

## Elk Island Catholic Separate School Division

Minutes of the Public Board Meeting

Held on November 27th, 2024 at 1:00 p.m.

Elk Island Catholic Separate School Division, Sherwood Park, AB

Board Members Present:     Le-Ann Ewaskiw, Board Chair  
   Jean Boisvert, Vice-Chair  
   Ted Paszek, Trustee  
   Shelley Charchun, Trustee  
   Teresa Makowecki, Trustee - via video conference  
   Dean Sarnecki, Trustee  
   Al Stewart, Trustee

Administration Present:    Paul Corrigan, Superintendent  
   Tracy Leigh, Secretary-Treasurer  
   Brett Cox, Assistant Superintendent Human Resources  
   Christina MacKinnon, Assistant Superintendent, Educational Excellence  
   Jody Seymour, Director Student and Staff Formation  
   Bonnie-Lynne Boehm, Director of Inclusive Learning Services  
   Michael Di Massa, Communications Coordinator  
   Lisa Wispinski, Recording Secretary

Public:                             1

### 103/2024

<b>Call to Order</b>	Chair Ewaskiw called the meeting to order at 1:00 p.m.
<b>Opening Prayer</b>	Trustee Stewart led the Board in opening prayer and offered prayers of condolences for those that have lost loved ones.
<b>Singing of O'Canada</b>	The Board joined in the singing of O'Canada.
<b>Acknowledgement of Land and People</b>	<p>Elk Island Catholic Schools acknowledges that we are, in all the schools and communities of EICS, located within the traditional land of Treaty No.6 and home of the Métis Nation. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked their territory since time immemorial, a place that has welcomed many peoples from around the world to make their home here.</p> <p>These traditional territories are a vast area encompassing large portions of central</p>

	Alberta and central Saskatchewan, an area in which we live, work and play each and every day.
<b>Approval of the Agenda</b>	<b>103/2024</b> Trustee Paszek moved that the agenda be adopted as circulated. <b>CARRIED</b>
<b>Approval of the Minutes</b>	<b>104/2024</b> Trustee Stewart moved that the Board of Trustees approve the minutes of the October 23rd, 2024 Public Board Meeting as circulated. <b>CARRIED</b>
<b>Presentations / Delegations</b>	
<b>Faith Formation</b>	Director Seymour facilitated a Faith Formation session with the Board, inviting Trustees to reflect on the Gospel of John (1:1-18). Trustees were encouraged to share insights on how transformative moments or signs in the Gospel serve as powerful reminders to stay rooted in Christ.
<b>Inclusive Learning Services</b>	Director Boehm provided an overview of her team's efforts in supporting students, families, and staff through a holistic and faith-integrated approach. Inclusive Learning Services (ILS) is a multidisciplinary team dedicated to addressing diverse needs, including cognitive, language, academic, sensory, social-emotional development, behavioral challenges, mental health, and family dynamics.  Chair Ewaskiw expressed gratitude to Director Boehm for her presentation, noting the breadth and significance of her portfolio. She acknowledged the impactful work of the Inclusive Learning Service team and thanked them for their dedication and contributions.
<b>Unfinished Business</b>	
<b>Policy 7 - Governance Budget</b>	Trustee Sarnecki reported that the Policy Committee convened to review and amend the policy initially presented at the October 23rd, 2024, Public Board Meeting.  <b>105/2024</b> Trustee Sarnecki moved that the Board of Trustees approve amendments to Policy 7 Governance Budget as presented for second reading. <b>CARRIED</b>
<b>New Business</b>	
<b>2023-2024 Audited Financial Statements</b>	Audit Committee Chair Trustee Boisvert provided opening comments.  Secretary Treasurer Leigh presented the Audited Financial Statements for the

	<p>year ended August 31, 2024 and highlighted the following:</p> <ul style="list-style-type: none"> <li>On November 21, 2024, the Audit Committee met and reviewed the Audited Financial Statements for the year ended August 31, 2024.</li> <li>Management prepared financial statements, including notes for the year ended August 31, 2024, in the standard format required by Alberta Education. Metrix Group LLP has audited the financial statements and issued an unqualified opinion.</li> </ul> <p><b>106/2024</b> Trustee Boisvert moved that the Board of Trustees receive the Audited Financial Statements for the year ended August 31, 2024, as information and approve their release to the public and to Alberta Education.</p> <p style="text-align: right;"><b><i>CARRIED UNANIMOUSLY</i></b></p> <p>Chair Ewaskiw extended the Board’s gratitude to Secretary-Treasurer Leigh, the Business Services Team, and the Audit Committee for their hard work and dedication in preparing the financial statements this year.</p>
<p><b>Bylaw 2-2024 Contracting Elections</b></p>	<p><b>107/2024</b> Trustee Paszek moved that the Board of Trustees approve the first reading of Bylaw 2-2024.</p> <p style="text-align: right;"><b><i>CARRIED</i></b></p> <p><b>108/2024</b> Trustee Charchun moved that the Board of Trustees approve the second reading of Bylaw 2-2024.</p> <p style="text-align: right;"><b><i>CARRIED</i></b></p> <p><b>109/2024</b> Trustee Sarnecki moved that the Board of Trustees proceed to third reading.</p> <p style="text-align: right;"><b><i>CARRIED</i></b></p> <p><b>110/2024</b> Trustee Stewart moved that the Board of Trustees approve the third reading of Bylaw 2-2024.</p> <p style="text-align: right;"><b><i>CARRIED UNANIMOUSLY</i></b></p>
<p><b>2024-2025 Trustee Annual Assurance Plan</b></p>	<p><b>111/2024</b> Trustee Sarnecki moved that the Board of Trustees approve the 2024-25 Trustee Annual Assurance Plan as presented.</p> <p style="text-align: right;"><b><i>CARRIED</i></b></p>
<p><b>Superintendent’s Report</b></p>	
	<p>Superintendent Corrigan provided updates on the following:</p> <ul style="list-style-type: none"> <li>Archbishop Assurance Pilot Plan Update</li> </ul>

	<ul style="list-style-type: none"> <li>● Staff Wellness Project</li> <li>● New Curriculum Pilot</li> <li>● Blessed Carlo Acutis Catholic High School Update <ul style="list-style-type: none"> <li>○ Division staff hosted information sessions with the staff at St. Patrick’s Catholic School and Our Lady of Mount Pleasant Catholic School, as well as with parents in the Camrose Catholic community, providing updates on the progress of construction.</li> </ul> </li> <li>● Board Chair / Superintendent Meeting with Archbishop Smith</li> </ul> <p><b>112/2024</b> Trustee Sarnecki moved that the Board of Trustees receive the Superintendent Report as information.</p> <p><i>(Trustee Charchun was absent for the vote.)</i></p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>Secretary Treasurer Report</b>	
<b>Governance and Financial Reports</b>	<p>Secretary Treasurer Leigh presented the Financial and Governance Report for October, as well as an update on the Insurance Rates for 2024-25.</p> <p><b>113/2024</b> Trustee Charchun moved that the Board of Trustees receive the Secretary-Treasurer’s Report as information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>Correspondence</b>	
	<p>Chair Ewaskiw shared a letter dated November 14, 2024, from the Office of the Archbishop, highlighting the successful inaugural meeting of the Archbishop’s Student Advisory Committee.</p> <p>Superintendent Corrigan shared that Elk Island Catholic Schools is proudly represented by two student members on the Archbishop’s Student Advisory Committee.</p>
<b>Trustee Reports</b>	
<b>Alberta Catholic School Trustees’ Association (ACSTA)</b>	<p>Chair Ewaskiw expressed appreciation to Trustee Sarnecki for his work in preparing a comprehensive report following the Catholic Education Symposium in February 2024. The report is a compilation of the data collected during the symposium that presents a framework on how to nurture both the spiritual and professional growth of Catholic teachers in our communities.</p>

	ACSTA is proud to share this valuable resource with the Catholic community on its website.
<b>Alberta School Boards Association (ASBA)</b>	Vice Chair Boisvert provided the Board with a verbal report on the Alberta School Boards Association.
<b>Rural Caucus</b>	Trustee Makowecki provided the Board with a verbal report on the Rural Caucus of Alberta School Boards.
<b>GrACE Summit</b>	Trustee Paszek provided the Board with a verbal report on the October 25th, 2024 GrACE Summit Meeting.
	<b>114/2024</b> Vice Chair Boisvert moved that the Board of Trustees receive the Trustee Reports as information. <p style="text-align: right;"><b><i>CARRIED</i></b></p>
<b>Board Meeting Evaluation</b>	Trustees were encouraged to complete the Board Meeting Evaluation.
<b>Closing Prayer</b>	Chair Ewaskiw led the closing prayer.
<b>Adjournment</b>	Chair Ewaskiw declared the meeting adjourned at 4:18 p.m.

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Board Chair, Le-Ann Ewaskiw

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Secretary Treasurer, Tracy Leigh