundaries of the City of Fort Saskatchewan and a portion in Lamont County, Strathcona County, Sturgeon County and the Town of Bruderheim.

READ A FIRST TIME THIS 27 **DAY OF** May, 2020.

READ A SECOND TIME THIS 27 **DAY OF** May, 2020.

READ A THIRD TIME AND FINALLY PASSED THIS 27 **DAY OF** May, 2020.

J. Paszke
CHAIRMAN

Judy Leep
SECRETARY-TREASURER



ALBERTA

EDUCATION
Office of the Minister

GOVERNMENT OF ALBERTA
DEPARTMENT OF EDUCATION
MINISTERIAL ORDER (#008/2024)

I, Demetrios Nicolaides, Minister of Education, pursuant to Section 114 of the *Education Act*, make the Order in the attached Appendix, being The Elk Island Catholic Separate School Division) Boundary Adjustment Order.

DATED at Calgary, Alberta May 24, 2024.

Demetrios Nicolaides

MINISTER OF EDUCATION

APPENDIX

MINISTERIAL ORDER (#008/2024)

EDUCATION ACT

**The Elk Island Catholic Separate School Division
Boundary Adjustment Order**

- 1 Pursuant to Section 114 of the *Education Act*, all of the lands are taken from the following school district and are added to The Elk Island Catholic Separate School Division:

The Imperial Roman Catholic Separate School District No. 781

- 2 Pursuant to Section 114 of the *Education Act*, the following school district is dissolved:

The Imperial Roman Catholic Separate School District No. 781

- 3 The Elk Island Catholic Separate School Division shall be comprised of the following lands:

Township 46, Range 20, West of the 4th Meridian

Sections 22, 27, 28, and 29; Sections 32 to 35 inclusive; North halves of Sections 15 and 26; That portion of the North half of Section 16 lying South and East of the Southeast limits of The Canadian National right-of-way as shown on Plan 337 T.R.; North half and Southeast quarter of Section 21; West half of Section 36 and that portion of the Southeast quarter of Section 36 lying South of Highway 13; Those portions of the North half of Section 25 lying South and West of Highway 13; Northeast quarter of Section 31.

Township 47, Range 18, West of the 4th Meridian

Sections 14 to 16 inclusive; Sections 20 to 23 inclusive; Sections 26 to 29 inclusive; Sections 33 to 35 inclusive; North half and Southeast quarter of Section 17; Southeast quarter of Section 32.

Township 47, Range 20, West of the 4th Meridian

Sections 1 to 3 inclusive; South half and Northeast quarter of Section 4; South half of Sections 10 and 11; Southeast quarter of Sections 5 and 9; That portion of the North half of Section 11 as described legally in certificates of title 762-160-396 and 762-160-397.

APPENDIX

MINISTERIAL ORDER (#008/2024)

Township 50, Range 12, West of the 4th Meridian
Sections 16 to 21 inclusive; Sections 28 to 33 inclusive.

Township 50, Range 13, West of the 4th Meridian
Sections 13 to 36 inclusive.

Township 50, Range 14, West of the 4th Meridian
Sections 13 to 36 inclusive.

Township 50, Range 16, West of the 4th Meridian
Sections 31 to 33 inclusive; Northwest quarter of Section 28; Northeast quarter of Section 30.

Township 50, Range 17, West of the 4th Meridian
Section 36.

Township 50, Range 19, West of the 4th Meridian
Sections 31 and 32.

Township 50, Range 20, West of the 4th Meridian
Sections 35 and 36; East half of Section 34.

Township 50, Range 21, West of the 4th Meridian
Sections 6 to 9 inclusive; Sections 16 to 21 inclusive; Sections 29 to 31 inclusive; Those portions of Sections 32, 33, and 34 lying North of The Ministik Lake.

Township 50, Range 22, West of the 4th Meridian
Sections 7 and 8; Sections 11 to 29 inclusive; Sections 31 to 36 inclusive; North halves and Southeast quarters of Sections 6 and 30; North half and Southwest quarter of Section 9; West half of Section 5.

Township 50, Range 23, West of the 4th Meridian
Sections 12 and 13; East halves of Sections 11 and 14; Southeast quarter of Section 24.

Township 51, Range 12, West of the 4th Meridian
South half of Section 5.

Township 51, Range 13, West of the 4th Meridian
Sections 3 to 10 inclusive; Sections 15 to 22 inclusive; Sections 27 to 34 inclusive; South half and Northwest quarter of Section 2; West halves of Sections 11, 14, 23, 26, and 35.

APPENDIX

MINISTERIAL ORDER (#008/2024)

Township 51, Range 14, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 51, Range 15, West of the 4th Meridian
Sections 1 to 4 inclusive; Sections 9 to 28 inclusive; Sections 33 to 36 inclusive; South half and Northeast quarter of Section 29; South half of Section 30.

Township 51, Range 16, West of the 4th Meridian
Sections 3 to 10 inclusive; Sections 13 to 22 inclusive; Section 24; South half of Section 25; Northeast quarter of Section 23.

Township 51, Range 19, West of the 4th Meridian
Sections 4 to 9 inclusive; Sections 16 to 21 inclusive; Sections 29 to 32 inclusive; West halves of Sections 28 and 33.

Township 51, Range 20, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 51, Range 21, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 51, Range 22, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 51, Range 23, West of the 4th Meridian
Sections 1 to 4 inclusive; Sections 9 to 16 inclusive; Sections 21 to 28 inclusive; Sections 33 to 36 inclusive.

Township 52, Range 13, West of the 4th Meridian
Sections 3 to 9 inclusive; Sections 16 to 21 inclusive; West halves of Sections 30 and 31.

Township 52, Range 14, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 52, Range 15, West of the 4th Meridian
Sections 1 to 3 inclusive; Sections 10 to 13 inclusive; Sections 23 to 25 inclusive; Section 36; The East half and Northwest quarter of Section 35; East halves of Sections 4, 14, and 26; Southeast quarter of Section 9.

Township 52, Range 20, West of the 4th Meridian
Sections 4 to 8 inclusive; South half of Section 3.

APPENDIX

MINISTERIAL ORDER (#008/2024)

Township 52, Range 21, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 52, Range 22, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 52, Range 23, West of the 4th Meridian
Sections 1 to 4 inclusive; Sections 9 to 16 inclusive; Sections 21 to 28 inclusive;
Sections 31 to 36 inclusive; Those portions of Sections 29 and 30 lying North of
Highway 14.

Township 53, Range 14, West of the 4th Meridian
Sections 1 to 24 inclusive; Sections 29 to 32 inclusive.

Township 53, Range 15, West of the 4th Meridian
Sections 1 to 36 inclusive.

Township 53, Range 18, West of the 4th Meridian
Sections 1 to 12 inclusive; Sections 14 to 23 inclusive; Sections 27 to 30 inclusive;
Sections 32 and 34; West half of Section 26; East half of Section 31; South half of
Section 33; Southwest quarter of Section 35.

Township 53, Range 19, West of the 4th Meridian
Sections 1 to 4 inclusive; Sections 9 to 15 inclusive; Sections 22 to 27 inclusive;
Southeast quarter of Section 16.

Township 53, Range 21, West of the 4th Meridian
Sections 1 to 30 inclusive; Sections 32 to 36 inclusive; Northeast quarter and South half
of Section 31.

Township 53, Range 22, West of the 4th Meridian
Sections 1 to 29 inclusive; Sections 32 to 35 inclusive; East halves of Sections 30 and 31;
West half of Section 36.

Township 53, Range 23, West of the 4th Meridian
Sections 1 to 5 inclusive; Sections 8 to 14 inclusive; Sections 23 and 24; Those portions
of Sections 6 and 7 lying South and East of The North Saskatchewan River.

Township 53, Range 24, West of the 4th Meridian
That portion of Section 1 lying outside The City of Edmonton.

APPENDIX

MINISTERIAL ORDER (#008/2024)

Township 54, Range 14, West of the 4th Meridian

Sections 5 to 8 inclusive; Sections 15 to 22 inclusive; Sections 26 to 28 inclusive; Sections 33 to 35 inclusive; West halves of Sections 25 and 36; East half of Section 29.

Township 54, Range 15, West of the 4th Meridian

Sections 1 to 34 inclusive; South half and Northwest quarter of Section 35; Southwest quarter of Section 36.

Township 54, Range 16, West of the 4th Meridian

Sections 19 to 21 inclusive; Sections 28 to 33 inclusive; North halves of Sections 16 to 18 inclusive.

Township 54, Range 17, West of the 4th Meridian

Sections 24, 25, and 36; North half of Section 13.

Township 54, Range 18, West of the 4th Meridian

Sections 18 to 21 inclusive; Sections 28 to 33 inclusive.

Township 54, Range 19, West of the 4th Meridian

Sections 24, 25, and 36; North half of Section 13; East half of Section 26.

Township 54, Range 20, West of the 4th Meridian

Sections 6 and 7; West half of Section 18.

Township 54, Range 21, West of the 4th Meridian

Sections 1 to 4 inclusive; Sections 10 to 16 inclusive; Section 23; Northeast quarter and South half of Sections 5 and 9; South halves of Sections 21 and 22; West half of Section 24.

Township 54, Range 22, West of the 4th Meridian

Sections 3 to 5 inclusive; Sections 8 to 10 inclusive; Sections 15 to 22 inclusive; Sections 28 to 33 inclusive lying outside of The North Saskatchewan River; East half of Section 6; North half and Southeast quarter of Section 7; Southwest quarter of Section 27.

Township 54, Range 23, West of the 4th Meridian

Sections 13, 24, 26, 35, and 36; Sections 23 and 25 lying outside of The North Saskatchewan River; That portion of the East half of Section 14 lying East of the right bank of The North Saskatchewan River.

APPENDIX

MINISTERIAL ORDER (#008/2024)

Township 55, Range 13, West of the 4th Meridian

Sections 18 and 19; Sections 30 and 31; North half of Section 7; West halves of Sections 17, 20, and 29; Northwest quarter of Section 8; Southwest quarter of Section 32.

Township 55, Range 14, West of the 4th Meridian

Sections 1 to 3 inclusive; Sections 10 to 36 inclusive; North half and Southeast quarter of Section 9; East half of Section 4; Northwest quarter of Section 7.

Township 55, Range 15, West of the 4th Meridian

Sections 2 to 5 inclusive; Sections 8 to 36 inclusive; Northwest quarter of Section 1.

Township 55, Range 16, West of the 4th Meridian

Sections 4 to 6 inclusive; South half and Northwest quarter of Section 3; West half of Section 2.

Township 55, Range 18, West of the 4th Meridian

Sections 3 to 5 inclusive; Sections 9 and 16; South half of Section 6; East halves of Sections 8 and 17; Southwest quarter of Section 10.

Township 55, Range 20, West of the 4th Meridian

Sections 25 to 29 inclusive; Sections 32 to 36 inclusive; North half and Southwest quarter of Section 21; North half of Section 24.

Township 55, Range 21, West of the 4th Meridian

Sections 19 to 22 inclusive; Sections 27 to 30 inclusive; Sections 32 to 34 inclusive; North halves of Sections 15 to 17 inclusive; Northeast quarter of Section 18; That portion of Section 31 lying East of The North Saskatchewan River.

Township 55, Range 22, West of the 4th Meridian

Sections 1 to 3 inclusive; Sections 5 to 8 inclusive; Sections 11 to 13 inclusive; Sections 16 to 21 inclusive; Section 24; Sections 29 to 31 inclusive; West half of Section 28; Southwest quarter of Section 32; Those portions of Sections 4, 9, 10, and 15 lying outside of The North Saskatchewan River; Those portions of 14, 23, 25, 26, and 36 lying South and East of The North Saskatchewan River; Those portions of Sections 14 and 22 lying within The Fort Saskatchewan Settlement.

Township 55, Range 23, West of the 4th Meridian

Sections 1 to 4 inclusive; Sections 9 to 16 inclusive; Sections 23 and 24; South half and Northeast quarter of Section 25.

APPENDIX

MINISTERIAL ORDER (#008/2024)

Township 56, Range 14, West of the 4th Meridian

Sections 2 to 11 inclusive; Sections 14 to 23 inclusive; Sections 30 and 31; North half and Southwest quarter of Section 29; East half of Section 28; South half of Section 27; Southwest quarters of Sections 1 and 32.

Township 56, Range 15, West of the 4th Meridian

Sections 1 to 18 inclusive; Sections 21 to 28 inclusive; Sections 33 to 36 inclusive; East half of Section 20.

Township 56, Range 16, West of the 4th Meridian

Sections 4 and 5; Sections 7 to 10 inclusive; Sections 13 to 18 inclusive; Section 23; North halves and Southwest quarters of Sections 3 and 11; North half and Southeast quarter of Section 6; North half of Section 12; South halves of Sections 19 to 22 inclusive; Northwest quarter of Section 2.

Township 56, Range 17, West of the 4th Meridian

North half and Southeast quarter of Section 12; South half and Northeast quarter of Section 13.

Township 56, Range 20, West of the 4th Meridian

Sections 2 to 5 inclusive; Sections 8 to 10 inclusive; Sections 15 to 17 inclusive; South half and Northwest quarter of Section 1; West halves of Sections 11 and 14; South half of Section 20; Southwest quarter of Section 21.

Township 57, Range 14, West of the 4th Meridian

South half and Northwest quarter of Section 6; Southwest quarter of Section 7.

Township 57, Range 15, West of the 4th Meridian

Section 1; South half and Northeast quarter of Section 2; Southeast quarter of Section 12.

4 This Order shall be effective September 1, 2024.

ELK ISLAND CATHOLIC SEPARATE SCHOOL DIVISION

BYLAW NO. 001-2024 ELECTORAL BOUNDARIES

A BYLAW OF THE ELK ISLAND CATHOLIC SEPARATE SCHOOL DIVISION IN THE PROVINCE OF ALBERTA TO ESTABLISH ELECTORAL BOUNDARIES.

WHEREAS Section 76 of the *Education Act* provides that the board of a school division may by bylaw provide for the nomination and election of trustees by wards and determine the boundaries of the wards.

AND WHEREAS the Board of Trustees of Elk Island Catholic Separate School Division desires to establish the following wards within the Elk Island Catholic Separate School Division, pursuant to Ministerial Orders 058/2007, 064/2007, 075/2007, 080/2007, 004/2009, 036/2009, 068/2009, 072/2009, 056/2010, 063/2010, 068/2010, 002/2011, 010/2011, 015/2011, 055/2011, 002/2014, 019/2018, 011/2019 014/2020 and 008/2024.

NOW THEREFORE the Board of Trustees of Elk Island Catholic Separate School Division enacts as follows:

The number of trustees to be elected shall be seven (7).

Elk Island Catholic Separate School Division will consist of the following wards:

WARD 1 SHERWOOD PARK shall consist of three electoral subdivisions and shall elect six (6) trustees as follows:

- ▶ **Electoral Subdivision #1** shall elect four (4) trustees. The lands contained in Electoral Subdivision #1 lie within urban Sherwood Park, as well as lands outside the boundaries of the Hamlet of Sherwood Park within a portion of the municipal boundaries of Strathcona County, a portion within Leduc County and a portion within Beaver County.
- ▶ **Electoral Subdivision #2** shall elect one (1) trustee. The lands contained in Electoral Subdivision #2 lie within the municipal boundaries of the City of Camrose as well as a portion of lands that fall within the municipal boundaries of Camrose County.
- ▶ **Electoral Subdivision #3** shall elect one (1) trustee. The lands contained in Electoral Subdivision #3 lie within the municipal boundaries of the Town of Vegreville as well as a portion of lands that fall within the municipal boundaries of Beaver County, the County of Two Hills, the County of Minburn, Lamont County and the Village of Chipman.

WARD 2 FORT SASKATCHEWAN shall elect one (1) trustee. The lands contained in Ward 2 lie within the municipal boundaries of the City of Fort Saskatchewan and a portion in Lamont County, Strathcona County, Sturgeon County and the Town of Bruderheim.

READ A FIRST TIME THIS _____ DAY OF _____, 2024.

READ A SECOND TIME THIS _____ DAY OF _____, 2024.

READ A THIRD TIME AND FINALLY PASSED THIS _____ DAY OF _____, 2024.

BOARD CHAIR

SECRETARY TREASURER

1. Correspondence

1.1.

2. External Organizational Activities

2.1. Archbishops Assurance Update:

- 2.1.1. Archbishops Advisory Council update: We are excited to have submitted two names to the new Archbishops Student Advisory Council.

3. Information

3.1. Holy Spirit Catholic School Review: October 8 - 10, 2024

3.2. Enrolment update: EICS has shown an increase at every grade level this past year.

3.2.1. September 27 Enrolment

3.2.2. Core Class Sizes

3.2.3. Non-Core Class Sizes

3.3. Catholic Education Week update

- Catholic Education Week at CLS
- Daily Prayers for Catholic Education Week at CLS
- Access 52 school schedule for Catholic Education Week
- Face to Face will be at Holy Spirit Oct.22, Holy Redeemer Oct. 23, St. Nicholas Oct. 24
- Resource that was shared with all school Chaplains
- Catholic Education Sunday Parish schedule

3.4. Blessed Carlo Acutis Update: We are excited by the progress made on Blessed Carlo Acutis Catholic High School in Camrose. Internal construction should be complete in the next few months. We are still working with the City of Camrose, the local developer and Alberta Infrastructure regarding utilities and School Access.

3.5. Capital Plan Accelerator program:

“For school capital requests that have not received capital approval, the process for seeking approval is through the regular annual submission of your school board's three-year capital plan. The projects identified in these capital plans will be used to determine which new projects will be approved through the annual provincial budget.

Once a project is approved for capital (planning or design stage), it will be eligible to proceed from one stage to the next without having to wait for the next annual capital submission. This will significantly accelerate the process for building schools, allowing school projects that are ready to proceed to do so as quickly as possible. School boards must work with their respective Capital Planning Manager and Alberta Infrastructure contact to determine when a particular project might be deemed ready to move from one stage to the next.”

4. Community Engagement

4.1.

Statement of Program Revenues and Expenses For the Month Ended September 30, 2024									Actual 2023/24 School Year (Unaudited)
	Spring Budget	Instruction	Plant Operations	Transportation	Administration	External Services	Total Year-to-Date	% of Budget	TOTAL
	2024/25						Actual 2024/25		
Alberta Education	\$ 63,904,764	\$ 4,300,635	\$ 555,761	\$ 233,685	\$ 225,076	\$ 10,854	\$ 5,326,011	8.3%	\$ 63,741,677
Alberta Infrastructure (Supported Capital Amortization)	\$ 4,365,000	\$ 1,966	\$ 361,784	\$ -	\$ -	\$ -	\$ 363,750	8.3%	\$ 4,554,542
Other - Government of Alberta	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Federal Government	\$ 137,826	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ 197,272
Other Alberta School Authorities	\$ -	\$ 35,125	\$ -	\$ -	\$ -	\$ -	\$ 35,125	0.0%	\$ 52,836
Out of province authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Alberta municipalities-special tax levies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Property Taxes	\$ 10,528,376	\$ 886,718	\$ -	\$ -	\$ -	\$ -	\$ 886,718	8.4%	\$ 10,380,210
Fees	\$ 3,209,470	\$ 1,587,019	\$ -	\$ 372,075	\$ -	\$ -	\$ 1,959,094	61.0%	\$ 3,461,483
Sales of services and products	\$ 663,285	\$ 149,655	\$ -	\$ -	\$ 300	\$ 1,762	\$ 151,717	22.9%	\$ 808,908
Investment income	\$ 475,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ 566,791
Gifts and donations	\$ 260,000	\$ 106,076	\$ -	\$ -	\$ -	\$ -	\$ 106,076	40.8%	\$ 199,201
Rental of facilities	\$ 245,000	\$ -	\$ 11,846	\$ 4,556	\$ -	\$ -	\$ 16,401	6.7%	\$ 265,618
Fundraising	\$ 150,000	\$ 6,476	\$ -	\$ -	\$ -	\$ -	\$ 6,476	4.3%	\$ 211,889
Gains on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ 5,500
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
TOTAL REVENUES	\$ 83,938,721	\$ 7,073,670	\$ 929,390	\$ 610,316	\$ 225,376	\$ 12,617	\$ 8,851,369	10.5%	\$ 84,445,927
EXPENSES									
Certificated salaries	\$ 37,243,423	\$ 2,877,112	\$ -	\$ -	\$ 49,041	\$ 10,263	\$ 2,936,415	7.9%	\$ 36,797,060
Certificated benefits	\$ 9,262,942	\$ 657,785	\$ -	\$ -	\$ 10,677	\$ 2,284	\$ 670,746	7.2%	\$ 8,851,270
Non-certificated salaries and wages	\$ 13,106,365	\$ 743,669	\$ 237,032	\$ 120,676	\$ 95,082	\$ 68	\$ 1,196,527	9.1%	\$ 13,441,688
Non-certificated benefits	\$ 3,324,480	\$ 195,322	\$ 55,665	\$ 24,236	\$ 23,723	\$ 2	\$ 298,948	9.0%	\$ 3,198,734
SUB - TOTAL	\$ 62,937,210	\$ 4,473,888	\$ 292,697	\$ 144,912	\$ 178,524	\$ 12,617	\$ 5,102,637	8.1%	\$ 62,288,752
Services, contracts and supplies	\$ 15,635,329	\$ 581,935	\$ 187,663	\$ 40,133	\$ 36,183	\$ -	\$ 845,914	5.4%	\$ 15,002,650
Amortization of supported tangible capital assets	\$ 4,365,000	\$ 1,966	\$ 361,784	\$ -	\$ -	\$ -	\$ 363,750	8.3%	\$ 4,554,542
Amortization of unsupported tangible capital assets	\$ 880,000	\$ 25,845	\$ 19,325	\$ 26,123	\$ 2,900	\$ -	\$ 74,192	8.4%	\$ 999,784
Amortization of supported ARO tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Amortization of unsupported ARO tangible capital assets	\$ 98,717	\$ -	\$ 7,785	\$ -	\$ -	\$ -	\$ 7,785	7.9%	\$ 96,027
Accretion Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Unsupported interest on capital debt	\$ 353,182	\$ 9,523	\$ 12,366	\$ 10,083	\$ 10,369	\$ -	\$ 42,341	12.0%	\$ 360,268
Other interest and finance charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Losses on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
Other expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
TOTAL EXPENSES	\$ 84,269,438	\$ 5,093,157	\$ 881,618	\$ 221,250	\$ 227,976	\$ 12,617	\$ 6,436,618	7.6%	\$ 83,302,023
OPERATING SURPLUS (DEFICIT)	\$ (330,717)	\$ 1,980,513	\$ 47,772	\$ 389,066	\$ (2,600)	\$ -	\$ 2,414,750	-730.2%	\$ 1,143,904

ELK ISLAND CATHOLIC SCHOOLS
Statement of Revenues
For the Month Ended September 30, 2024 (Budget Target 8.33%)

	<u>Spring Approved</u> <u>Budget 2024/25</u>	<u>In Year</u> <u>Adjustments</u>	<u>Budget Update</u> <u>2024/25</u>	<u>Year-to-Date</u> <u>Actual 2024/25</u>	<u>Approved Budget</u> <u>Remaining</u>	<u>% Budget</u> <u>Used</u>
ALBERTA EDUCATION						
BASE INSTRUCTION						
ECS Basic Instruction	\$ 1,199,419	\$ 13,194	\$ 1,212,613	\$ 101,011	\$ 1,111,602	8.3%
Grades 1-9 Base Instruction	\$ 27,294,820	\$ 300,243	\$ 27,595,063	\$ 2,298,668	\$ 25,296,395	8.3%
Grades 10-12 Base Instruction	\$ 13,677,558	\$ 150,453	\$ 13,828,011	\$ 1,151,871	\$ 12,676,140	8.3%
Home Education	\$ 3,412,259	\$ -	\$ 3,412,259	\$ 281,078	\$ 3,131,182	8.2%
Outreach Funding	\$ 150,000	\$ -	\$ 150,000	\$ 12,495	\$ 137,505	8.3%
Distance Education	\$ 87,750	\$ -	\$ 87,750	\$ 7,310	\$ 80,440	8.3%
Rural Small Schools	\$ 1,006,364	\$ 11,070	\$ 1,017,434	\$ 84,752	\$ 932,682	8.3%
TOTAL BASE INSTRUCTION	\$ 46,828,170	\$ 474,960	\$ 47,303,130	\$ 3,937,184	\$ 43,365,946	8.3%
SERVICES & SUPPORT GRANTS						
Specialized Learning Support	\$ 5,377,511	\$ 107,366	\$ 5,484,877	\$ 456,888	\$ 5,027,989	8.3%
Classroom Complexity	\$ 333,007	\$ -	\$ 333,007	\$ 27,739	\$ 305,268	8.3%
Program Unit Funding	\$ 292,809	\$ 5,856	\$ 298,665	\$ 24,879	\$ 273,786	8.3%
Kindergarten Severe	\$ 307,065	\$ 6,141	\$ 313,206	\$ 26,090	\$ 287,116	8.3%
Moderate Language Delay Grant	\$ 77,880	\$ 1,558	\$ 79,438	\$ 6,617	\$ 72,821	8.3%
First Nations	\$ 665,074	\$ 13,301	\$ 678,375	\$ 56,509	\$ 621,866	8.3%
English as a Second Language	\$ 728,904	\$ 14,578	\$ 743,482	\$ 61,932	\$ 681,550	8.3%
Refugee Students	\$ 27,830	\$ -	\$ 27,830	\$ 2,318	\$ 25,512	8.3%
SUBTOTAL SERVICES & SUPPORT	\$ 7,810,080	\$ 148,800	\$ 7,958,880	\$ 662,973	\$ 7,295,907	8.3%
SCHOOL BASED GRANTS						
Operations and Maintenance	\$ 6,671,800	\$ -	\$ 6,671,800	\$ 555,761	\$ 6,116,039	8.3%
Infrastructure Maintenance Renewal	\$ 861,439	\$ -	\$ 861,439	\$ -	\$ 861,439	0.0%
Transportation	\$ 2,693,929	\$ -	\$ 2,693,929	\$ 233,685	\$ 2,460,244	8.7%
High Speed Internet	\$ 172,800	\$ -	\$ 172,800	\$ 14,394	\$ 158,406	8.3%
SUBTOTAL SCHOOL BASED GRANTS	\$ 10,399,968	\$ -	\$ 10,399,968	\$ 803,840	\$ 9,596,128	7.7%
COMMUNITY BASED GRANTS						
Socio Economic	\$ 561,247	\$ -	\$ 561,247	\$ 46,752	\$ 514,495	8.3%
Geographic Grant	\$ 646,958	\$ -	\$ 646,958	\$ 53,892	\$ 593,066	8.3%
Nutrition Funding	\$ 249,500	\$ 46,676	\$ 296,176	\$ 20,783	\$ 275,393	7.0%
SUBTOTAL COMMUNITY BASED GRANTS	\$ 1,457,705	\$ 46,676	\$ 1,504,381	\$ 121,427	\$ 1,382,954	8.1%
JURISDICTION BASED GRANTS						
System Administration	\$ 2,658,009	\$ -	\$ 2,658,009	\$ 221,412	\$ 2,436,597	8.3%
Teacher Salary Settlement	\$ 1,319,990	\$ -	\$ 1,319,990	\$ 109,955	\$ 1,210,035	8.3%
SUBTOTAL JURISDICTION BASED GRANTS	\$ 3,977,999	\$ -	\$ 3,977,999	\$ 331,367	\$ 3,646,632	8.3%
Mental Health Grant		\$ 136,937	\$ 136,937	\$ 79,937	\$ 57,000	58.4%
Curriculum Implementation		\$ 245,709	\$ 245,709	\$ -	\$ 245,709	0.0%
Learning Disruption Grant		\$ -	\$ -	\$ -	\$ -	0.0%
Supplemental Growth Grant		\$ -	\$ -	\$ -	\$ -	0.0%
ATRF Government Contributions	\$ 3,500,000	\$ (450,000)	\$ 3,050,000	\$ 250,315	\$ 2,799,685	8.2%
Amortization of Capital	\$ 4,365,000	\$ -	\$ 4,365,000	\$ 363,750	\$ 4,001,250	8.3%
Other Alberta Gov Revenue	\$ 333,001	\$ 218,950	\$ 551,951	\$ 15,934	\$ 536,017	2.9%
TOTAL ADDITIONAL FUNDING	\$ 8,291,501	\$ 151,596	\$ 8,443,097	\$ 709,936	\$ 7,733,161	8.4%
TOTAL ALBERTA GOVERNMENT	\$ 78,765,423	\$ 822,032	\$ 79,587,455	\$ 6,566,728	\$ 73,020,727	8.3%
OTHER REVENUE						
Federal Government	\$ 137,826	\$ 414,184	\$ 552,010	\$ -	\$ 552,010	0.0%
Other Alberta School Authorities	\$ -	\$ -	\$ -	\$ 35,125	\$ (35,125)	0.0%
Fees - Division	\$ 486,130	\$ 63,774	\$ 549,904	\$ 340,586	\$ 209,318	61.9%
Fees - Transportation	\$ 380,000	\$ -	\$ 380,000	\$ 372,075	\$ 7,925	97.9%
Sales of services and products - Division	\$ 106,625	\$ 54,937	\$ 161,562	\$ 113,625	\$ 47,937	70.3%
Interest and Investment Income	\$ 475,000	\$ -	\$ 475,000	\$ -	\$ 475,000	0.0%
Gifts & Donations - Division	\$ 20,000	\$ 10,000	\$ 30,000	\$ 54,000	\$ (24,000)	180.0%
Facility Rentals	\$ 245,000	\$ 18,000	\$ 263,000	\$ 16,401	\$ 246,599	6.2%
External Services	\$ 1,217	\$ 121,679	\$ 122,896	\$ 9,752	\$ 113,144	7.9%
Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
TOTAL OTHER REVENUE	\$ 1,851,798	\$ 682,574	\$ 2,534,372	\$ 941,564	\$ 1,592,808	37.2%
SCHOOL GENERATED FUNDS						
Fees	\$ 2,410,000	\$ -	\$ 2,410,000	\$ 1,246,433	\$ 1,163,567	51.7%
Sales of services and products	\$ 490,000	\$ -	\$ 490,000	\$ 38,092	\$ 451,908	7.8%
Gifts and Donations	\$ 240,000	\$ -	\$ 240,000	\$ 52,076	\$ 187,924	21.7%
Fundraising	\$ 150,000	\$ -	\$ 150,000	\$ 6,476	\$ 143,524	4.3%
TOTAL SCHOOL GENERATED FUNDS	\$ 3,290,000	\$ -	\$ 3,290,000	\$ 1,343,077	\$ 1,946,923	41%
TOTAL REVENUES	\$ 83,907,221	\$ 1,504,606	\$ 85,411,827	\$ 8,851,369	\$ 76,560,458	10.4%

ELK ISLAND CATHOLIC SCHOOLS
Statement Of Expenses
For the Month Ended September 30, 2024
Budget Target 8.33% (Schools 10%)

<u>SCHOOL & DEPARTMENT</u>	<u>Spring Budget</u> <u>2024/25</u>	<u>Budget Update</u> <u>2024/25</u>	<u>Year-to-Date</u> <u>Actual 2023/24</u>	<u>Budget Remaining</u>	<u>% Budget</u> <u>Used</u>
St. Andre Bessette	\$ 3,528,380	\$ 3,604,133	\$ 332,682	\$ 3,271,451	9.2%
St. John Paul II	\$ 2,717,476	\$ 2,859,757	\$ 283,445	\$ 2,576,312	9.9%
Our Lady of Angels	\$ 1,721,481	\$ 1,814,637	\$ 151,658	\$ 1,662,979	8.4%
St. John XXIII	\$ 2,350,482	\$ 2,431,905	\$ 215,379	\$ 2,216,526	8.9%
Our Lady of Perpetual Help	\$ 2,362,521	\$ 2,449,253	\$ 241,694	\$ 2,207,559	9.9%
École Père Kenneth Kearns	\$ 1,708,097	\$ 1,745,891	\$ 164,844	\$ 1,581,047	9.4%
St. Nicholas	\$ 1,669,141	\$ 1,678,091	\$ 157,331	\$ 1,520,760	9.4%
Madonna	\$ 2,016,670	\$ 2,190,733	\$ 207,000	\$ 1,983,733	9.4%
St. Luke	\$ 1,155,530	\$ 1,235,092	\$ 112,852	\$ 1,122,240	9.1%
Holy Redeemer	\$ 1,874,414	\$ 1,901,773	\$ 180,991	\$ 1,720,782	9.5%
Our Lady Of Mount Pleasant	\$ 3,535,687	\$ 3,800,457	\$ 341,836	\$ 3,458,621	9.0%
St Patrick	\$ 2,392,398	\$ 2,502,229	\$ 234,130	\$ 2,268,100	9.4%
St. Martin's	\$ 1,968,130	\$ 2,032,253	\$ 177,847	\$ 1,854,406	8.8%
Holy Spirit	\$ 2,783,175	\$ 2,934,933	\$ 271,000	\$ 2,663,933	9.2%
St. Mary's	\$ 1,590,540	\$ 1,624,349	\$ 150,625	\$ 1,473,724	9.3%
Archbishop Jordan	\$ 7,896,197	\$ 8,185,595	\$ 764,144	\$ 7,421,451	9.3%
St. Theresa	\$ 4,479,814	\$ 4,555,178	\$ 433,054	\$ 4,122,124	9.5%
St. Isidore	\$ 4,879,041	\$ 4,969,975	\$ 290,246	\$ 4,679,729	5.8%
School Generated Funds	\$ 3,290,000	\$ 3,290,000	\$ 185,461	\$ 3,104,539	5.6%
Schools Total	\$ 53,919,174	\$ 55,806,234	\$ 4,896,221	\$ 50,910,013	8.8%
Information Tech	\$ 1,946,177	\$ 1,946,177	\$ 201,361	\$ 1,744,816	10.3%
Inclusive Learning Services	\$ 1,695,064	\$ 1,774,444	\$ 127,200	\$ 1,647,244	7.2%
Student and Staff Formation	\$ 994,000	\$ 958,000	\$ 70,366	\$ 887,634	7.3%
Education Excellence	\$ 228,000	\$ 228,000	\$ 23,605	\$ 204,395	10.4%
Secondments/External Services	\$ 1,217	\$ 122,896	\$ 11,447	\$ 111,449	9.3%
ATRF Contributions from Government	\$ 3,500,000	\$ 3,050,000	\$ 250,315	\$ 2,799,685	8.2%
System Ins.Support	\$ 3,787,921	\$ 3,808,307	\$ (457,883)	\$ 4,266,190	-12.0%
Central Inst. Total	\$ 12,152,379	\$ 11,887,824	\$ 226,410	\$ 11,661,414	1.9%
Business Services	\$ 1,094,000	\$ 1,094,000	\$ 88,981	\$ 1,005,019	8.1%
Board Governance	\$ 408,000	\$ 408,000	\$ 23,191	\$ 384,809	5.7%
Human Resources	\$ 546,000	\$ 546,000	\$ 45,980	\$ 500,020	8.4%
Office of Superintendent	\$ 512,000	\$ 512,000	\$ 52,967	\$ 459,033	10.3%
Capital, Debt Services & IMR	\$ 5,542,156	\$ 5,542,156	\$ 396,669	\$ 5,145,487	7.2%
Custodial	\$ 2,627,255	\$ 2,700,680	\$ 182,290	\$ 2,518,390	6.7%
Maintenance	\$ 4,244,545	\$ 4,189,120	\$ 302,659	\$ 3,886,461	7.2%
Transportation	\$ 3,223,929	\$ 3,223,929	\$ 221,250	\$ 3,002,679	6.9%
Support Services	\$ 18,197,885	\$ 18,215,885	\$ 1,313,987	\$ 16,901,898	7.2%
Total Expenditures	\$ 84,269,438	\$ 85,909,943	\$ 6,436,618	\$ 79,473,325	7.5%

**Elk Island Catholic Schools
Board Governance Expenses
As of August 31, 2025 (Budget Target 8.33%)**

Summary	May 2024 Budget	Actuals	Variance (\$ Budget Unspent)	(%) Budget Spent
Honoraria	\$204,076	\$17,006	\$187,070	8.33%
Chair - Annual Honoraria	34,707	2,892	31,815	8.33%
Vice Chair - Annual Honoraria	30,542	2,545	27,997	8.33%
Trustee - Annual Honoraria	27,765	2,314	25,451	8.33%
Employee Benefits	44,938	3,426	41,512	7.62%
Travel Amount				
Al Stewart	500	42	458	8.33%
Shelley Charchun	500	42	458	8.33%
Teresa Makowecki	500	42	458	8.33%
Trustee Professional Development (Policy 7: Section 3 & Appendix A)				
Al Stewart	3,000	-	3,000	0.00%
Jean Boisvert	3,000	-	3,000	0.00%
Le-Ann Ewaskiw	3,000	-	3,000	0.00%
Dean Sarnecki	3,000	-	3,000	0.00%
Shelley Charchun	3,000	-	3,000	0.00%
Ted Paszek	3,000	-	3,000	0.00%
Teresa Makowecki	3,000	-	3,000	0.00%
Trustee Other Expenses (Policy 7: Section 4 & Appendix A)				
Al Stewart	1,700	-	1,700	0.00%
Jean Boisvert	1,700	-	1,700	0.00%
Le-Ann Ewaskiw	1,700	-	1,700	0.00%
Dean Sarnecki	1,700	-	1,700	0.00%
Shelley Charchun	2,700	184	2,516	6.81%
Ted Paszek	1,700	-	1,700	0.00%
Teresa Makowecki	2,700	-	2,700	0.00%
Contracted Services	1,600	200	1,400	12.50%
Board Expenses (Policy 7: Sections 5, 7, 8 & Appendix A)				
Board Public Relations (Section 7)		-		
Meeting Meal Expenses (Section 8.1)		-		
Board Retreats (8.3)		-		
ACSTA AGM (Policy 7 - Appendix A)	33,686	-	33,686	100.00%
ASBA Representative (Section 4.2 - AGM & SGM)		-		
Other General Misc Expenses (Section 8.4)		-		
Election Advertising Costs (Section 8.2)				
Membership Fees (Policy 7: Section 9)				
ACSTA	40,000			0.00%
ASBA	42,000			0.00%
ASBA Zone 2/3	1,450			0.00%
Rural Caucus	700			0.00%
Alberta School Council Association	2,250	2,250		100.00%
Chamber of Commerce Memberships	900			0.00%
TOTAL BOARD GOVERNANCE	\$408,000	\$23,191	\$384,809	5.68%

**Note: Trustees from Camrose and Vegreville have higher budgets to cover additional travels costs.

2024/2025 Trustee Expenses
 Jean Boisvert (Trustee)
 As of August 31, 2025 (Budget Target 8.33%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 3 & Appendix A)	\$ 3,000		
<i>Subtotals</i>	\$ 3,000	\$ -	\$ 3,000
Trustee Other Expenses (Policy 7, 4 & Appendix A)	\$ 1,700		
<i>Subtotals</i>	\$ 1,700	\$ -	\$ 1,700
Totals	\$ 4,700	\$ -	\$ 4,700

2024/2025 Trustee Expenses
 Ted Paszek (Vice Chair)
 As of August 31, 2025 (Budget Target 8.33%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 3 & Appendix A)	\$ 3,000		
<i>Subtotal</i>	<u>\$ 3,000</u>	<u>\$ -</u>	<u>\$ 3,000</u>
Trustee Other Expenses (Policy 7, 4 & Appendix A)	\$ 1,700		
<i>Subtotal</i>	<u>\$ 1,700</u>	<u>\$ -</u>	<u>\$ 1,700</u>
Totals	<u><u>\$ 4,700</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 4,700</u></u>

2024/2025 Trustee Expenses
 Le-Ann Ewaskiw (Board Chair)
 As of August 31, 2025 (Budget Target 8.33%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 3 & Appendix A)	\$ 3,000		
<i>Subtotal</i>	\$ 3,000	\$ -	\$ 3,000
Trustee Other Expenses (Policy 7, 4 & Appendix A)	\$ 1,700		
<i>Subtotals</i>	\$ 1,700	\$ -	\$ 1,700
Totals	\$ 4,700	\$ -	\$ 4,700

2024/2025 Trustee Expenses
 Dean Sarnecki (Trustee)
 As of August 31, 2025 (Budget Target 8.33%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 3 & Appendix A)	\$ 3,000		
<i>Subtotal</i>	\$ 3,000	\$ -	\$ 3,000
Trustee Other Expenses (Policy 7, 4 & Appendix A)	\$ 1,700		
<i>Subtotal</i>	\$ 1,700	\$ -	\$ 1,700
Totals	\$ 4,700	\$ -	\$ 4,700

2024/2025 Trustee Expenses
 Al Stewart (Trustee)
 As of August 31, 2025 (Budget Target 8.33%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 3 & Appendix A)	\$ 3,000		
<i>Subtotal</i>	\$ 3,000	\$ -	\$ 3,000
Trustee Other Expenses (Policy 7, 4 & Appendix A)	\$ 1,700		
<i>Subtotal</i>	\$ 1,700	\$ -	\$ 1,700
Totals	\$ 4,700	\$ -	\$ 4,700

2024/2025 Trustee Expenses
Teresa Makowecki (Trustee)
As of August 31, 2025 (Budget Target 8.33%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 3 & Appendix A)	\$ 3,000		
<i>Subtotal</i>	\$ 3,000	\$ -	\$ 3,000
Trustee Other Expenses (Policy 7, 4 & Appendix A)	\$ 2,700		
<i>Subtotal</i>	\$ 2,700	\$ -	\$ 2,700
Totals	\$ 5,700	\$ -	\$ 5,700

2024/2025 Trustee Expenses
 Shelley Charchun (Trustee)
 As of August 31, 2025 (Budget Target 8.33%)

<u>Description</u>	<u>Budget</u>	<u>Actuals</u>	<u>Variance</u>
Trustee Professional Development (Policy 7, 3 & Appendix A)	\$ 3,000		
<i>Subtotal</i>	<u>\$ 3,000</u>	<u>\$ -</u>	<u>\$ 3,000</u>
Trustee Other Expenses (Policy 7, 4 & Appendix A)	\$ 2,700		
Sep-24 Mileage (Board meeting, student)		\$ 184	
<i>Subtotal</i>	<u>\$ 2,700</u>	<u>\$ 184</u>	<u>\$ 2,516</u>
Totals	<u>\$ 5,700</u>	<u>\$ 184</u>	<u>\$ 5,516</u>