

## **Elk Island Catholic Separate School Division**

Minutes of the Public Board Meeting Held on September 18th, 2024 at 1:00 p.m. Elk Island Catholic Schools, Sherwood Park, AB

Board Members Present: Le-Ann Ewaskiw, Board Chair, via video conference

Jean Boisvert, Vice-Chair

Ted Paszek

Shelley Charchun Teresa Makowecki Dean Sarnecki Al Stewart

Administration Present: Paul Corrigan, Superintendent

Tracy Leigh, Secretary-Treasurer

Brett Cox, Assistant Superintendent Human Resources

Dennis Staniland, Director, Facilities

Michael Di Massa, Communications Coordinator

Lisa Wispinski, Recording Secretary

Public: 0

## 075/2024

0/3/2024		
Call to Order	Vice Chair Boisvert called the meeting to order at 1:00 p.m.	
Opening Prayer	Trustee Makowecki opened the meeting with prayer, and offered condolences to those who have lost loved ones.	
Singing of O'Canada	The Board joined in the singing of O'Canada.	
Acknowledgement of Land and People	Elk Island Catholic Schools acknowledges that we are, in all the schools and communities of EICS, located within the traditional land of Treaty No.6 and home of the Métis Nation. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked their territory since time immemorial, a place that has welcomed many peoples from around the world to make their home here.  These traditional territories are a vast area encompassing large portions of	

	central Alberta and central Saskatchewan, an area in which we live, work and play each and every day.	
Approval of the Agenda	<b>075/2024</b> Trustee Charchun moved that the agenda be adopted as amended, with the addition of '9.4 Ad Hoc Committee to review the Trustee Handbook' CARRIEL	
Approval of the Minutes	<b>076/2024</b> Trustee Stewart moved that the Board of Trustees approve the minutes of the June 19th, 2024 Public Board Meeting as circulated.  **CARRIEL**  **CARRIEL**	
Approval of the Minutes	<b>077/2024</b> Trustee Sarnecki moved that the Board of Trustees approve the minutes of the June 19th, 2024 Organizational Board Meeting as circulated. <i>CARRIEL</i>	
Presentations / Delegations		
Faith Formation	Superintendent Corrigan led the Board in faith formation, focusing on the 3 year division theme "Rooted in Christ" and how we are rooted together at home, in school and in our community.	
Facilities	Superintendent Corrigan introduced Dennis Staniland, Director of Facilities.  Dennis shared information on the:  • Facilities budget for 2023/24  • Department assurance plan  • Preventative Maintenance and Asset Management  • Summer Project work in each community  • Blessed Carlo Acutis Construction Update  • Updates shared are that drywall and roofing are complete.  Flooring and paint is also complete.  • 10 year capital plan  Board Chair Ewaskiw expressed appreciation for the Facilities presentation, and the depth of conversation.	
<b>Unfinished Business</b>		
St. Isidore Writing Centre	<b>078/2024</b> Trustee Sarnecki moved that the Board of Trustees amend previously adopted motion <b>056/2024</b> to add the intent for a new school code and the effective date.  **CARRIEL**  **CARRIEL**	
	<b>079/2024</b> Trustee Sarnecki moved that the Board of Trustees approve the procurement of an additional school code for St. Isidore Writing Center effective September 1, 2024 to allow for a diploma writing centre located at 5300 53 Avenue NW, Calgary, AB. T3A 2G8.	

	CARRIED	
New Business		
EICS Transportation Association Memorandum of Understanding	<b>080/2024</b> Trustee Stewart moved that the Board of Trustees accept the ratified Memorandum of Agreement between Elk Island Catholic Separate School Division and Elk Island Catholic Transportation Association for the period September 1, 2024, to August 31, 2028.  **CARRIED**	
Policy 7 - Governance Budget	<b>081/2024</b> Trustee Sarnecki moved that the Board of Trustees approve Policy 7 - Governance Budget <i>as presented</i> for first reading.  **CARRIED**	
	The board discussed the changes presented which were overall structural changes to the policy. The board was able to discuss changes to content. The policy committee will present further changes based on the group discussion.	
ASBA Friends of Education Award	082/2024 Trustee Sarnecki moved that the Board of Trustees approve the nomination of Linking Generations for the ASBA Friends of Education Award.  **CARRIED** Trustee Makowecki was absent for the vote*	
Ad Hoc Committee - Trustee Handbook	083/2024 Chair Ewaskiw moved that the Board of Trustees create an ad hoc committee to review the Trustee Handbook by the end of the term.  **CARRIED**	
Superintendent's Rep	ort	
	<ul> <li>Superintendent Corrigan shared updates on the following:</li> <li>Letter of Recognition for Jim Salsbury</li> <li>Summer CASS / ASBOA Conference</li> <li>CASS Zone 2/3 Meeting at CLS</li> <li>Enrolment Summary</li> <li>Archbishop Student Advisory Council and Award</li> <li>Bishop's Assurance Pilot</li> <li>Meeting with Parish Councils</li> </ul> 084/2024 Trustee Makowecki moved that the Board of Trustees receive the Superintendent Report as information. CARRIED	
Secretary Treasurer Report		
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	<b>085/2024</b> Trustee Sarnecki moved that the Board of Trustees receive the Secretary-Treasurer's Report as information.  **CARRIED**
Correspondence	
	<ul> <li>Vice Chair Boisvert shared correspondence from:</li> <li>St Joseph's College</li> <li>Catholic Social Services</li> <li>MLA Kyle Kasawski</li> </ul>
<b>Trustee Reports</b>	
Alberta Catholic School Trustees' Association (ACSTA)	Trustee Sarnecki provided an update on ACSTA.
Alberta School Boards Association (ASBA)	Trustee Boisvert provided an update on ASBA. <b>086/2024</b> Trustee Stewart moved to accept verbal trustee reports as information. <i>CARRIED</i>
Board Meeting Evaluation	Trustees were encouraged to complete the Board Meeting Evaluation.
<b>Closing Prayer</b>	Trustee Sarnecki led the closing prayer.
Adjournment	Vice Chair Boisvert declared the meeting adjourned at 3:50 p.m.

Board Chair, Le-Ann Ewaskiw

Secretary Treasurer, Tracy Leigh